

Strafford Metropolitan Planning Organization
 Technical Advisory Committee Meeting
 Friday March 4, 2022 from 9:00am - 10:30am
 Hybrid Meeting (Conference Rm 1A, SRPC Office & via Zoom)

In accordance with RSA 91:A, the Commission requires a minimum of an in-person quorum. To organize this, the Commission staff will confirm the necessary in-person attendance. It is the preference of the Commission that others participate via Zoom, however, guests may attend the meeting at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously. View the remote access information below.

Meeting URL: <https://us02web.zoom.us/j/81973155450>
 Meeting ID: 819 7315 5450
 Telephone-only Access: +1 646 558 8656

These instructions have also been provided at www.strafford.org. If anybody is unable to access the meeting, please email mtaylorfetter@strafford.org or call 603-994-3500 (x115).

Agenda Item	Time	Pre-Meeting Task/Notes
1) Introductions 2) Staff Communications	5 mins	
3) Action Items a) Minutes from February 4, 2021	5 mins	Review minutes in packet
4) Discussion Items a) Update to Title VI Plan b) Regional Bike Ped Plan Survey c) Preview of Electric Vehicle Charging Strategy	60 mins	See meeting memo in packet for information on each discussion item.
5) Other Business a) Ten Year Plan project solicitation	10 mins	
6) Citizen's Forum 7) Adjourn		

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email srpc@strafford.org.



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



Title VI Plan – Draft and process update

What's being presented: SRPC is in the process of updating our nondiscrimination and environmental justice plan. We shared an initial outline with you in the fall. Now that we are nearing the end of a first rough draft, we wanted to share it with you to check in and make sure that you think we are being inclusive, accessible, and comprehensive enough with our approach.

Specific feedback requested: Are our mission, goals and objectives and areas of action clear enough? Have we identified all the people in our region that may be affected by transportation decision making? Are we missing any information or actions that would help us to be more inclusive? Thank you for taking the time to review this document and we look forward to hearing your thoughts next week.

Bike Ped Plan – Outreach Survey

What's being presented: Strafford MPO is putting together its first active transportation plan. As with any MPO effort, public input is essential to this process. One strategy being used to gather feedback for this purpose is an online survey. This will allow Strafford MPO to gauge uses, needs, and challenges surrounding active transportation in the region - think walking, biking, skateboarding, etc. To carry out this survey, Strafford MPO will use NHDOT's MetroQuest platform to create an interactive and engaging set of questions.

Specific feedback requested: Recommendations on addition/subtraction/modification of questions in the survey. Recommendations for people or agencies to distribute the survey.

Regional Strategy for Electric Vehicle Charging

What's being presented: An overview of new federal rules that will inform the statewide plan for investing ~\$17 million in federal funds dedicated to EV charging infrastructure. Some of that \$17m will be invested via a statewide process, some will be available to municipalities through a competitive grant program. We want to identify priority sites as soon as possible because the funding is on its way, and we want to be as prepared as possible as a region. The link below is to a map of the corridors that are currently designated for potential EV charging development. US4 and NH16 are categorized as “EV pending” in our region. SRPC staff are meeting on Wednesday,

March 2nd with NHDES to learn more about how new federal will affect corridor designation and future availability of federal funds.

[Link to Corridors Map](#)

Specific feedback requested: consider potential sites for EV charging in your municipality. Emphasis on sites where permitting will not be a barrier. Primarily, municipally owned sites or secondarily, large commercial parking lots where the owner may be willing and flexible to add public EV charging (e.g. grocery stores).

Strafford Metropolitan Planning Organization

Technical Advisory Committee

Meeting Minutes

Friday, February 4, 2022

9:00 – 11:00 AM

Strafford Regional Planning Commission

Rochester, NH

Chairman Woodruff read a statement stating that due to Covid and the weather conditions, under RSA 91-A:2 III (b) as chair he is waiving the requirement of a quorum at the physical location of the meeting. Whereas, in order to ensure an uninterrupted flow of federal transportation funding to the region the RPC must act on Amendment 3 to the Transportation Improvement Program.

Whereas, the RPC chair has decided that immediate action is imperative and the physical presence of a quorum is not reasonably practical within the period of time requiring action due to the ongoing pandemic. Therefore, the RPC will invoke this emergency provision and waive requirement of a quorum at the physical location of the meeting

Chair Bruce Woodruff called the meeting to order at 9:00am and asked for introductions.

1. Introductions.

Members attending on Zoom: Bruce Woodruff, Milton, Michael Williams, COAST.; Michelle Mears, Somersworth, Kim Rummo, DOT, Leigh Levine, FHA; Katrin Kasper, Lee; Amelia Grace, Dover; Tim White, NH DES;

Staff attending on Zoom: Colin Lentz; Jen Czysz; Rachel Dewey, Jackson Rand, Stephen Geis, Nancy OConnor

Guests: Carin Rossi, Lee, Luann Speikers, DOT

2. Staff Communications

There were no staff communications

3. Action Item(s) [Motion required]

a. Minutes from November 5, 2021

M. Mears MOVED to approve the November 5, 2021 minutes SECONDED by M. Williams. A roll call vote was taken: M. Mears, M. Williams, B. Woodruff, K. Rummo, L. Levine, K. Kasper, T. White IN FAVOR. A. Degrace and C. Rossi ABSTAIN. MOTION PASSED

b. 2021 -2024 TIP Amendment 3 draft

C. Lentz summarized the TIP stating that it a 4-year program of projects which are already in process. MPOs are required to set performance targets for safety annually

B. Woodruff MOVED to recommend TIP Amendment 3 to the Policy Committee. M. Williams SECOND. A roll call vote was taken: M. Mears, M. Williams, B. Woodruff, , L. Levine, K. Kasper, T. White IN FAVOR. A. Degrace, K. Rummo ABSTAIN. MOTION PASSED.

c. 2022 Highway Safety Performance Targets

4. Discussion Items

How can transportation program under the bipartisan Infrastructure Law help your community goals.

Information on the transportation programs in the Bipartisan Infrastructure Law (BIL), and new Planning Emphasis Areas. Leigh Levine presenting.

Leigh Levine presented information on the numerous programs and opportunities in the BIL that can help municipalities fund projects and achieve local goals. These include:

Apportionment (cross-cutting, describing formula for apportionment of multiple Federal-aid highway programs)

Bridge Formula Program (BFP)

Congestion Mitigation and Air Quality Improvement Program (CMAQ)

Highway Safety Improvement Program (HSIP)

Metropolitan Planning Program

National Highway Freight Program (NHFP)

National Highway Performance Program (NHPP)

Railway-Highway Crossings Program (RHCP)

Surface Transportation Block Grant (STBG) Program

Transportation Alternatives (TA)

Leigh also described the new Planning Emphasis Areas that are specific to planning efforts by MPOs and State DOTs. These include:
Tackling the Climate Crisis – Transition to a Clean Energy, Resilient Future
Equity and Justice⁴⁰ in Transportation Planning
Complete Streets
Public Involvement
Strategic Highway Network (STRAHNET)/U.S. Department of Defense (DOD) Coordination
Federal Land Management Agency (FLMA) Coordination
Planning and Environment Linkages (PEL)
Data in Transportation Planning

Bruce thanked Levine for his presentation. C; Lentz encouraged municipalities to reach out to SRPC for any assistance needed to move forward with transportation projects. L. Levine stated he will update the committee on further information as it becomes available to him.

5. Other Business

C. Lentz informed the committee that Ten Year Plan is moving through the legislature and getting positive reviews.

6. Citizen's Forum: There was no Citizens Forum.

7. Adjourn

M Williams **MOVED** to adjourn **SECONDED** by M. Mears.. A roll call vote was taken: M. Mears, M. Williams, B. Woodruff, L. Levine, K. Kasper, T. White A. Degrace, K. Rummo IN FAVOR. None Opposed. **MOTION PASSED.**