

STRAFFORD

Metropolitan Planning Organization

**Strafford MPO
Technical Advisory Committee
Meeting Minutes
September 8, 2023
Suite 12, 150 Wakefield Street**

1) Introductions

Chair Michelle Mears called the meeting to order.

Members present:

Michelle Mears, Somersworth; Wayne Lehman, Lee; Vanessa Price, Barrington; Lee; Marshall Goldberg, Brookfield, Michael Williams, COAST

Guests: Amber Hall, Somersworth

Staff present: Colin Lentz, Mark Davie, Stephen Geis

Members attending on Zoom:

Bruce Woodruff, Milton, Donna Benton, Dover, Bart McDonough, Newmarket, Lucy St. John, DOT,

Staff attending on Zoom:

Angela Cleveland

The in-person quorum requirement was not met so the meeting proceeded for informational purposes.

2) Community Updates

There were no updates.

3) Action Items: Action items were tabled due to a lack of a quorum.

a) Minutes from August 4, 2023

4) Discussion Items

a. Metro Plan Project Solicitation Process

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



C. Lentz outlined the 2023-2024 project solicitation and ranking process for the Metro Plan.

The stages of the process are:

- Region-wide project solicitation including meetings with municipal/agency staff
- Project selection criteria weighting
- Selection of projects to send to consultant for review and design
- Incorporate all new projects into the Metro Plan and pair with funding opportunities

C. Lentz stated that if everything goes to plan, the process should run smoothly. The RFQ for an Engineer has been posted. Last round there was \$50,000 for engineering services, this year there is \$100,000.

5) Workshop-Active Transportation Plan

Staff members A. Cleveland, M. Davie, Stephen Geis, and Troy Troy, presented.

A. Cleveland presented an overview of the plan.

After the presentation, staff hosted a workshop-style exercise where the committee members broke out into groups and provided input on the individual focus areas of the plan. These focus areas are based on goals developed through past outreach and input from the plan steering committee.

C. Lentz provided a schedule of upcoming meetings:

- There are three public hearings for the draft Ten Year Plan scheduled in our region: Durham town hall on 9/26/2023 at 3:00, Rochester city hall on 9/28/2023 at 4:00, and Dover City Hall on 9/28/2023 at 7:00
- There are three public meetings to review proposed designs for the NH108 Complete Streets project: Dover city hall on 9/19/2023 at 6:00, Somersworth City Hall on 9/21/2023 at 6:00, Rochester Public Works headquarters on 9/26/2023 at 6:00
- NHDOT is hosting a webinar on Monday, September 11th at 3:00 about the upcoming request for proposals for projects to be funded through the National Electric Vehicle Infrastructure program. <https://www.dot.nh.gov/news-and-media/nhdot-nevi-rfp-informational-webinar>

6) Other Business

There was no other business

7) Citizens Forum

There were no citizens present

8) Adjourn

The meeting concluded at 10:30 A.M.