

Strafford Metropolitan Planning Organization  
 Technical Advisory Committee Meeting  
 Friday May 6, 2022 from 9:00am - 10:30am  
 Location: Conference Rm 1A, SRPC Office (Remote access via Zoom)

In accordance with RSA 91:A, the Commission requires a minimum of an in-person quorum. To organize this, the Commission staff will confirm the necessary in-person attendance. It is the preference of the Commission that others participate via Zoom, however, guests may attend the meeting at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously. View the remote access information below.

Meeting URL: <https://us02web.zoom.us/j/81973155450>  
 Meeting ID: 819 7315 5450  
 Telephone-only Access: +1 646 558 8656

These instructions have also been provided at [www.strafford.org](http://www.strafford.org). If anybody is unable to access the meeting, please email [mtaylorfetter@strafford.org](mailto:mtaylorfetter@strafford.org) or call 603-994-3500 (x115).

Agenda Item	Time	Pre-Meeting Task/Notes
<b>1) Introductions</b> <b>2) Staff Communications</b>	5 mins	
<b>3) Action Items</b> a) Minutes from March 4, 2021	5 mins	Review minutes in packet
<b>4) Discussion Items</b> a) 2022 Data snapshot – highlights of latest changes & trends affecting the region	45 mins	Review 2022 data snapshot and web map: <a href="#">Link to Snapshot</a> <a href="#">Link to Web Map</a>
<b>5) Other Business &amp; Community Updates</b>	10 mins	
<b>6) Citizen's Forum</b>		
<b>7) Adjourn</b>		

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email [srpc@strafford.org](mailto:srpc@strafford.org).



## RULES OF PROCEDURE

*Strafford Regional Planning Commission  
Strafford Metropolitan Planning Organization, and  
Strafford Economic Development District*

### Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



Strafford Metropolitan Planning Organization  
Technical Advisory Committee  
Meeting Notes  
Friday, April 1, 2022  
9:00 – 11:00 AM  
Strafford Regional Planning Commission  
Rochester, NH

Chair Bruce Woodruff called the meeting to order at 9:00am and asked for introductions.

**1. Introductions.**

Members attending in person: Vanessa Price, Barrington; Katrin Kasper, Lee; Bruce Woodruff, Milton; Michael Williams, COAST; Michelle Mears, Rochester;

Staff attending in person: Jen Czysz, Colin Lentz,

Members attending on Zoom: Chris Jacobs, Milton; Kim Rummo, DOT; Ricky DiCillo, NHDES; Michael Mozer, NHDOT, Tim White, DES; Leigh Levine, Shanna Saunders, Rochester

Staff attending on Zoom: Jackson Rand, Rachel Dewey, Stephen Geiss, Zuzy Duffy

Chair Woodruff stated there was an insufficient number of members attending in person to meet the quorum requirements so this will be an informational meeting only with no motions

**2. Staff Communications**

There were no staff communications

**3. Action Item(s) [Motion required**

- a. Minutes from March 4, 2022  
Tabled due to a lack of a quorum.

**4. Discussion Item**

**Preparing for Electric Vehicle Charging**

Jessica Wilcox, NHDES Transportation Specialist, presented on the upcoming federal funding opportunities for EV charging stations. She stated that this an historic moment in time; there are 1.2 trillion dollars allocated towards a pathway for EV Charging Stations across the nation.

In her presentation, J. Wilcox outlined the following:

Types/Levels of charging

Volkswagen Trust Funds: NH Mitigation Plan

Bill Investment: Infrastructure Plan

NEVI (National Electric Vehicle Infrastructure Formula Program) : program Guidance

State EV Infrastructure Deployment Plan

Discretionary Grant Program

What is not known yet

Existing Charging Infrastructure, Pending and or Ready Corridors

Existing Corridor Designation

Vendor and Utility Consultation and Assessment

Chair Woodruff thanked Jessica for her informative presentation.

### **Regional Electric Vehicle Charging Strategy:**

C. Lentz Stated presented on the regional effort to identify potential sites and develop a strategy to achieve “ready” status for those corridors. He urged members to work with their communities to identify potential sites that are suitable for DC fast chargers. These sites might include municipality owned sites, large commercial parking lots, or park and rides. C. Lentz provided a form to identify approximately five sites in their communities that may be suitable for EV charging infrastructure.

When a list of potential sites is identified, SRPC will use analysis tools to prioritize sites using various criteria. The goal is to have a prioritized list of potential locations by August 1, 2022. FHWA will review the plans and determine approvals by September 30, 2022.

Discussion ensued on consideration of existing gas stations as potential sites, having stations equipped with convenience or coffee shops for customers to visit while waiting for their vehicles to charge.

### **5. Other Business**

Colin offered a reminder on solicitation for Metroplan projects to be vetted for submittal to the TYP. Waiting for more information from DOT on future projects including CMAC later this year, improving traffic signals. Improving intersections

### **6. Citizen's Forum:**

7. There were no citizens present.

### **8. Adjourn**

Meeting closed at 10:15 a.m.