

Strafford MPO Policy Committee Meeting

Friday, April 21, 2023 9:00 – 10:30 AM

Hybrid Meeting (Conference Rm 1A, SRPC Office & via Zoom)

In accordance with RSA 91:A, the Commission requires a minimum of an in-person quorum. To organize this, the Commission staff will confirm the necessary in-person attendance. It is the preference of the Commission that others participate via Zoom, however, guests may attend the meeting at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously. View the remote access information below.

Meeting URL: <https://us02web.zoom.us/j/85802372877>

Meeting ID: 858 0237 2877

Telephone-only Access: +1 646 558 8656

These instructions have also been provided at www.straftford.org. If anybody is unable to access the meeting, please email mtaylorfetter@straftford.org or call 603-994-3500 (x115).

Agenda Item	Time	Pre-Meeting Task/Notes
1) Introductions	5 mins	
2) Commissioner Roundtable Updates, from your community	15 mins	
3) Public Hearing – 2023 Coordinated Transportation Plan	10 mins	Link to the Coordinated Plan
4) Action Items a) Minutes from March 17, 2023 b) Approve the draft 2024-2025 Unified Planning Work Program c) Approve the draft 2023 Coordinated Transportation Plan d) Final Ten Year Plan project ranking	45 mins	See meeting prep memo: Link to the UPWP Link to the TYP information
5) UNH Seniors - Climate Data Presentation	15 mins	
6) Other Business	5 mins	
7) Citizen's Forum		
8) Adjourn		

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email srpc@straftford.org.



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



Meeting Prep Memo
Strafford MPO Policy Committee
April 21, 2023

Primary Agenda Items

Coordinated Public Transit & Human Services Transportation Plan

Just call it the “Coordinated Plan”. The Coordinated Plan concerns many forms of “community transportation” in the region. Community transportation refers to all transportation resources in a community that are available to help meet people’s mobility needs. These include both public and private services, such as fixed route buss, shuttles for seniors, taxies, vans that churches or community organizations own and operate, and other services.

This plan needs to be in place for entities like COAST to access federal funds for transportation services for older adults and people with disabilities. There will be a public comment period for the plan starting in late March with a hearing at the April Policy meeting. I’ll give a brief introduction to the plan at the meeting. The draft plan is on the SRPC website [HERE](#).

The plan is long as usual. For quick review I recommend focusing on the following sections:

- The demographics executive summary on page 13 and maps starting on page 18
- Check out the wide range of community transportation services starting on page 35
- The findings and recommendations starting on page 74

2024-2025 Unified Planning Work Program development (UPWP)

The UPWP is a comprehensive program of all transportation-related tasks to be completed over the next two years. Strafford MPO is in the process of preparing the next UPWP with NHDOT which will cover state fiscal years 2024 and 2025 (beginning July 1st of calendar year 2023). Staff will be meeting with NHDOT in the next few weeks to discuss draft updates. Staff will provide a summary of the updates and major projects anticipated for that two-year period.

See the UPWP on the SRPC website [HERE](#).

Final Ten Year Plan Project Ranking

It's time to make a final decision on the candidate Ten Year Plan projects.

The TAC recommended that the Policy committee approve Scenario 2, which would fund Somersworth's Main St Complete Streets and Lee's improvements to the intersection of NH155/George Bennett/Lee Hook Rd. This remains the top scoring scenario.

Detailed project information, including scopes, designs, and cost estimates from VHB are included on the SRPC website at the link below. The PDF includes bookmarks for easier navigation.

<https://strafford.org/uploads/documents/plans/mpo/finaltypprojectrankinginfo20230327.pdf>

Analysis of possible funding scenarios for candidate Ten Year Plan projects.

Town	YoE Cost	Project Location and Description
SOM A	\$ 4,437,708	Main St Complete Streets
NKT	\$ 2,006,994	NH152/NH108/Gerry Ave - traffic flow and safety improvements
LEE A	\$ 1,241,835	NH155/George Bennett/Lee Hook Rd (option 1) - Eliminate the West Mill Pond Road Connection
LEE B	\$ 1,400,579	Shared Use Path along NH 155 - connecting elementary school to town hall
SOM B	\$ 900,584	West High St/Maple St/Sunset Dr (option 1) - Traffic Calming and Pedestrian Crossing Improvements
DUR	\$ 3,927,747	NH155A/Main St/Mast Rd - Convert to roundabout with slip lanes

NOTE: Year of expenditure (YoE) costs are from recent NHDOT project reviews.
 Costs shown here are for impacts to the regional allocation and do not include estimated local match.

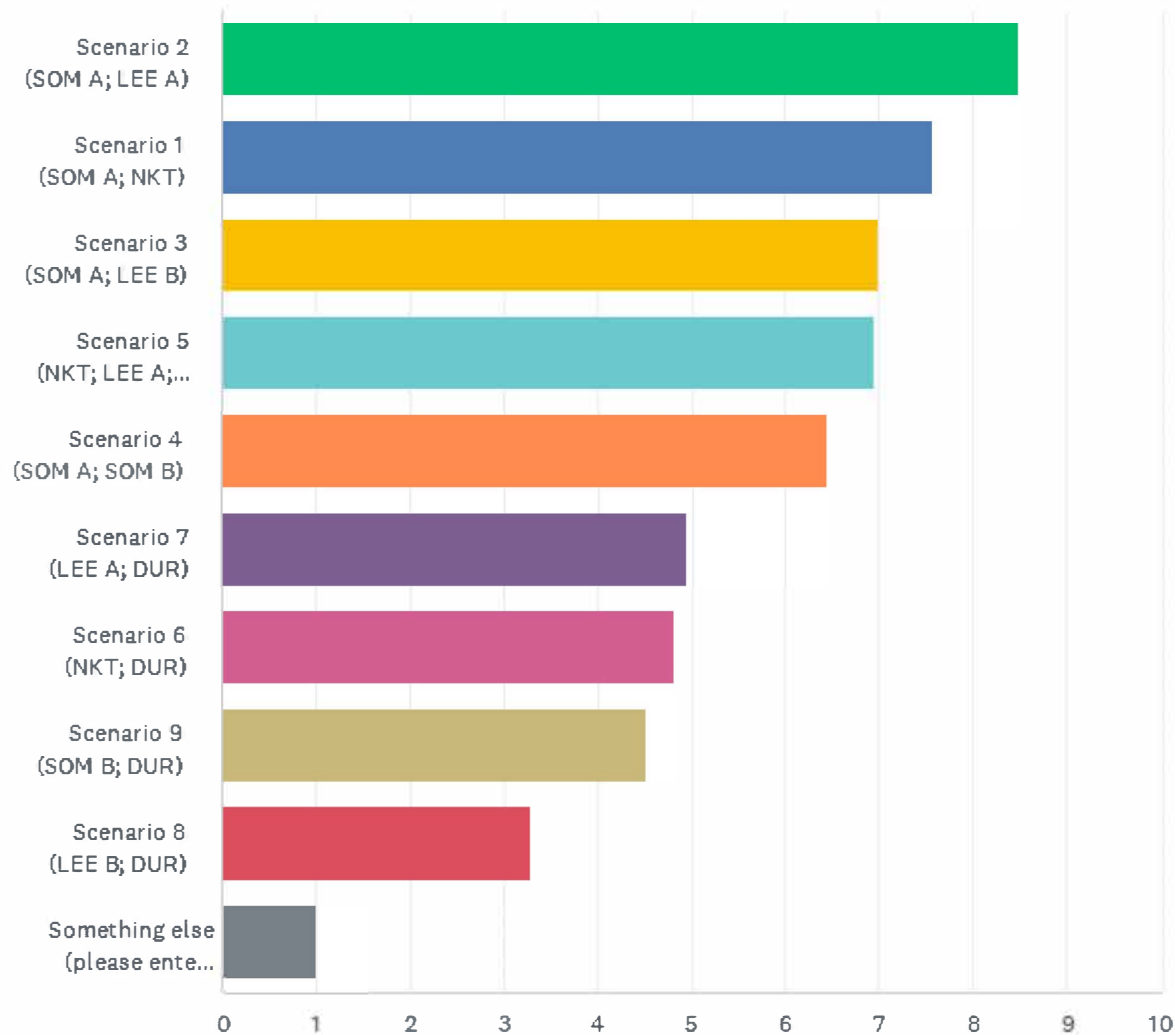
Town	YoE Cost	Scenario 1*	Scenario 2	Scenario 3	Scenario 4	Scenario 5	Scenario 6	Scenario 7	Scenario 8	Scenario 9
SOM A	\$ 4,437,708	Fund	Fund	Fund	Fund					
NKT	\$ 2,006,994	Fund				Fund	Fund			
LEE A	\$ 1,241,835		Fund			Fund		Fund		
LEE B	\$ 1,400,579			Fund		Fund			Fund	
SOM B	\$ 900,584				Fund	Fund				Fund
DUR	\$ 3,927,747						Fund	Fund	Fund	Fund
Total	\$ 13,915,447	\$ 6,444,702	\$ 5,679,543	\$ 5,838,287	\$ 5,338,292	\$ 5,549,992	\$ 5,934,741	\$ 5,169,582	\$ 5,328,326	\$ 4,828,331
Remainder	\$ (8,068,650)	\$ (597,905)	\$ 167,254	\$ 8,510	\$ 508,505	\$ 296,805	\$ (87,944)	\$ 677,215	\$ 518,471	\$ 1,018,466

* see note in memo - will require concessions

\$ 5,846,797 Regional Allocation

Scenario ranking results as of 4/14/2023 Total of 24 responses

Ranking order remains unchanged since the TAC meeting on 4/7/2023 when they recommended that the Policy Committee submit the projects in Scenario 2 for inclusion in the draft Ten Year Plan



STRAFFORD

Metropolitan Planning Organization

Policy Committee Meeting
Combined Meeting of the Stafford EDD & Strafford MPO
Meeting Minutes
Friday, March 17, 2023
9:00 – 10:30 AM
Strafford Regional Planning Commission
Hybrid Meeting
Rochester, NH

1. Introductions

Bill Fisher, Farmington, Mike Bobinsky, Somersworth, Katrin Kasper, Lee: Joe Boudreau, Rochester, Barbara Holstein, Rochester, Peter Nelson, Newmarket: Tom Crosby, Madbury, Dave Landry, Dover; Chris Horton, Somersworth, Mark Richardson, Somersworth, Karen Golab, Milton; Michael Williams, COASTJ

Staff attending: Jen Czysz, Mark Davie, Colin Lentz

Virtual: Matthew Towne, Barrington; Beverly Cray, UNH; Mary Woodward, Lee; Steve Diamond, Barrington; Jessica Wilcox, DES

Staff attending remotely: Rachel Dewey, Stephen Geis, Megan Taylor-Fetter

D. Landry convened the Commission portion of the meeting.

2. Public Hearing-Draft Regional Housing Needs Assessment

At 9:09 A.M. D. Landry opened the public hearing at 9:09 A.M.

J. Czysz explained the RHNA is intended to inform the public of the region's housing conditions and the data enclosed is to be used by municipalities in planning a balanced housing stock. In addition to analyzing historical trends, existing conditions, and making projections of future conditions and housing needs, this assessment also identifies tools and techniques that communities can use to further balance housing based on proven successful housing solutions identified within the Northeast and across the nation.

Members engaged in discussion on topics which included the lack of housing for their communities and potential solutions, funding opportunities, where growth should happen, and TIF Districts.

D. Landry closed the Public Hearing at 9:47

3. Vote on the draft Regional Needs Assessment

K. Kasper motioned to approve the Regional Housing Needs Assessment. J. Boudreau seconded the motion. A roll call vote was taken.

B. Fisher was excused from the meeting.

4. At 9:50 A.M. d. Landry adjourned the Commissioners portion of the meeting-and Convened the MPO Policy Meeting

5. Review minutes of February 17, 2023

M. Richardson motioned to approve the minutes of February 17, 2023. M. Bobinsky seconded the motion.

6. Discussion Items

a. Community Forum

Community Forum:

M. Towne, Barrington, reported that in the upcoming election in Lee, there is an article on for establishment of TIF district for downtown development. He stated it will bring many pieces in to play.

C. Horton reported that the Somersworth planning board just approved a 128 unit in downtown area. It should spur economic growth downtown.

M. Bobinsky stated that the landlord issue in Somersworth that has been reported in the news is isolated to one individual. He stated that this is not reflective of the majority of landlords in the city. The city is working on addressing these issues.

J. Czyns provided updates: There are two grant opportunities for municipalities. Both environmental. PREP opened their grant programs focused on water quality programs and the DES just opened their Coastal Program resilience grants. She stated the Commissioners Handbook and Annual report have been printed and are available to take. An introduction for new Commissioners has been rescheduled for next week. NHARPC is working to plan the Commissioner Convening. The theme is what's next in the housing needs.

MB-asked for the status on rt 108 complete streets-status? C. Lents answered that the plan is to have another meeting for public input.

b. Candidate regional CMAQ projects

C. Lentz gave a quick recap on the CEMAC projects. The criteria is the projects have a positive impact on air quality. There are a total of five projects being proposed from our region: one from Dover, one from COAST, one from UNH, and two that are from both UNH and Durham. SRPC no longer needs to rank and vote on these projects, but staff will still conduct air quality improvement analyses for each to demonstrate their benefits for reducing emissions.

c. Preview of draft Coordinated Transportation Plan

C. Lentz reviewed the draft Coordinated Transportation Plan. There will be a public hearing and public meetings. Colin will provide information in a meeting follow up email.

d. Ten Year Plan Projects-

C. Lentz gave an update on the status of the ten-year plan projects. He explained that Strafford MPO still needs to vote on the final list of candidate projects to be submitted to NHDOT for inclusion in

the draft Ten Year Plan. The deadline for this is April 1st. We should hear from DOT with their feedback of the candidate projects soon. That feedback will determine our final vote on the projects.

C. Lentz noted that the Durham Point Road project is ineligible for this Ten-Year Plan process because it is a local road which is not federal aid eligible. It is eligible for several other funding sources that are upcoming.

The members discussed the need for a group meeting focusing on project development and the funding sources available. Colin will work on scheduling a meeting.

7. Other Business

There was no other business.

8. Citizen's Forum

There were no citizens comments.

9. Adjourn

M. Bobinsky motioned to adjourn the meeting seconded by C. Horton. All in favor, meeting adjourned at 10:40 A.M.