

Strafford Metropolitan Planning Organization Technical Advisory Committee Meeting

Friday February 3, 2023 from 9:00am - 10:30am

Location: Conference Rm 1A, SRPC Office (Remote access via Zoom)

In accordance with RSA 91:A, the Commission requires a minimum of an in-person quorum. To organize this, the Commission staff will confirm the necessary in-person attendance. It is the preference of the Commission that others participate via Zoom, however, guests may attend the meeting at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously. View the remote access information below.

Meeting Link:

<https://us02web.zoom.us/j/83483049101?pwd=RW9oK2xQRzJDbkdoYTVzVzZGNDNhZz09>

Meeting ID: 834 8304 9101

Telephone-only Access: +1 646 558 8656

These instructions have also been provided at www.trafford.org. If anybody is unable to access the

Agenda Item	Time	Pre-Meeting Task/Notes
1) Introductions	5 mins	
2) Community Updates	10 Mins	
3) Action Items a) Minutes from January 6, 2023 b) Draft 2023-2026 Transportation Improvement Program	30 mins	a) Review draft minutes in packet b) Review Draft TIP: Link to draft TIP
4) Discussion Items a) CMAQ project scoring process	15 mins	Review CMAQ scoring criteria in the meeting memo
5) Other Business	10 mins	
6) Citizen's Forum		
7) Adjourn		

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email srpc@strafford.org.



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



Meeting Prep Memo

Strafford MPO Technical Advisory meeting
February 3, 2023

Primary agenda items

- Draft 2023-2026 Transportation Improvement Program

Staff will present on the draft 2023-2026 Transportation Improvement Program (TIP) at the meeting. Major points of change include the project list, funding amounts, and performance measures. The update to the TIP also updates the Metropolitan Transportation Plan and its overall fiscal constraint. The draft TIP is in a public comment period and a hearing is scheduled for February 17th at the MPO Policy Committee meeting.

[Review the draft TIP here](#)

- Congestion Mitigation & Air Quality improvement program (CMAQ) scoring

There are five applications for CMAQ funding from the Strafford region: 1 from the City of Dover, 1 from the Cooperative Alliance for Seacoast Transportation, and 3 from the University of New Hampshire. SRPC anticipates meeting with NHDOT to discuss a consistent approach to air quality analysis to be conducted on each project. Project scoring cannot be completed before that meeting. However, TAC members should review the scoring criteria and discuss their weighting. In the past, SRPC has retained the NHDOT points in the CMAQ application as the criteria weighting:

Project Readiness	Max 15 points
Financial Readiness	Max 15 points
Stewardship	Max 25 points
Air Quality Benefits	Max 35 points
RPC Priority*	Max 10 points

Note: for SRPC's scoring process, the 10 points for the "RPC Priority" should be redistributed among the other criteria.

Strafford Metropolitan Planning Organization
Technical Advisory Committee
Meeting Notes
Friday, January 6, 2023
9:00 – 10:30 AM
Strafford Regional Planning Commission
Rochester, NH

1. Introductions

Chair Bruce Woodruff called the meeting to order and asked for introductions.

Members attending: Katrin Kasper, Lee; Bruce Woodruff, Milton; Michael Williams, COAST; Lindsay Butler, Newmarket; Beverly Cray, UNH; Michelle Mears, Somersworth; Vanessa Price, Barrington.

Staff attending virtually: Jen Czysz, Rachel Dewey

Members attending virtually: Steve Pesci, UNH; William Watson, DOT; Donna Benton, Dover;

2. Action Items

a. Minutes from October 7, 2022

M. Williams motioned to approve the minutes as written. Seconded by K. Kasper.

Discussion: Page 6 of the minutes should reflect that the NH155/Mast Road description is actually for Durham Point Road not FAE. The members voted unanimously to approve the minutes as amended.

b. Performance Target Setting

-Highway Safety

-Transit Safety and Assets

C. Lentz presented on the Performance Target Setting. He explained that Strafford MPO is required to set quantitative targets for several performance measures. Targets for three performance areas will be updated and included as part of the updated 4-year Transportation Improvement Program: highway safety, public transit safety, and public transit asset conditions.

There are five highway safety targets for all public highways in the region:

1. Number of Fatalities
2. Rate of Fatalities
3. Number of Serious Injuries
4. Rate of Serious Injuries
5. Number of Non-Motorized Fatalities and Non-motorized Serious Injuries

There are seven targets related to passenger safety on federally funded public transit vehicles:

1. Number of Fatalities

2. Rate of Fatalities
3. Number of Injuries
4. Rate of Injuries
5. Number of Safety Events
6. Rate of Safety Events
7. System Reliability

There are three target categories related to federally funded public transit assets:

1. Rolling stock (revenue-generating vehicles that transport fare-paying customers)
2. Equipment (non-revenue vehicles that support transit operations)
3. Facilities (buildings and parking lots)

M. Williams motioned to recommend that the Policy committee approve the targets as proposed seconded by K. Kasper. Discussion:

- C. Lentz will follow up the Federal Transit Administration to get clarity and guidance on the transit asset targets. C. Lentz will correct headings in the table transit safety.

A vote was taken with all members voting unanimously. Motion passed.

3. Discussion Items

a. 2023-2026 Transportation Improvement Program

C. Lentz explained that the TIP contains all federally funded projects in-process in the Strafford region of the next four years. Strafford MPO works with NHDOT and the three other MPOs to update the TIP every two years. This includes adding new projects, removing projects that have been completed, updating funding information (including public transit), and ensuring that federal funds are fiscally constrained over the four-year period. Updates to the TIP also require an update to the Strafford MPO's Metropolitan Transportation Plan (MTP), which considers the next 20 years of transportation projects and planning. When the TIP is updated, all projects programmed in the TIP through the last year of the MTP shift forward two years and get updated financial information.

b. 2024-2025 Unified Planning Work Program Development

C. Lentz explained that The UPWP is a comprehensive program of all transportation-related tasks to be completed over the next two years. Strafford MPO is in the process of preparing the next UPWP with NHDOT which will cover state fiscal years 2024 and 2025 (beginning July 1st of calendar year 2023). Staff will be meeting with NHDOT in the next few weeks to discuss draft updates. Staff will provide a summary of the updates and major projects anticipated for that two-year period.

4. Other Business & Community Updates

J. Czysz reported NHMA has just launched a new bill tracking website. There is a transportation topic with daily and weekly updates.

M. Williams reported COAST has had to reduce service due to lack of drivers but has seen a turnaround in the last couple of months as new drivers have been hired. On January 14 COAST will be increasing its service levels on several routes.

D. Benton reported that Dover will be holding a public input session on the downtown pedestrian and vehicular traffic plan January 23 at 6:00 PM.

5. Citizens Forum

There were no citizens present.

6. Adjournment

At 10:15 A.M., M. Williams motioned to adjourn seconded by M. Williams. All in favor, meeting adjourned.