

# Strafford Metropolitan Planning Organization Technical Advisory Committee Meeting

Friday, November 5<sup>th</sup> 2021      9:00 – 10:30 AM  
Hybrid Meeting

In accordance with RSA 91:A and the potential absence of a renewal to the Governor's Executive Order allowing quorums virtually, all meetings of the Commission now require an in-person quorum. The Commission is advising that most committee members still attend meetings virtually, aside from the minimum number of members needed for a quorum. It is the preference of the Commission that all other attendees participate via Zoom, however, guests may attend the meeting at the SRPC Office, Conference Room 1A, 150 Wakefield Street, Rochester, NH. In doing so, all participants have the ability to communicate contemporaneously during this meeting as follows:

Online Access: <https://us02web.zoom.us/j/82905345549?pwd=eTO4dEVrbjVPbm5iL2dqOmxIdXpyOT09>  
Telephone-only Access: 1-646-558-8656 and Meeting ID: 829 0534 5549

These instructions have also been provided on the SRPC website at [www.trafford.org](http://www.trafford.org). If anybody has a problem accessing the meeting, please email [clentz@trafford.org](mailto:clentz@trafford.org) or call (603) 994-3500.

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|---|----------------|
| <b>1. Introductions</b>   | <b>5 mins</b>  |
| <b>2. Staff Communications</b>  |                |
| <b>3. Action Item(s) [Motion required]</b>  |                |
| 3.1. Minutes from August 6 <sup>th</sup> 2021   | <b>10 mins</b> |
| 3.2. Recommend targets for Public Transit safety measures   |                |
| <b>4. Discussion Items</b>  |                |
| 4.1. Travel demand model – How can this tool be used for transportation planning in the region?   | <b>30 mins</b> |
| 4.2. Sharing the cost of infrastructure resilience investment   |                |
| <b>5. Other Business</b>  | <b>5 mins</b>  |
| <b>6. Municipal Roundtable – Updates from your community</b>  | <b>10 mins</b> |
| <b>7. Citizen's Forum – Citizens of the Strafford region are invited to speak on the subject matter of the meeting. Statements shall be limited to three minutes.</b> |                |
| <b>8. Adjournment</b>   |                |

Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need including as much detail as you can. Also include a way we can contact you if we need more information. Make your request as early as possible; please allow at least 5 days advance notice. Last minute requests will be accepted, but may be impossible to fill. Please call (603) 994-3500 or email [srpc@trafford.org](mailto:srpc@trafford.org).

## Rules of Procedure

*Strafford Regional Planning Commission  
Strafford Metropolitan Planning Organization, and  
Strafford Economic Development District*

### **Meeting Etiquette**

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others, or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as citizen forum, public hearings, public comment periods, outreach events, seminars, workshops, listening sessions, etc.

## Strafford Metropolitan Planning Organization Technical Advisory Committee

### Meeting Minutes

Friday, August 6<sup>th</sup> 2021 9:00 – 11:00 AM

Strafford Regional Planning Commission  
Hybrid Meeting

Chiar Woodruff called the meeting to order at 9:05am. A roll call was taken:

#### 1. Attendance:

##### Committee Members present in person:

Bruce Woodruff, (Milton) Wayne Burton, (Durham), Michael Williams (COAST), Michelle Mears (Somersworth), Becky Ohler (NHDES), Glen Davis, (DOT) Christopher Parker (Dover), Marshall Goldberg, (Brookfield), Arthur Capello (Farmington),

Committee Member via Zoom: Leigh Levine (FHWA), Katrin Kasper (Lee)

##### Staff Present

Jen Czysz, Colin Lentz,

Staff via Zoom: Jackson Rand, Rachel Dewey and Megan Taylor-Fetter

#### 2. Staff Communications

C. Lentz informed the Board that intern Zuzzy Duffy is working on various projects remotely as she will be studying abroad in Norway. Staff started the next 2-year UPWP and is looking forward to getting those projects off the ground.

J. Czysz announced that the Economic Development recovery team, Zuzzy and Natalie, have sent out communications to businesses promoting consulting services SRPC now offers which is fully funded under the CARES Act. Businesses can receive up to 3 hours of technical assistance. There are contracts in place with consultants.

J. Czysz stated that SRPC received news on Monday that 9 regional planning commissions will be receiving American Rescue Plan funds through GOPHER to cover the cost of regional housing needs and assessment updates. The nine regional planning commissions will be working in collaboration with the Office of Planning and Development under the Business and Economic Development Affairs.

J. Czysz updated the Committee on the scanning services SRPC will be offering. Staff is working on how to structure the process and to make it cost effective for digitizing past records.

### **3. Action Item**

#### a. Minutes from June 4th 2021

Chris Parker motioned to approve the minutes, seconded by Michael Williams Vote: Arthur Capello abstaining otherwise unanimous in favor.

### **4. Discussion Items**

Review of Public Transit and Economic Development study – what local action steps can be developed from the study results?

C. Lentz began the presentation by stating that SRPC recently completed a study with NHDOT to study the economic impacts of public transit in SE New Hampshire and Maine. The study focused on fixed routes and the federally funded fixed route operator Coast Bus. It included qualitative results developed from interviews and quantitative results from an economic impact model developed by the American Public Transit Association.

C. Lentz continued by saying that this study was started in part because there is good research on the economic impact of public transit with a large focus on large urban areas, some focus on rural areas, but there is not a good reflection on SE NH and Maine areas in that research. This study will also be a useful tool to communicate with decision makers about public transit and its value to the people of the state.

C. Lentz communicated the results of the study during his presentation and outlined the study recommendations.

M. Goldberg asked what the Coast budget, how is it split and is and is there state funding?

M. Williams replied that the budget is 6 million with roughly 25% to managed response and 75% to fixed routes. M. Williams continued with details on Coast budget and funding.

Discussion ensued on funding for coast Bus, the economic benefits of public transportation, funding and affordable housing.

### **5. Other Business**

C. Parker noted that Dover had received notice that Senator Shaheen had selected two local projects as earmarks for potential funding: 1) to improve Central Avenue between Stark/Central Ave and Silver St intersections with a lane diet and better transit access, and 2) upgrade the Chestnut Street bridge over the Cocheco.

B. Woodruff said Milton was making progress on their local MS4 planning efforts with the help of SRPC.

R. Ohler noted that since the Office of Strategic Initiatives had been moved, it was no longer the trustee and manager of the Volkswagen Settlement funds. Those funds need to be spent on electric vehicle infrastructure, replacing older state-owned diesel vehicles, and for matching other

state grants for improving transportation-related emissions. She said NHDES will be publishing an RFP for local diesel vehicle and equipment replacement.

M. Goldberg asked how many electric vehicle chargers were in the state. B. Ohler didn't know the exact number but noted recent and current projects around the state to build them. She noted that NHDES will be posting a solicitation for new electric vehicle charging stations. C. Lentz showed a statewide map of existing chargers. C. Parker noted a local effort to build new chargers in partnership with grocery stores.

## **6. Adjournment**

C. Parker made a motion to adjourn

Seconded by M. Mears

Vote: unanimous in favor

The meeting was adjourned at 10:30am

# Public Transportation Agency Safety Plan

## FTA Performance Measures & MPO Targets

On July 19, 2018, the Federal Transit Administration (FTA) published the Public Transportation Agency Safety Plan (PTASP) Final Rule.

The PTASP rule became effective on July 19, 2019. The PTASP rule requires transit operators in urbanized areas and metropolitan planning organizations to adopt performance targets for the following federally required public transportation safety measures:

1. Number of Fatalities
2. Rate of Fatalities\*
3. Number of Injuries<sup>1</sup>
4. Rate of Injuries\*
5. Number of Safety Events
6. Rate of Safety Events
7. System Reliability\*\*

\*Rate Targets are based on incidents per 500,000 Vehicle Revenue Miles.

\*\*System Reliability targets are based on the mean distance (number of miles driven) between major mechanical failures.

In the Strafford region, these measures apply to the Cooperative Alliance for Seacoast Transportation (COAST) and the Strafford MPO<sup>2</sup>. The table below displays the performance for these measures for the COAST system. COAST has published their Safety Plan including targets for 2021. It includes performance and targets for both fixed route and demand response services.

Staff are recommending that Strafford MPO support the transit safety targets set by COAST in their 2021 Transit Asset Management Plan. COAST has an excellent safety record and Strafford MPO itself has little direct impact on transit safety performance, but staff will continue serving on the COAST board to assist with ongoing safety improvements. Upon adoption, these targets will be incorporated into the Metropolitan Transportation Plan and 2021-2024 Transportation Improvement Program.

**Proposed action:** for the TAC to recommend that the Strafford MPO Policy Committee adopt the public transit safety performance targets as presented.

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<sup>1</sup> Any damage or harm to persons that requires immediate medical attention away from the scene [e.g. not on-site first aid]. *From the National Transit Database Safety & Security Policy Manual*

<sup>2</sup> As a University transit system, UNH Wildcat Transit is not required to establish federal PTASP targets.

	<b>Performance Measure</b>	<b>FY 2019 Performance</b>	<b>FY 2020 Performance</b>	<b>FY 2021 Target</b>
<b>Fixed Route</b>	Fatalities - Total	<b>0</b>	<b>0</b>	<b>0</b>
	Fatalities - Rate	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Injuries - Total	<b>1</b>	<b>0</b>	<b>0</b>
	Injuries - Rate	<b>.17</b>	<b>0.00</b>	<b>0.00</b>
	Safety Events – Total	<b>0</b>	<b>1</b>	<b>0</b>
	Safety Events – Rate	<b>0.00</b>	<b>.17</b>	<b>0.00</b>
	System Reliability	<b>18,677</b>	<b>15,634</b>	<b>19,000</b>
<b>Demand Response</b>	Fatalities - Total	<b>0</b>	<b>0</b>	<b>0</b>
	Fatalities - Rate	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	Injuries - Total	<b>2</b>	<b>0</b>	<b>0</b>
	Injuries - Rate	<b>.93</b>	<b>0.00</b>	<b>0.00</b>
	Safety Events – Total	<b>0</b>	<b>0</b>	<b>0</b>
	Safety Events – Rate	<b>0.00</b>	<b>0.00</b>	<b>0.00</b>
	System Reliability	<b>215,436</b>	<b>54,351</b>	<b>216,000</b>