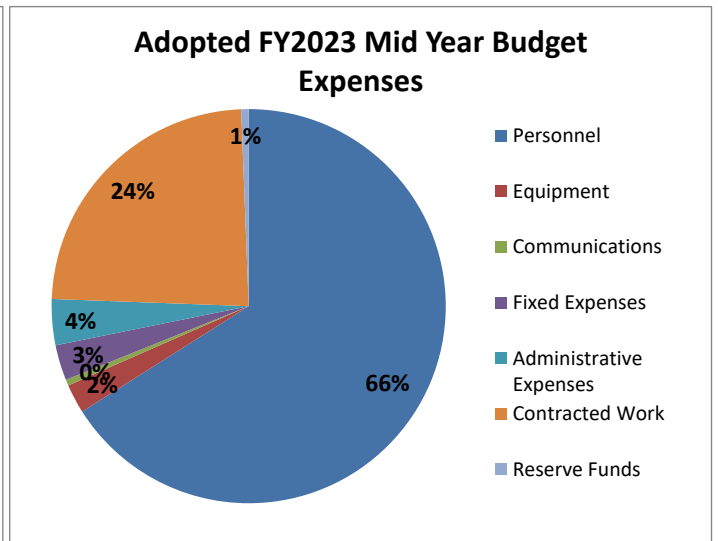
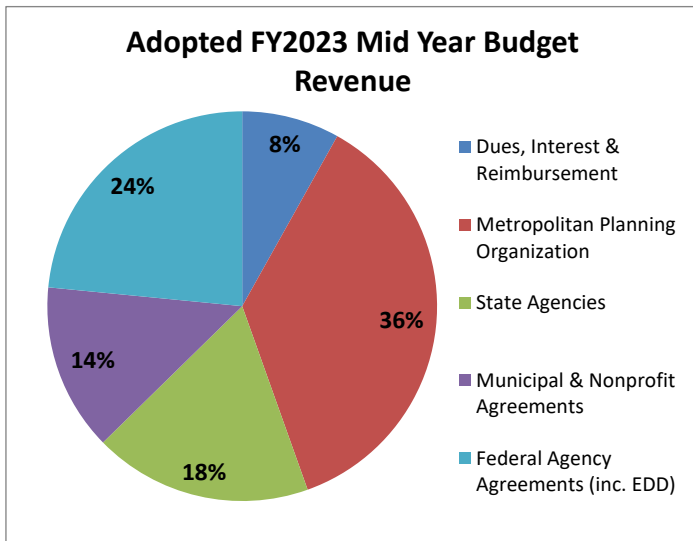


Strafford Regional Planning Commission

Adopted FY 2023 Mid Year Budget Amendment

Summary Table

| | Adopted FY23 | Adopted MidYear FY23 | |
|--------------------------------------|------------------|----------------------|------------------|
| | Revenue | Revenue | Net Change |
| Dues, Interest & Reimbursement | 131,355 | 134,211 | 2,856 |
| Metropolitan Planning Organization | 614,856 | 602,400 | (12,456) |
| State Agencies | 224,011 | 299,613 | 75,602 |
| Municipal & Nonprofit Agreements | 222,557 | 229,399 | 6,842 |
| Federal Agency Agreements (inc. EDD) | 607,150 | 387,875 | (219,275) |
| Total | 1,799,929 | 1,653,498 | (146,431) |
| | Expenses | Expenses | Net Change |
| Personnel | 1,099,685 | 1,089,373 | (10,312) |
| Equipment | 35,081 | 39,434 | 4,354 |
| Communications | 7,591 | 8,207 | 616 |
| Fixed Expenses | 48,197 | 47,929 | (269) |
| Administrative Expenses | 49,725 | 62,249 | 12,524 |
| Contracted Work | 533,040 | 392,857 | (140,183) |
| Reserve Funds | 14,000 | 10,000 | (4,000) |
| Total | 1,787,320 | 1,650,049 | (137,271) |
| Net Deficit/Surplus | 12,608 | 3,448 | (9,160) |



Strafford Regional Planning Commission

| FY2023 REVENUES | Adopted FY 23 Net Outside Revenue | Adopted FY2023 Mid Year Budget Revenue | | | | Net Outside Funding | Net Change |
|---|--|--|---------------------------|---------------------------------|-----------|---------------------------|------------|
| | Total | Funding Source Revenue | Internal Dues Match | Outside Source Soft Match | 8% | | |
| | 1,799,929 | 1,653,498 | 96,770 | 84,187 | 1,653,498 | | (146,431) |
| Dues, Interest & Reimbursements | 131,355 | 134,211 | 0 | 0 | 134,211 | 8% | 2,856 |
| 2000 Municipal Dues (minus BRK, NOT, MIL, LEE) | 130,755 | 130,755 | 0 | 0 | 130,755 | | 0 |
| 0000 Interest | 100 | 100 | 0 | 0 | 100 | | 0 |
| 0000 Health Trust reward/reimbursement | 500 | 500 | 0 | 0 | 500 | | 0 |
| 0000 Misc Revenue | 0 | 2,856 | 0 | 0 | 2,856 | | 2,856 |
| Municipal & Nonprofit Service Agreements | 222,557 | 229,399 | 10,000 | 0 | 229,399 | 14% | 6,842 |
| 3103 Barrington Future Land Use and Transportation Master Plan | 12,086 | 11,398 | 0 | 0 | 11,398 | | (688) |
| 3501 Farmington Town Planner Services | 40,000 | 40,000 | 0 | 0 | 40,000 | | 0 |
| 3506 Farmington Tax Maps | 1,000 | 842 | 0 | 0 | 842 | | (158) |
| 3604 Lee Trail Maps | | 1,020 | 0 | 0 | 1,020 | | 1,020 |
| 4003 New Durham ADU Update | 2,500 | 2,500 | 0 | 0 | 2,500 | | 0 |
| 400x New Durham Contract Planner | | 5,000 | 0 | 0 | 5,000 | | 5,000 |
| 410X Newmarket Tax Maps | 1,000 | 1,000 | 0 | 0 | 1,000 | | 0 |
| 4201 Northwood Technical Services | 25,000 | 25,000 | 0 | 0 | 25,000 | | 0 |
| 4301 Nottingham Town Planner Services | 25,000 | 25,000 | 0 | 0 | 25,000 | | 0 |
| 4303 Nottingham Trail Maps | 1,625 | 915 | 0 | 0 | 915 | | (710) |
| 4604 Somersworth Tax Maps | 1,000 | 1,903 | 0 | 0 | 1,903 | | 903 |
| 4603 Somersworth Historic Sites GIS | 750 | 750 | 0 | 0 | 750 | | 0 |
| 4701 Strafford Town Planner Services | 38,000 | 38,000 | 0 | 0 | 38,000 | | 0 |
| 470X Strafford Tax Maps | 1,000 | 1,000 | 0 | 0 | 1,000 | | 0 |
| 4703 Strafford Master Plan Update | 30,595 | 30,595 | 0 | 0 | 30,595 | | 0 |
| 4801 Wakefield CR | 2,500 | 2,500 | 0 | 0 | 2,500 | | 0 |
| 4802 Sanbornville Precinct NBRC Grant Admin | 4,000 | 4,000 | 0 | 0 | 4,000 | | 0 |
| 4803 Wakefield NBRC Grant Admin (Union Hotel) | 3,000 | 3,000 | 0 | 0 | 3,000 | | 0 |
| 5002 NHARPC Administration | 8,000 | 8,000 | 0 | 0 | 8,000 | | 0 |
| 5031 NRPC Geodata Portal | 0 | 0 | 0 | 0 | 0 | | 0 |
| 5052 RPC/Source Water Protection-Coastal Innovative Land Use G | 0 | 0 | 0 | 0 | 0 | | 0 |
| 5101 POP!/NH Children's Health Foundation | 0 | 0 | 0 | 0 | 0 | | 0 |
| 5151 CHAT/Tufts Health Plan Foundation - Healthy Aging | 25,500 | 25,175 | 5,000 | 0 | 25,175 | | (325) |
| 5152 AARP support of CHAT/Tufts Fdn | 0 | 0 | 5,000 | 0 | 0 | | 0 |
| 5331 EMM Market Study | 0 | 1,800 | 0 | 0 | 1,800 | | 1,800 |
| 5501 GIS projects (small billable projects) | 1 | 1 | 0 | 0 | 1 | | 0 |
| Federal Agency Agreements (including Economic Development) | 607,150 | 387,875 | 17,500 | 52,500 | 387,875 | 23% | (219,275) |
| U.S. Dept of Economic Development Administration | | | | | | | |
| 7001 EDD Planning Grant, Dues & Inkind Match | 0 | 0 | 0 | 0 | 0 | | 0 |
| 7003 EDD Planning Partnership | 70,000 | 70,000 | 17,500 | 52,500 | 70,000 | | 0 |
| 7002 CARES Act Recovery and Resiliency | 45,250 | 56,760 | 0 | 0 | 56,760 | | 11,510 |
| U.S. Environmental Protection Agency | | | | | | | |
| 7110 Brownfields Community Assessment Grant FY20-23 | 16,900 | 23,615 | 0 | 0 | 23,615 | | 6,715 |
| U.S. Department of Housing and Urban Development | | | | | | | |
| 7201 HUD EDI CDS - Regional Plans | 475,000 | 237,500 | 0 | 0 | 237,500 | | (237,500) |
| State Agreements | 224,011 | 299,613 | 4,500 | 30,212 | 299,613 | 18% | 75,602 |
| Office of Planning and Development, BEA | | | | | | | |
| 6001 Targeted Block Grant | 11,111 | 11,111 | 0 | 0 | 11,111 | | 0 |
| 6002 ARPA Housing Needs Assessment | 35,000 | 38,236 | 0 | 0 | 38,236 | | 3,236 |
| 6003 CEDR Funding | 50,000 | 50,000 | 0 | 0 | 50,000 | | 0 |
| Dept of Environmental Services | | | | | | | |
| 6103 Coastal Grant 2023 | 15,000 | 15,000 | 2,500 | 12,500 | 15,000 | | 0 |
| 6151 PSM Flood Smart Seacoast | 17,000 | 16,758 | 0 | 0 | 16,758 | | (242) |
| 6250 Watershed Assistance (Permeable Reactive Barrier) | 17,900 | 16,666 | 0 | 3,712 | 16,666 | | (1,234) |
| 6304 Source Water Protection- Aquifer Ordinance Updates | 22,000 | 23,320 | 2,000 | 0 | 23,320 | | 1,320 |
| University of New Hampshire | | | | | | | |
| 5205 PREPA Grant-New Durham shoreland regulation update | 5,000 | 5,000 | 0 | 0 | 5,000 | | 0 |
| NH Community Development Finance Authority | | | | | | | |
| 6601 CDBG Grant Administration (CAPSC Homeless Shelter) | 0 | 0 | 0 | 0 | 0 | | 0 |
| 6602 CDBG Grant Administration (ROC Gafney Home) | 8,000 | 8,000 | 0 | 0 | 8,000 | | 0 |
| NH Housing Finance Authority | | | | | | | |
| 6801 InvestNH Housing Navigator Grant | 0 | 73,522 | 0 | 0 | 73,522 | | 73,522 |
| Department of Safety Homeland Security | | | | | | | |
| 6501 HazMit Plans PDM19- BAR,NDU,ROL,SOM (FY 202-23) | 500 | 500 | 0 | 167 | 500 | | 0 |
| 6502 HazMit Plans BRIC20-DUR, MID, MIL, NOT, STR (FY2023) | 42,500 | 41,500 | 0 | 13,833 | 41,500 | | (1,000) |
| Metropolitan Planning Organization Agreements | 614,856 | 602,400 | 64,770 | 1,475 | 602,400 | 36% | (12,456) |
| Dept of Transportation | | | | | | | |
| 8001 UPWP Federal Highways & Transit | 603,000 | 602,400 | 64,770 | 1,475 | 602,400 | | (600) |
| 800X COAST/CMAQ CommuteSmart Seacoast | 11,856 | 0 | 0 | 0 | 0 | | (11,856) |
| | | | | | | 100% | |

| Strafford Regional Planning Commission | | | | | |
|---|------------------------|-------------|-----------------------------------|---------------|------------------|
| FY2023 EXPENSES | | | | | |
| | Adopted FY23 Budget | | Adopted Mid Year FY2023 Budget | Net Change | |
| Total | 1,787,319 | | 1,650,049 | (137,270) | |
| PERSONNEL | 1,099,685 | 69% | 1,089,373 | 66% | (10,312) |
| Salaries and Hourly Wages | 868,131 | | 867,839 | (293) | |
| Payroll Taxes | 66,412 | | 67,239 | 827 | |
| Payroll Processing - QuickBooks | 3,778 | | 3,778 | 0 | |
| Health Insurance | 89,569 | | 78,510 | (11,059) | |
| Dental Insurance | 6,190 | | 5,248 | (942) | |
| Life Insurance | 1,295 | | 1,334 | 39 | |
| Shorterm Disability | 2,926 | | 2,982 | 56 | |
| Longterm Disability | 748 | | 762 | 14 | |
| Paid Family Medical Leave | 0 | | 2,710 | 2,710 | |
| FSA Fees | 0 | | 0 | 0 | |
| Health Incentives | 11,276 | | 11,098 | (177) | |
| SIMPLE IRA Pension | 25,647 | | 25,053 | (594) | |
| Worker's Compensation | 1,909 | | 1,899 | (10) | |
| Unemployment Insurance | 1,969 | | 2,230 | 261 | |
| Staff Training & Workshops | 14,000 | | 14,000 | 0 | |
| Professional Dues: AMPO, NHARPC, NHPA, APA, NHMA, NEAR | 5,836 | | 4,692 | (1,145) | |
| EQUIPMENT | 35,081 | 3% | 39,434 | 2% | 4,354 |
| ARClInfo/View Software: Maintenance | 5,463 | | 5,463 | 0 | |
| Transpo Software Maintenance: TransCAD | 1,500 | | 1,500 | 0 | |
| Office Software: Maintenance, purchase | 7,680 | | 9,373 | 1,694 | |
| INRIX Database for Transportation Planning | 8,200 | | 8,200 | 0 | |
| Traffic Count Supplies and Repair | 3,000 | | 3,000 | 0 | |
| Equipment Rental and Repair | 500 | | 500 | 0 | |
| Copier Maintenance Contract | 3,838 | | 3,838 | 0 | |
| Computers and Peripherals | 3,900 | | 6,560 | 2,660 | |
| Office Furniture | 1,000 | | 1,000 | 0 | |
| COMMUNICATIONS | 7,591 | 2% | 8,207 | 0% | 616 |
| Postage and Delivery | 400 | | 400 | 0 | |
| Office Phone System | 1,164 | | 1,780 | 616 | |
| Internet and Phone Service | 3,600 | | 3,600 | 0 | |
| Website Design and Maintenance | 1,427 | | 1,427 | 0 | |
| Media Outreach Activities | 1,000 | | 1,000 | 0 | |
| FIXED EXPENSES | 48,197 | 5% | 47,929 | 3% | (269) |
| Property & Liability | 7,173 | | 7,173 | 0 | |
| Office Vehicle Lease and Maintenance | 11,024 | | 10,756 | (269) | |
| Rent | 30,000 | | 30,000 | 0 | |
| ADMINISTRATIVE EXPENSES | 49,725 | 1% | 62,249 | 4% | 12,524 |
| Printing | 150 | | 150 | 0 | |
| Audit and Accounting Services | 16,000 | | 16,000 | 0 | |
| Legal | 4,000 | | 4,000 | 0 | |
| Office and Mapping Supplies | 3,000 | | 4,000 | 1,000 | |
| Office Expense | 15,075 | | 21,150 | 6,075 | |
| Meeting Expenses (Meetings and Meeting Notices) | 3,500 | | 3,500 | 0 | |
| Travel | 5,000 | | 10,000 | 5,000 | |
| Library & Subscriptions: NH Planning Books | 2,000 | | 2,449 | 449 | |
| Bank Fees | | | | | |
| HealthTrust Employee Health Rewards | 1,000 | | 1,000 | 0 | |
| OUTSOURCED CONTRACTS | 533,040 | 20% | 392,857 | 24% | (140,183) |
| 1000 IT Services | 15,800 | | 15,800 | 0 | |
| 600X CEDR Funding Pass Through Expenses | 40,010 | | 40,010 | 0 | |
| 6250 Watershed Assistance (PRB) Consultants | 12,325 | | 11,534 | (791) | |
| 6801 InvestNH Housing Navigator Pass Through & Direct Costs | | | 2,833 | 2,833 | |
| 7002 EDA CARES Contract support | 4,500 | | 11,877 | 7,377 | |
| 7100 EPA Brownfields - NOBIS Engineering (10/19-9/22) | 14,700 | | 19,775 | 5,075 | |
| 7201 HUD EDI CDS Regional Plans - RPC Pass Through Fur | 400,000 | | 200,000 | (200,000) | |
| 8000 Contract Transportation Support (UPWP) | 34,000 | | 64,000 | 30,000 | |
| 8000.602 FTA 5305e Subcontract to RPC | 11,705 | | 13,278 | 1,573 | |
| 800x SafeStreets4All Grant (dues match) | | | 13,750 | 13,750 | |
| RESERVE FUND CONTRIBUTION | 14,000 | 0% | 10,000 | 1% | (4,000) |
| | | 100% | | 100% | |

| Notes |
|---|
| dynamically linked to personnel tab |
| formula driven |
| \$109/mo=\$1308, \$1.75 ppd x 20=\$910, \$30 ppd for 20 ee=\$780, \$10 ppd per state 3 states=780 |
| dynamically linked to insurances tab |
| dynamically linked to insurances tab |
| dynamically linked to insurances tab |
| dynamically linked to insurances tab |
| dynamically linked to insurances tab |
| dynamically linked to personnel tab |
| dynamically linked to insurances tab |
| dynamically linked to insurances tab \$500 HEALTH INCENTIVE |
| dynamically linked to personnel tab |
| 7/1-12/31=159.08*6=954.48, 1/1-6/30 157.50*6=945.00. Total 1899 |
| 7/1-12/31=164.08*6=984.48, 1/1-6/30 207.63*6=1245.78. Total 2230 |
| 1000 per employee-KF |
| dynamically linked to dues tab |
| dynamically linked to IT Budget Tab |
| dynamically linked to IT Budget Tab |
| dynamically linked to IT Budget Tab |
| Annual group INRIX purchase |
| dynamically linked to IT Budget Tab |
| estimate |
| dynamically linked to IT Budget Tab |
| dynamically linked to IT Budget Tab |
| dynamically linked to IT Budget Tab |
| projected year end |
| dynamically linked to IT Budget Tab |
| dynamically linked to IT Budget Tab |
| dynamically linked to IT Budget Tab |
| estimate based on FY2022 actuals- FY22 \$1228 includes new branding costs so IDX |
| FY23 rate-KF |
| dynamically linked to van tab-FY22 figures |
| 2500/mo |
| limited printing, business cards, etc |
| FY2023 Rate as provided by Melanson |
| Maintain if needed |
| previously 300/mo; reduced due to covid |
| dynamically linked to OffExp tab; increased for PPE, cell phone reimb, and air purification |
| Annual meeting, LTA, coffee, misc |
| Estimate |
| KF Actual bill received |
| dynamically linked to IT Budget Tab |
| see invoice tracker for expected remaining |
| see invoice tracker for expected remaining |
| see UPWP budget and invoice balance remaining |
| see UPWP budget and invoice balance remaining |