

Strafford Metropolitan Planning Organization

Technical Advisory Committee Meeting

Friday June 6, 2025 from 9:00am - 10:30am

Location: Conference Rm 1A, SRPC Office (Remote access via Zoom)

In accordance with RSA 91:A, the Commission requires a minimum of an in-person quorum. To organize this, the Commission staff will confirm the necessary in-person attendance. It is the preference of the Commission that others participate via Zoom, however, guests may attend the meeting at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously. View the remote access information below.

MEETING LINK:

<https://us02web.zoom.us/j/83483049101?pwd=RW9oK2xQRzJDdkdoYTVzVzZGNDNhZz09>

MEETING ID: 834 8304 9101

TELEPHONE-ONLY ACCESS: +1 646 558 8656

These instructions have also been provided at www.strafford.org. If anybody is unable to access the meeting, please email mtaylorfetter@strafford.org or call 603-994-3500 (x115).

Agenda Item	Time	Pre-Meeting Task/Notes
1. Introductions	9:00-9:05	
2. Community Updates	9:05 - 9:15	Round table discussion
3. Action Items <ul style="list-style-type: none"> a. Minutes from Feb. 8 and March 7, 2025 b. Review draft Regional Safety Action Plan and Recommend to Policy Committee c. Review Draft Amendment 1 to the 25-28 Transportation Improvement Program 	9:15 - 10:10	See memo and materials in packet. Draft SS4A plan on the SRPC website. LINK Draft TIP amendment on website. LINK
4. Discussion Items <ul style="list-style-type: none"> a. How can we ensure critical infrastructure needs are met despite increasing capital costs? 	10:10 - 10:30	
5. Other Business	5 mins	
6. Adjourn		

Reasonable accommodation for people with disabilities is available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days' advance notice. Last-minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email srpc@strafford.org.



RULES OF PROCEDURE

Strafford Regional Planning Commission Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of and open to the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



STRAFFORD

Regional Planning Commission

DATE: May 30, 2025

TO: SRPC Technical Advisory Committee

FROM: Colin Lentz, Principal Transportation Planner

RE: Jun 6, 2025 Meeting Discussion Items & Upcoming Meeting Schedule

Draft Regional Safety Action Plan (requires a vote)

VHB has completed a draft of SRPC's Regional Safety Action Plan. The plan is a comprehensive analysis of transportation crash data and set of safety improvement strategies. It is directly tied to SRPC's highway safety performance targets that were set in January 2025 and achieving the goal of zero fatalities and serious injuries on public roads. Several edits were made in response to comments from TAC and Policy members.

Once the plan is approved it will enable all municipalities to apply for implementation funds through the Safe Streets and Roads for All program. Please review the draft plan on the SRPC website: <https://strafford.org/projects/safe-streets-for-all/>

Amendment 1 to the 2025-2028 Transportation Improvement Program

SRPC has received proposed changes to 15 active transportation projects in the region. Four projects have funds being shifted out beyond 2028, so they appear as being "removed from the TIP". The funds are not being eliminated, however they are moving out 10 years in the future in some cases. The amendment also includes new bus purchasing projects for COAST and the University of New Hampshire.

View the amendment with proposed changes on the website here:

https://strafford.org/uploads/documents/plans/mpo/tip_2025_AM1.pdf

How can we ensure critical infrastructure needs are met despite increasing capital costs?

Costs for building and maintaining built infrastructure (not just transportation) started going up and has accelerated due to new tariffs and a wide range of factors. Those cost increases show no sign of slowing down. How are they affecting local capital programs? Will more maintenance, repairs, and replacements of critical infrastructure be deferred? Impacts to critical infrastructure will be felt beyond municipal boundaries. Are there cases where funds from one community would be invested in infrastructure in another community, and what would that process look like?

Draft Schedule of Upcoming Meetings (subject to change)

Monthly Meetings: 1st Friday of the month, 9-10:30 AM, SRPC Office, Conf. Room 1A

Quarterly Field Trips: Thursdays, 3:45-5:30 PM, in Sept., Dec., Feb., and Jun.

Date	Location	Tentative Agenda Items
Fri. July 4 th , 2025 9-10:30 AM	SRPC	TBD



Strafford Metropolitan Planning Organization

Technical Advisory Committee Meeting

Friday May 2, 2025 from 9:00am - 10:30am

Location: Conference Rm 1A, SRPC Office (Remote access via Zoom)

1. Introductions

Chair Michelle Mears called the meeting to order and asked for introductions.

Committee members present: Michelle Mears, Somersworth; Lyndsay Butler, Newmarket; Lucy St. John, NHDOT; Katrin Kasper, Lee; Michael Williams, COAST

Staff Present: Rachel Dewey, Stephen Geis, mark Davie

Committee members joining on Zoom: Leigh Levine, FHA; John Mullen, Middleton

2. Community Updates

M. Williams announced that the COAST Bus Survey will be going live on Monday.

M. Mears reported that the Somersworth parking study is underway.

3. Action Items

a. Minutes from Feb. 8 and Mar. 7, 2025

M. Williams made a motion to approve the meeting minutes from February 8, 2025, and March 7, 2025. The motion was seconded by K. Kasper. A roll call vote was taken, and the motion passed unanimously, with all members voting in favor.

b. Review Draft Regional Safety Action Plan and recommend to Policy Committee

M. Davie presented the key components of SRPC's draft Regional Safety Action Plan, developed by VHB. The plan offers a comprehensive analysis of regional transportation crash data and outlines a series of strategies aimed at improving roadway safety. It aligns directly with SRPC's highway safety performance targets, established in January 2025, and supports the overarching goal of achieving zero fatalities and serious injuries on public roads.

Once adopted, the plan will make all municipalities within the region eligible to apply for implementation funding through the federal Safe Streets and Roads for All (SS4A) program.

The group engaged in a discussion focused on data collection methods, crash-related variables, and potential safety strategies. It was noted that the analysis is based on data from 2018 to 2022, which may not reflect recent projects or improvements. As with most planning efforts, there is a lag in available data.



There is currently an active Notice of Funding Opportunity (NOFO) with a submission deadline of June 25. To be eligible, the plan must be adopted by June 30. The Policy Committee has the authority to approve the plan before that date.

There is still an opportunity to make revisions. SRPC staff can incorporate edits..... submit comments prior to the Policy Committee meeting on June 16. A revised version of the plan will be posted by June 30, ahead of the TAC meeting on June 6.

c. Review Draft 26-27 Unified Planning Work Program and recommend to Policy Committee

J. Czysz presented a summary of the Draft 2026–2027 Unified Planning Work Program (UPWP), which outlines all transportation-related work to be undertaken by SRPC between July 1, 2025, and June 30, 2027. The UPWP is developed through a two-year contract with the New Hampshire Department of Transportation (NHDOT) and serves as the guiding document for SRPC’s transportation planning efforts. The program is funded through a combination of sources: 80% federal funds, 10% state turnpike toll credits, and 10% local match provided through municipal dues.

Czysz noted that the development of the UPWP had been delayed due to competing statewide deadlines. and must be approved quickly to submit to governor and council and receive federal approval for work to begin on July 1st. This approval is necessary for SRPC to begin work on schedule starting July 1, 2025.

M. Williams made a motion to recommend that the Policy Committee approve the Draft 2026–2027 Unified Planning Work Program. The motion was seconded by B. Cray. A roll call vote was taken, and all members voted in favor. The motion passed unanimously.

4. Discussion Items

a. 2025 Data Snapshot is here!

R. Dewey provided a brief overview of the snapshot update. It was published on April 18 and is available on the SRPC website now.

b. B. 2025 Data Collection Season Preview

SRPC staff will be starting to collect data on the roads and trails around the region. SRPC has a wide range of tools and techniques for collecting transportation data, and we can often do custom counts for your community. SRPC also has multiple sources of vehicle traffic data to be analyzed for municipal purposes.

5. Other Business

There was no other business.

6. Adjourn

Following a motion and a second, the meeting was adjourned at 10:30AM

