

Strafford Metropolitan Planning Organization
Technical Advisory Committee
Meeting Notes
Friday, October 7, 2022
9:00 – 10:30 AM
Strafford Regional Planning Commission
Rochester, NH

1. Introductions

Michael Williams called the meeting to order and asked for introductions

Members attending in person: Michelle Mears, Somersworth; Katrin Kasper, Lee, Marshall Goldberg, Brookfield, Jill Semprini, Dover; Lyndsay Butler, Newmarket; Michael Williams, COAST; Vanessa Price, Barrington;

Members attending virtually: Tim White, DES; Kim Rummo, DOT

Staff: Colin Lentz, Jennifer Czysz

Staff attending virtually: Megan Taylor

2. Action Items

Tabled due to lack of a quorum. Revisited when a quorum was established following agenda item 3. discussion.

a. Minutes from September 2, 2022

K. Kasper motioned to approve the minutes of September 2, 2022 as presented seconded by M. Mears. A roll vote was taken: M. Mears, K. Kasper, M. Goldberg, J. Semprini, M. Williams, V. Price, T. White, B. Watson all in favor. L. Butler and K. Rummo abstain. Motion passed with a unanimous vote in favor.

b. Initial Ten Year Plan Ranking

This Item is addressed below under item 3a: Ten Year Plan Project Scoring

3. Discussion Items

a. Ten Year Plan Project scoring

Colin presented a summary of the Ten-Year Plan Process. He reviewed the initial scores for the candidate Ten Year Plan projects and explained that complete project details were not available yet. VHB is working on developing project designs and cost estimates and will have those in the next few weeks.

C. Lentz further explained that a list of projects must be submitted to DOT by **November 10th**. That list of projects must be constrained to the regional allocation of

\$5.8 million, plus one or two additional projects as a contingency. The allocation will not fund all the projects so some cannot be included in the submission to NHDOT. C. Lentz emphasized that all seven candidate projects will be receiving the same level of preliminary design and cost estimation from VHB, regardless of whether they move forward with the NHDOT Ten Year Plan process. Those reviewed projects will also be included in the Strafford Metro Plan and will be ready for future funding opportunities.

Members reviewed and discussed the candidate projects.

M. Williams motioned for TAC to make a recommendation to the Policy Committee that TAC supports the rankings as presented and the submittal of the 1st five projects according to the rankings and allocation; And, would like to see updated estimated costs and input from the Town of Durham; And, recommend the Policy Committee acknowledges that TAC makes their recommendation with the absence of that information. K. Kasper seconded the motion. There was no discussion. A roll call vote was taken: M. Mears, K. Kasper, M. Goldberg, J. Semprini, L. Butler, M. Williams, V. Price, T. White, K. Rummo, all in favor. Motion passed with a unanimous vote in favor.

The members agreed by a unanimous show of hands to hold a joint meeting of the TAC and Policy Committees on November 4 to approve a list of projects to submit to NHDOT and to cancel the regularly scheduled October 21st and November 18th. Policy meetings.

4. Other Business & Community Updates

M. Williams reported that COAST is looking for CDL licensed drivers.

5. Citizen's Forum

There were no citizens present

6. Adjourn

10:23- motioned to adjourn seconded. All in favor, meeting adjourned.