

STRAFFORD

Regional Planning Commission

SRPC EXECUTIVE COMMITTEE MEETING

June 16, 2023, 8:00 a.m. to 9:00 a.m.

Hybrid Meeting (Conference Rm 1A & via Zoom)

In accordance with RSA 91:A, the Commission requires a minimum of an in-person quorum. To organize this, the Commission staff will confirm the necessary in-person attendance. It is the preference of the Commission that others participate via Zoom, however, guests may attend the meeting at the SRPC Office. All participants, both in-person and virtual, can communicate contemporaneously. View the remote access information below.

Meeting URL: <https://us02web.zoom.us/j/84905778392>

Meeting ID: 849 0577 8392

Telephone-only Access: +1 312 626 6799

These instructions have also been provided at www.trafford.org. If anybody is unable to access the meeting, please email jczysz@trafford.org or call 603-994-3500.

Agenda Item	Time	Notes
1) Welcome and Introductions	8:00-8:05	N/A
2) Action Items (Motions Required) a) Approval of the May 19, 2023 Minutes b) Acceptance of the Draft May Financials c) Recommend Adoption of the FY2024 Budget	8:05-8:40	a) Enclosed b) Next week c) See memo, enclosed
3) Updates and Discussion Items a) Awards, Contracts, and General Business b) Executive Director Review c) June Monthly Minors	8:40-8:50	See memo and enclosures
4) Other Business	8:50-8:55	N/A
5) Adjourn	9:00	N/A

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email srpc@trafford.org.

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



STRAFFORD

Regional Planning Commission

DATE: Revised June 15, 2023
TO: Executive Committee Members
FROM: Jen Czysz, Executive Director
RE: Director's Report for the June 16, 2023 Meeting

The following notes correspond to individual agenda items for discussion.

2b. Acceptance of the Draft May Financials

Balance Sheet: The checking account balance remains healthy. The savings account is lower than last year given the timing of issuing dues invoices and receipt of payments in advance of their July 1 due date. This year we issued the dues invoices about a month later than last year.

Aging Summary: \$88,266 of the \$154,568 total receivables is the current billing period. Payments totaling \$56,510 were received in June, leaving a past due balance of \$9,791.45. Milton has paid the second half of their dues payment.

Profit and Loss: May closed with a profit of \$2,151. Year to date however we are still operating at a loss of \$44,180. The June billing will be the largest of the year. Given the timing of processing payroll and invoicing, the first month's invoice of any contract typically represents only 2-3 weeks of time, whereas the final invoice represents 6-7 weeks of time. As a result, expenses run ahead of revenue. While the June billing will improve our overall net position at the end of the year, we will likely still incur a loss for the year as our actual indirect cost rate is over that of our approved rate.

2c. Recommend Adoption of the Draft FY 2024 Budget

Enclosed in your packet please find an updated draft budget for FY2024. Both the expenses and revenue sheets have been updated based upon new information about project contracts and related costs. The full commission will need to vote to adopt the budget following the committee's recommendation.

3a. Awards, Contracts and General Business Update

Staffing: We are fully staffed! But do have a few people on leave or working a reduced schedule.

Awards and Contracts: Please refer to the table of pending and recently awarded grants and contracts at the end of this memo for full details. Highlights include –

Recently Completed Contracts:

- Congressional Appropriation request for an update to the Regional Housing Needs Assessment and Comprehensive Plan (pending Notice to Proceed)

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- BRIC21 Hazard Mitigation Plan Updates for Madbury, Northwood and Rochester (approved by G&C, work will begin July 1)
- Barrington Housing Opportunity Grant (InvestNH) Master Plan Update (contract signed ready to roll)
- Somersworth HOP Grant - Master Plan and Audit (now underway)
- Rochester Recreation Master Plan Chapter (contract to be signed, kick off mtg soon)
- FY24 Coastal Technical Assistance (pending G&C, July 1 start)
- FY24-25 UPWP/FTA 5305e Connecting Transit Access and Local Land Use Planning (pending G&C, July 1 start)
- COAST CommuteSmart Seacoast Assistance (complete)
- Strafford Tax Maps
- TBG FY24-25 Funding draft materials submitted to OPD

Awarded Pending Contract:

- Town of Milton Nitrogen Source Identification Plans – SRF (loan materials due 6/30)
- Safe Streets for All – FHWA
- Great Bay 2030 Adapt to Climate Change
- UNH PREPA Coastal Watershed Grants: Dover and Lee Natural Resource Inventories and Somersworth Natural Resources Master Plan Chapter
- Brownfields Assessment
- Farmington HOP grant

Submitted Pending Decisions:

- New Durham HOP grant
- NHDES Coastal Resilience grant (Newmarket Waterfront Design Master Plan Chapter)

In Development:

- Milton & Farmington USDA Community Facilities Technical Assistance Grant
- NHCDFR Transformative Planning Grant
- Newmarket Comprehensive Master Plan Update
- Fiscal agent for CLF Septic System Retrofit Pilot Project in the Great Bay Watershed
- Great Bay 2030 Initiatives
 - Advocacy Bootcamp
 - Stream Crossing Signage Project (potential implementation funding in CY2024)

Indirect Rate and Dues: The indirect rate is holding steady at 119%, above our approved rate of 117%. Effective July 1, our approved rate decreases to 112%

May 2023 Dues (YTD)	
Income:	
FY23 Dues Paid	\$119,858.38
Total Income	\$119,858.38

Expenses:	
Vehicle Expenses	\$395.36
Planning Salaries	\$5,708.42
Dues and Subscriptions	\$108.75
Media Outreach	\$721.10
Travel	\$1,416.66
Uncollectible Accounts	\$60.00
Meeting Expense	\$423.64

Postage	\$17.10
Office Expense	\$528.69
Indirect	\$6,676.57
Total SRPC Expenses	\$16,056.29

Cash Match:	
UPWP	\$49,533.98
EDA	\$14,614.52
Coastal	\$3,884.35
Source Water	\$1,956.65
Tufts Health Plan-CHAT	\$2,178.02
Total Cash Match	\$72,167.52

Contract Overages:	
EDA CARES	\$9,234.41
Farmington Tax Maps	\$32.25
Lee Trail Maps	\$401.25
Wakefield Circuit Rider	\$240.62
ARPA	\$36.16
Barrington Land Use Chapt.	\$160.54
Target Block Grant	\$11.74
Total Contract Overages	\$10,116.97

Total Expenses	\$98,340.78
Annual Dues Remaining	\$21,517.60

3b. Executive Director Review

Later this month, I will separately send my self-assessment to committee members. Assuming we follow the same method as two years ago, next steps to discuss at Friday's meeting include:

- Confirm whether we wish to use the same evaluation survey (was sent to staff and EC members)
- Set a response deadline to distribute and respond to the staff and commissioners evaluation survey
- Schedule a separate meeting time in May to conduct the director annual review in a non-public session, results of the survey will be distributed to EC members prior to the review.

NEXT MEETINGS: July 15, 2023 and August 18, 2023, 8 AM. – 9:00 A.M.

Committee thoughts on cancelling the July meeting?

Status of Grant Applications and Project Proposals

Title	Funder	Funding Year(s)	Award \$	Dues Match \$	Application Status	Contract Status	Description/Notes
Comprehensive Plan Update (Region Wide)	Senate Earmark	FY2023-2024	SRPC \$150,000		approved	Pending Notice to Proceed	SRPC submitted an application for earmark funding on behalf of all nine NH RPCs to support each in their efforts to update their comprehensive plans.
Coastal Technical Assistance (Dov, Dur, Mad, Nkt, Rol.)	NHDES	FY2024	\$15,000	\$5,000	approved	Pending G&C	Annual coastal technical assistance grant from NHDES to engage with the Coastal Adaptation Workgroup, provide technical assistance, and conduct outreach.
Unified Planning Work Program (Region Wide)	NHDOT	FY2024-2025	\$1,241,230	\$137,914	Submitted	Signed, pending G&C	Our 2-year contract renewal with NHDOT to support all MPO programs. The draft as submitted to DOT will be emailed to all Policy Committee members.
Connecting Transit Access to Local Land Use Planning (Region Wide + Dover Pilot)	NHDOT/FTA 5305e	FY2024-2025	\$27,900	\$3,100	Approved	Signed, pending G&C	A three-phase project to 1) develop and run a bicycle level of stress model; 2) conduct network analysis of bicycle, pedestrian, and ADA access to transit stops; 3) develop model land use regulations. Collaboration with RPC.
Strafford Tax Map Updates	Strafford	FY2023-2024	\$692.50		Approved	Complete	Annual update of the town's tax maps
Target Block Grant (Region Wide)	OPD	FY2024-2025	\$22,222		Approved	Signed, pending G&C	Annual program funding from the state of NH to provide local technical assistance, outreach and training.
Town of Milton Nitrogen Source Identification Plans	NHDES CWSRF	FY2023-2024	\$100,000 (\$25,000 for SRPC)		approved	pending	Develop a plan for total nitrogen source reductions, from both point source and non-point sources, for the duration of the Great Bay Total Nitrogen General Permit.
Safe Streets for All (Region Wide)	FHWA	FY2023	\$50,000	\$12,500	Approved	Pending	Working in collaboration with NH's MPOs to develop action plans that would make municipalities eligible for the Safe Streets for all implementation grants.
Adapt to Climate Change (Region Wide)	Great Bay 2030	FY2024	\$10,000		Approved	pending	Planning and implementation assistance to support Great Bay Watershed communities as they plan for climate change, build resilience, and implement priority projects.
Lee Natural Resource Inventory	UNH PREP	FY2024	\$20,230		Approved	pending	Conduct a Natural Resource Inventory and produce a report with project findings that reflect current data and high value land use management priorities
Dover Natural Resource Inventory	UNH PREP	FY2024	\$20,230		Approved	pending	Conduct a Natural Resource Inventory and produce a report with project findings that reflect current data and high value land use management priorities
Somersworth Natural Resources Master Plan Chapter	UNH PREP	FY2024	\$21,600		Approved	pending	Update the Land Use and Natural Resource related chapters in the City's 2010 Master Plan.
Brownfields Assessments (Region Wide with Farmington, Dover focus)	EPA	FY2024-2026	\$500,000		Approved	pending	Renewal of SRPCs ongoing Brownfields Program, providing Phase I and II environmental assessments and redevelopment planning
Farmington Route 11 audit and rezoning	NHHFA InvestNH	FY2024	\$135,740 (\$22,665 for SRPC)		Approved	pending	Conduct a comprehensive audit, identify barriers, GIS analysis, and prepare new zoning for housing along Rte. 11

Newmarket Waterfront Development Plan	NHDES Coastal Resil.	FY2024	\$37,300		Submitted	pending	Prepare a waterfront design and improvement plan for the Town of Newmarket with \$8,000 programmed in landscape architect support.
Transformative Planning Grant (Region Wide)	NHC DFA	FY2024- 2025	\$20,000		In development	pending	Develop community-level strategies and planning activities that lead to the development of new project(s) that increase the housing supply
Newmarket Comprehensive Master Plan Update	Newmark et	FY2024- 2025	\$114,000		In development	Pending	Includes an update of the Housing and Demographics Chapter as part of the town's HOP grant (\$24,000) plus all other chapters (\$90,000) and integration of the open space plan to be completed with a local source water grant and the waterfront development plan as another grant proposal.
Milton Community Facilities Chapter Update	USDA	FY2024- 2025	TBD		In development	Pending	Update of the town's master plan chapter to include a full assessment of community facilities, buildings, equipment and vehicles and recommended capital improvement needs.

Updates since last meeting

Strafford Regional Planning Commission Balance Sheet As of May 31, 2023

	May 31, 23	May 31, 22	\$ Change
ASSETS			
Current Assets			
Checking/Savings			
FSB Checking	117,841.84	106,189.48	11,652.36
FSB Savings	11,327.28	66,547.71	-55,220.43 ¹
Total Checking/Savings	129,169.12	172,737.19	-43,568.07 ²
Accounts Receivable			
Accounts Receivable	154,568.11	261,537.04	-106,968.93
Total Accounts Receivable	154,568.11	261,537.04	-106,968.93 ³
Other Current Assets			
Prepaid Expenses			
Prepaid Website Expenses	0.00	75.96	-75.96
Prepaid Dues and Subscriptions	1,548.30	1,357.41	190.89
Prepaid training	600.00	600.00	0.00
Total Prepaid Expenses	2,148.30	2,033.37	114.93
Prepaid software support	7,264.79	5,198.67	2,066.12
Total Other Current Assets	9,413.09	7,232.04	2,181.05
Total Current Assets	293,150.32	441,506.27	-148,355.95
Fixed Assets			
Right of Use Asset - Building			
Accumulated Amortization - Buil	-51,521.12	0.00	-51,521.12
Right of Use Asset - Building - Other	112,410.00	0.00	112,410.00
Total Right of Use Asset - Building	60,888.88	0.00	60,888.88 ⁴
Vehicles			
Vehicle Accumulated Depreciatio	-17,207.47	-11,471.59	-5,735.88
Ford Transit	22,943.35	22,943.35	0.00
Total Vehicles	5,735.88	11,471.76	-5,735.88 ⁵
Property and Equipment			
Accumulated Depreciation	-15,745.44	-15,745.44	0.00
Equipment Purchase			
Lenova Think Server	3,983.04	3,983.04	0.00
Equipment Purchase - Other	11,762.40	11,762.40	0.00
Total Equipment Purchase	15,745.44	15,745.44	0.00
Total Property and Equipment	0.00	0.00	0.00
Total Fixed Assets	66,624.76	11,471.76	55,153.00

Strafford Regional Planning Commission
Balance Sheet
As of May 31, 2023

	May 31, 23	May 31, 22	\$ Change
TOTAL ASSETS	359,775.08	452,978.03	-93,202.95
LIABILITIES & EQUITY			
Liabilities			
Current Liabilities			
Credit Cards			
FSB Credit Card	5,692.84	530.18	5,162.66
Total Credit Cards	5,692.84	530.18	5,162.66 ⁶
Other Current Liabilities			
FY24 Dues in Advance	12,409.71	0.00	12,409.71
Building Lease Liab Current	2,324.07	0.00	2,324.07 ⁷
FY23 Dues in Advance	10,531.98	137,629.47	-127,097.49
Current Portion of Lease Payabl	412.89	389.57	23.32 ⁹
FY22 Dues in Advance	0.00	10,896.20	-10,896.20 ⁸
Benefits payable			
Simple IRA payable	401.85	48.00	353.85
Total Benefits payable	401.85	48.00	353.85
Contract Revenue In Advance	21,709.41	13,745.28	7,964.13 ¹⁰
Payroll Liabilities			
FUTA	30.41	30.41	0.00
Medicare payable	-0.06	0.00	-0.06
Social Security Payable	-0.04	-0.02	-0.02
Payroll Liabilities - Other	784.22	902.22	-118.00
Total Payroll Liabilities	814.53	932.61	-118.08
Total Other Current Liabilities	48,604.44	163,641.13	-115,036.69
Total Current Liabilities	54,297.28	164,171.31	-109,874.03
Long Term Liabilities			
Building Lease Liab Non Current	60,268.00	0.00	60,268.00 ¹¹
Lease Payable - Ford Motor Cred	4,673.84	9,501.13	-4,827.29
Accrued expenses			
Accrued Payroll	51,939.13	40,801.82	11,137.31
Accrued Vacation	42,091.38	37,692.28	4,399.10
Annual Audit Accrual	14,666.67	13,750.00	916.67
Total Accrued expenses	108,697.18	92,244.10	16,453.08 ¹²
Total Long Term Liabilities	173,639.02	101,745.23	71,893.79
Total Liabilities	227,936.30	265,916.54	-37,980.24
Equity			
Retained Earnings	176,019.32	166,301.80	9,717.52 ¹³

3:39 PM

06/15/23

Accrual Basis

Strafford Regional Planning Commission
Balance Sheet
As of May 31, 2023

	May 31, 23	May 31, 22	\$ Change
Net Income	-44,180.54	20,759.69	-64,940.23
Total Equity	131,838.78	187,061.49	-55,222.71
TOTAL LIABILITIES & EQUITY	359,775.08	452,978.03	-93,202.95

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Strafford Regional Planning Commission
Balance Sheet
As of May 31, 2023

1. The FY2024 annual dues invoices were sent out on June 1, 2023. Dues payments are due July 1 each year. The higher May 2022 savings account balance is attributed to the FY23 dues being sent out in April and received a month earlier.
2. In the current year, accounts receivable turnover has improved, we are receiving income in advance, and are making monthly transfers of dues and invoices against revenue in advance from savings to checking. Net income in the previous year was higher, contributing to the decrease in cash balances for the current year. Again, the lower balances this FY compared to last FY May is due to timing of dues invoicing.
3. See the Accounts Receivable Aging Summary Comments for details.
4. This was an audit adjustment, per GASB 87, that went into effect fiscal year 2022. There is no longer an operating vs capital classification for leases. Lessees will recognize a lease liability and an intangible right-to-use asset. This entry pertains to the leased office space.
5. The vehicle was purchased in June of 2020. Depreciation is being accumulated monthly, over 48 months, at a rate of \$477.99 per month. Balance sheet items continue to accumulate from year to year, so this fiscal year's balance for accumulated depreciation is from the start of the lease through the current month.
6. The current year reflects a public speaking boot camp all office staff training and transportation field equipment charged on the card.
7. See note above Right to Use Asset.
8. Each of the FY22, FY23 and FY24 Dues in Advance reflects the timing of when dues payments are received.
9. Per the auditor adjustment to fiscal year 2021 financials, I have calculated and booked the current fiscal year 12-month principal amount to be paid on the vehicle lease, reducing the total Lease Payable - Ford Motor Credit account. Since the interest portion of the payment is reduced over the life of the lease, additional principle is booked each year.
10. Current year balance = GSCH \$6,690.19, Housing Navigator \$12,591.12, EDA (\$2,244.70). Invoices are billed monthly to income on the profit and loss and applied to reduce the Contract Revenue in Advance balance.
11. These amounts reflect the remainder of the lease liability for the rented office space, and the amount of lease payments due on the transit, to be paid in future fiscal years.
12. These amounts are adjusted at year-end and reflect wages paid in FY23 worked in FY22 and vacation hours accrued by staff at 6/30/22. The annual audit accrual is the FY22 audit expected charge, per email with the auditors estimating this year's audit costs. These amounts will be updated in July as part of the FY23 close-out.
13. Cumulative posting of net income from all prior years.

Strafford Regional Planning Commission A/R Aging Summary As of May 31, 2023

	Current	1 - 30	31 - 60	61 - 90	> 90	TOTAL
2000 LTA (Local Technical Assistance)						
2100 Dues						
2104 Town of Durham dues	12,409.71 ¹	0.00	0.00	0.00	0.00	12,409.71
2109 Town of Milton dues	0.00	0.00	0.00	0.00	0.00	0.00 ²
Total 2100 Dues	12,409.71	0.00	0.00	0.00	0.00	12,409.71
2200 PLUR Books						
2209 Town of Milton PLUR	0.00	0.00	0.00	0.00	0.00	0.00
Total 2200 PLUR Books	0.00	0.00	0.00	0.00	0.00	0.00
2000 LTA (Local Technical Assistance) - Other	0.00	0.00	0.00	0.00	0.00	0.00
Total 2000 LTA (Local Technical Assistance)	12,409.71	0.00	0.00	0.00	0.00	12,409.71
3500 Town of Farmington						
3501 FAR Circuit Rider	4,481.98	0.00	0.00	0.00	0.00	4,481.98
Total 3500 Town of Farmington	4,481.98	0.00	0.00	0.00	0.00	4,481.98
4200 Town of Northwood						
4201 NOR Circuit Rider	2,134.77	0.00	0.00	0.00	0.00	2,134.77
Total 4200 Town of Northwood	2,134.77	0.00	0.00	0.00	0.00	2,134.77
4300 Town of Nottingham						
4301 NOT Circuit Rider	1,303.65	2,294.90	0.00	0.00	0.00	3,598.55 ³
Total 4300 Town of Nottingham	1,303.65	2,294.90	0.00	0.00	0.00	3,598.55
4400 City of Rochester						
4402 UPWP ROC Sidewalk Assess	0.00	0.00	0.00	0.00	0.00	0.00
Total 4400 City of Rochester	0.00	0.00	0.00	0.00	0.00	0.00
4600 City of Somersworth	0.00	0.00	64.00	0.00	0.00	64.00
4700 Town of Strafford						
4703 Strafford Master Plan	5,223.60	0.00	2,770.90	0.00	0.00	7,994.50 ⁴
4701 Strafford Circuit Rider	3,728.05	0.00	2,921.85	0.00	0.00	6,649.90 ⁵
Total 4700 Town of Strafford	8,951.65	0.00	5,692.75	0.00	0.00	14,644.40
4800 Town of Wakefield						
4803 WAK NBRC Union Hotel Grant Admin	0.00	0.00	0.00	0.00	519.86	519.86
4801 Wakefield Circuit Rider	0.00	0.00	0.00	0.00	422.50	422.50
4802 Sanbornville Precinct	0.00	0.00	0.00	0.00	994.50	994.50
Total 4800 Town of Wakefield	0.00	0.00	0.00	0.00	1,936.86	1,936.86
5000 NHARPC						
5002 NHARPC Administration	1,191.46	0.00	0.00	0.00	0.00	1,191.46
Total 5000 NHARPC	1,191.46	0.00	0.00	0.00	0.00	1,191.46
5310 Lamprey River LAC	0.00	0.00	0.00	0.00	0.00	0.00
6000 NH Office of Planning & Development						

**Strafford Regional Planning Commission
A/R Aging Summary
As of May 31, 2023**

	<u>Current</u>	<u>1 - 30</u>	<u>31 - 60</u>	<u>61 - 90</u>	<u>> 90</u>	<u>TOTAL</u>
6003 BEA CEDR	8,945.00	0.00	739.36	0.00	0.00	9,684.36 6
6001 TBG22-23	0.00	0.00	1,016.30	0.00	0.00	1,016.30
Total 6000 NH Office of Planning & Development	8,945.00	0.00	1,755.66	0.00	0.00	10,700.66
6100 NH DES						
6103 Coastal 23	819.56	0.00	1,270.89	2,811.24	0.00	4,901.69
6304 LSWP Aquifers SWP-333	2,792.25	0.00	505.00	0.00	0.00	3,297.25
6151 PSM Flood Smart Seacoast	0.00	0.00	788.00	1,399.16	0.00	2,187.16
Total 6100 NH DES	3,611.81	0.00	2,563.89	4,210.40	0.00	10,386.10
8000 DOT UPWP						
8001 UPWP 22-23	45,236.26	0.00	47,783.36	0.00	0.00	93,019.62 7
Total 8000 DOT UPWP	45,236.26	0.00	47,783.36	0.00	0.00	93,019.62
DOT_UPWP 2010-2011	0.00	0.00	0.00	0.00	0.00	0.00
TOTAL	88,266.29	2,294.90	57,859.66	4,210.40	1,936.86	154,568.11

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Strafford Regional Planning Commission
A/R Aging Summary
As of May 31, 2023

1. Durham's FY2024 Dues invoice was dated 5/30/2023. All other municipalities were dated June 1, 2023.
2. The Town of Milton paid the 2nd half of dues
3. NOT CR 2294.90 received in June
4. STR MP 2770.90 received in June
5. STR CR 2921.85 received in June
6. CEDR 739.36 received in June
7. UPWP 47,783.36 received in June

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Strafford Regional Planning Commission Profit & Loss May 2023

	May 23	May 22	\$ Change
Ordinary Income/Expense			
Income			
2000 SRPC Membership Dues	10,896.22	10,896.22	0.00
SRPC Revenue			
Municipal and NonProfit Revenue			
3501 FAR Circuit Rider	4,481.98	2,943.85	1,538.13
4201 NORPlanning Services	2,134.77	1,648.53	486.24
4301 NOT Circuit Rider	1,303.65	1,118.40	185.25
4701 Strafford Circuit Rider	3,728.05	2,681.33	1,046.72
4703 STR MP Update	5,223.60	0.00	5,223.60
5002 NHARPC Administration	1,191.46	0.00	1,191.46
5151 GSCH - Tufts	2,488.65	0.00	2,488.65
Total Municipal and NonProfit Revenue	20,552.16	8,392.11	12,160.05
SRPC Revenue - Other	-668.51	0.00	-668.51
Total SRPC Revenue	19,883.65	8,392.11	11,491.54 ¹
Federal Agencies Incl EDD			
7003 EDD Planning Partnership	6,731.28	0.00	6,731.28 ³
7002 EDA CARES	0.00	17,576.22	-17,576.22
7001 EDD Planning Grant	0.00	18,121.30	-18,121.30 ²
Total Federal Agencies Incl EDD	6,731.28	35,697.52	-28,966.24
State Award Revenue			
6802 NHHA Housing Navigator	10,683.85	0.00	10,683.85
Office Of Planning and Dev			
6002 ARPA RHNA	0.00	1,977.53	-1,977.53
6003 CEDR	8,945.00	0.00	8,945.00
Total Office Of Planning and Dev	8,945.00	1,977.53	6,967.47
NHDES			
6103 Coastal FY23	3,626.61	0.00	3,626.61
6151 Project of Special Merit	0.00	890.43	-890.43
3303 DOV Equity	0.00	5,385.55	-5,385.55
6180 NFWF Great Bay Shoreline	0.00	5,459.00	-5,459.00
6303 Local Source Water MIL ROL	0.00	1,498.72	-1,498.72
6304 LSWP - Aquifers	3,492.98	0.00	3,492.98
Total NHDES	7,119.59	13,233.70	-6,114.11
CDFA			
6601 CDBG Grant	0.00	871.21	-871.21
Total CDFA	0.00	871.21	-871.21
Pre-Disaster Mitigation			
6501 PDM19 BAR NDU ROL SOM	0.00	2,400.00	-2,400.00
Total Pre-Disaster Mitigation	0.00	2,400.00	-2,400.00
Total State Award Revenue	26,748.44	18,482.44	8,266.00 ⁴
MPO Revenue			
NH DOT			

**Strafford Regional Planning Commission
Profit & Loss
May 2023**

	May 23	May 22	\$ Change
8001 UPWP 22-23	50,262.51	45,971.54	4,290.97
Total NH DOT	50,262.51	45,971.54	4,290.97
Total MPO Revenue	50,262.51	45,971.54	4,290.97
Contra Income Cash Match			
Cash Match GSCH	-412.39	0.00	-412.39
Coastal Cash Match	-273.19	0.00	-273.19
LSWP Cash Match			
LSWP SRPC Cash Match	-239.47	-500.00	260.53
Total LSWP Cash Match	-239.47	-500.00	260.53
EDD Cash Match	0.00	-2,981.57	2,981.57
Dover Equity Cash Match			
Dover Cash Match	0.00	-309.52	309.52
SRPC Cash Match	0.00	-123.80	123.80
Total Dover Equity Cash Match	0.00	-433.32	433.32
DOT Cash Match	-5,026.25	-4,597.15	-429.10
Total Contra Income Cash Match	-5,951.30	-8,512.04	2,560.74
Contra Income InKind/Soft Match			
In-Kind Coastal Match	-2,533.86	0.00	-2,533.86
IK LSWP	-461.26	-230.72	-230.54
In-Kind EDD Match	-3,388.76	-3,213.44	-175.32
In-Kind HazMit Match	0.00	-600.00	600.00
Total Contra Income InKind/Soft Match	-6,383.88	-4,044.16	-2,339.72
Total Income	102,186.92	106,883.63	-4,696.71
Gross Profit	102,186.92	106,883.63	-4,696.71
Expense			
Personnel Expenses			
Salary and Wages			
STD Wages	1,564.06	0.00	1,564.06
Salary and Wages - Other	61,949.40	67,278.62	-5,329.22
Total Salary and Wages	63,513.46	67,278.62	-3,765.16
Payroll Expenses			
STD Reimbursement	-1,088.04	0.00	-1,088.04
Dental insurance expense	431.27	465.50	-34.23
Health Insurance expense	5,459.17	7,215.33	-1,756.16
Life Insurance expense	98.77	117.64	-18.87
LTD Insurance expense	55.29	68.14	-12.85
STD insurance expense	187.50	267.10	-79.60
Payroll Processing Fees	251.00	272.50	-21.50
Pension expense	1,690.14	1,796.04	-105.90
Unemployment expense	207.67	164.08	43.59
Workers Compensation	157.50	159.08	-1.58
Payroll Taxes			
Medicare Expense	899.51	954.21	-54.70
Social Security expense	3,846.33	4,080.08	-233.75

Strafford Regional Planning Commission
Profit & Loss
May 2023

	May 23	May 22	\$ Change
Payroll Taxes - Other	-0.06	-0.01	-0.05
Total Payroll Taxes	4,745.78	5,034.28	-288.50
Total Payroll Expenses	12,196.05	15,559.69	-3,363.64
Dues and Subscriptions	320.60	309.82	10.78
Staff Training and Seminars	2,801.00	111.38	2,689.62
Total Personnel Expenses	78,831.11	83,259.51	-4,428.40
Equipment expense			
Copier Maintenance Contract	396.33	323.84	72.49
Office furniture			
Computer equipment	0.00	251.99	-251.99
Total Office furniture	0.00	251.99	-251.99
Software expense			
ArcInfo/View software	483.33	455.25	28.08
Office Software			
iDrive	66.63	49.97	16.66
Timesheet Software	140.00	172.00	-32.00
Survey Monkey	75.00	66.23	8.77
Zoom	45.83	58.32	-12.49
Adobe In Design	96.97	73.98	22.99
Anti-virus software	0.00	40.85	-40.85
Constant Contact	112.50	85.50	27.00
DropBox	11.99	11.99	0.00
Microsoft Office 365	200.00	225.00	-25.00
Total Office Software	748.92	783.84	-34.92
Total Software expense	1,232.25	1,239.09	-6.84
Traffic Count Expenses			
Traffic counting supplies	32.52	31.86	0.66
Total Traffic Count Expenses	32.52	31.86	0.66
Transportation Databases	0.00	8,173.89	-8,173.89
Total Equipment expense	1,661.10	10,020.67	-8,359.57
Fixed Expenses			
Amortization-Building	2,341.87	0.00	2,341.87
Insurance			
Liability Insurance	597.75	406.45	191.30
Total Insurance	597.75	406.45	191.30
Rent	182.83	2,500.00	-2,317.17
Vehicle Expenses			
Depreciation Expense	477.99	477.99	0.00
Vehicle Gas & Repairs	119.39	114.47	4.92
Vehicle Interest	26.30	49.17	-22.87
Total Vehicle Expenses	623.68	641.63	-17.95

Strafford Regional Planning Commission
Profit & Loss
May 2023

	May 23	May 22	\$ Change
Total Fixed Expenses	3,746.13	3,548.08	198.05
Communications			
Postage and Delivery	0.00	17.99	-17.99
Telephone and Internet	254.41	246.32	8.09
Website maintenance and updates			
Website and logo design	17.98	8.44	9.54
Website maintenance and updates - Other	49.00	49.00	0.00
Total Website maintenance and updates	<u>66.98</u>	<u>57.44</u>	<u>9.54</u>
Total Communications	321.39	321.75	-0.36
Administrative			
Bank Service Charges	0.00	0.00	0.00
Meetings Expense			
Meetings Advertising Expense	573.93	260.37	313.56
Meetings Expense - Other	1,475.36	0.00	1,475.36
Total Meetings Expense	<u>2,049.29</u>	<u>260.37</u>	<u>1,788.92</u>
Office Expense	825.96	931.38	-105.42
Office Supplies	270.48	200.32	70.16
Professional Fees			
Accounting, Audit	1,333.33	1,250.00	83.33
Total Professional Fees	<u>1,333.33</u>	<u>1,250.00</u>	<u>83.33</u>
Travel & Ent			
Travel	394.15	321.19	72.96
Total Travel & Ent	<u>394.15</u>	<u>321.19</u>	<u>72.96</u>
Total Administrative	4,873.21	2,963.26	1,909.95
Contract Labor			
IT and Network support	4,018.00 ⁷	270.00	3,748.00 ⁶
Pass Through Expense			
CEDR Consultants	6,600.00	0.00	6,600.00
EDA CARES Contract Support	0.00	2,771.25	-2,771.25
NHDOT Consultant	0.00	940.00	-940.00
NFWF Consultants	0.00	3,700.00	-3,700.00
DOV Equity Consultants	0.00	4,500.00	-4,500.00
Total Pass Through Expense	<u>6,600.00</u>	<u>11,911.25</u>	<u>-5,311.25</u>
Total Contract Labor	<u>10,618.00</u>	<u>12,181.25</u>	<u>-1,563.25 ⁸</u>
Total Expense	<u>100,050.94</u>	<u>112,294.52</u>	<u>-12,243.58</u>
Net Ordinary Income	2,135.98	-5,410.89	7,546.87
Other Income/Expense			
Other Income			
Interest Income	15.49	14.40	1.09
Total Other Income	<u>15.49</u>	<u>14.40</u>	<u>1.09</u>

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Accrual Basis

Strafford Regional Planning Commission
Profit & Loss
May 2023

	May 23	May 22	\$ Change
Net Other Income	15.49	14.40	1.09
Net Income	<u>2,151.47</u>	<u>-5,396.49</u>	<u>7,547.96</u>

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Strafford Regional Planning Commission
Profit & Loss
May 2023

1. Increased activity on municipal contracts this year.
2. The Profit and Loss report will need to be corrected. The May 2022 EDD Planning Partnership revenue is reporting on the wrong contract line and should be contract 7003 above.
3. SRPC is ahead of last year's schedule that included a significant time investment in April to complete the CEDS. CARES Act grant ended fall 2022.
4. Several of these projects are task based and cannot be billed until 50% or 100% of tasks are completed. Revenue may not match costs for work done during the interim. Given the changing nature of the contract "portfolio", it is hard to compare each contract from one fiscal year to another.
5. As a result of the new GASB rules pertaining to the accounting of lease obligations, the rent is now split between the current liability portion on the balance sheet, and a small amount of "interest" per calculations similar to an amortization schedule, coded to rent expense. The bulk of what was previously rent expense is now reflected as amortization.
6. A new IT provider was contracted and began work in January. Current fiscal year cost is to set up the Cybersecurity framework, and the base monthly maintenance fee of \$449 + per computer fees.
7. This represents 2 months of vendor costs. June 2023's IT support payment was issued on 5/31/2023.
8. Amounts are dependent on various contract support needs and timing of consultant work performed and associated invoices received.

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**Strafford Regional Planning Commission
Income by Customer
May 2023**

Date	Name	Memo	Amount
2000 LTA (Local Technical Assistance)			
05/01/2023	2000 LTA (Local Te...	Dues 130754.60 (LESS NOT, BRK) = 10896.22/mo Aug-Jun 2022 (Jul 10896.18)	10,896.22
Total 2000 LTA (Local Technical Assistance)			10,896.22
3500 Town of Farmington			
3501 FAR Circuit Rider			
05/31/2023	3500 Town of Farmi...	Progress Billing - Farmington Circuit Rider - May 2023	4,481.98
Total 3501 FAR Circuit Rider			4,481.98
Total 3500 Town of Farmington			4,481.98
4200 Town of Northwood			
4201 NOR Circuit Rider			
05/31/2023	4200 Town of North...	Progress Billing - Northwood Circuit Rider - May 2023	2,134.77
Total 4201 NOR Circuit Rider			2,134.77
Total 4200 Town of Northwood			2,134.77
4300 Town of Nottingham			
4301 NOT Circuit Rider			
05/31/2023	4300 Town of Nottin...	Progress Billing - Nottingham Circuit Rider - May 2023	1,303.65
Total 4301 NOT Circuit Rider			1,303.65
Total 4300 Town of Nottingham			1,303.65
4700 Town of Strafford			
4703 Strafford Master Plan			
05/31/2023	4700 Town of Straff...	Progress Billing -Strafford Master Plan Update - May 2023	5,223.60
Total 4703 Strafford Master Plan			5,223.60
4701 Strafford Circuit Rider			
05/31/2023	4700 Town of Straff...	Progress Billing - Strafford Circuit Rider - May 2023	3,728.05
Total 4701 Strafford Circuit Rider			3,728.05
Total 4700 Town of Strafford			8,951.65
5000 NHARPC			
5002 NHARPC Administration			
05/31/2023	5000 NHARPC:500...	Commissioner Convening - Pens	139.74
05/31/2023	5000 NHARPC:500...	Commissioner Convening - Catering from Baked Cafe & Bakery	1,025.74
05/31/2023	5000 NHARPC:500...	Commissioner Convening - Cookies from Hannaford	25.98
Total 5002 NHARPC Administration			1,191.46
Total 5000 NHARPC			1,191.46
5150 GSCH			

Strafford Regional Planning Commission Income by Customer May 2023

Date	Name	Memo	Amount
5151 Creating Age Friendly Communities			
05/31/2023	5150 GSCH:5151 C...	Progress Billing - GSCH - May 2023	2,488.65
05/31/2023	5150 GSCH:5151 C...	Cash Match	-412.39
Total 5151 Creating Age Friendly Communities			2,076.26
Total 5150 GSCH			2,076.26
6000 NH Office of Planning & Development			
6003 BEA CEDR			
05/31/2023	6000 NH Office of P...	Progress Billing Seacoast CEDR Grant - May 2023	8,945.00
Total 6003 BEA CEDR			8,945.00
Total 6000 NH Office of Planning & Development			8,945.00
6100 NH DES			
6103 Coastal 23			
05/31/2023	6100 NH DES:6103...	Progress Billing Grant #21-306-09, Coastal 2023 -May 2023	3,626.61
05/31/2023	6100 NH DES:6103...	In Kind match for Coastal grant	-2,533.86
05/31/2023	6100 NH DES:6103...	Cash Match	-273.19
Total 6103 Coastal 23			819.56
6304 LSWP Aquifers SWP-333			
05/31/2023	6100 NH DES:6304...	Progress Billing - LSWP 333 - May 2023	3,492.98
05/31/2023	6100 NH DES:6304...	Cash Match	-239.47
05/31/2023	6100 NH DES:6304...	In Kind Match - LSWP	-461.26
Total 6304 LSWP Aquifers SWP-333			2,792.25
Total 6100 NH DES			3,611.81
6800 NH Housing Authority			
05/31/2023	6800 NH Housing A...	NHHFA Housing Navigator - May 2023	10,683.85
Total 6800 NH Housing Authority			10,683.85
7000 ECONOMIC DEVELOPMENT ADMINISTRATION			
7003 EDA FY22			
05/31/2023	7000 ECONOMIC D...	Progress Billing EDD Planning Partnership - May 2023	6,731.28
05/31/2023	7000 ECONOMIC D...	Cash Match	-668.51
05/31/2023	7000 ECONOMIC D...	In Kind Match	-3,388.76
Total 7003 EDA FY22			2,674.01
Total 7000 ECONOMIC DEVELOPMENT ADMINISTRATION			2,674.01
8000 DOT UPWP			
8001 UPWP 22-23			
05/31/2023	8000 DOT UPWP:8...	Progress Billing - UPWP - May 2023	50,262.51

Strafford Regional Planning Commission
Income by Customer
May 2023

<u>Date</u>	<u>Name</u>	<u>Memo</u>	<u>Amount</u>
05/31/2023	8000 DOT UPWP:8...	10% Matching Funds	-5,026.25
	Total 8001 UPWP 22-23		45,236.26
	Total 8000 DOT UPWP		45,236.26
TOTAL			<u>102,186.92</u>

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**Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2022 through May 2023**

	Jul '22 - May 23	Budget	\$ Over Budget
Ordinary Income/Expense			
Income			
2000 SRPC Membership Dues	119,858.38	119,858.38	0.00
SRPC Revenue			
Municipal and NonProfit Revenue			
400X NDU Contract Planner	0.00	3,750.00	-3,750.00
3604 Lee Trail Maps	1,421.25	1,020.00	401.25
5330 EMM Market Study	1,800.00	1,800.00	0.00
3103 BAR Land Use Chapter	10,975.18	10,448.17	527.01
3501 FAR Circuit Rider	43,066.51	36,666.67	6,399.84
3506 FAR Tax Maps FY23	0.00	842.00	-842.00
4105 NKT Tax Maps FY23	0.00	1,000.00	-1,000.00
4201 NORPlanning Services	25,059.68	22,916.67	2,143.01
4301 NOT Circuit Rider	26,580.86	22,916.67	3,664.19
4303 Nottingham Trail Maps	870.00	0.00	870.00
4603 SOM Historic Sites GIS	812.50	750.00	62.50
4604 SOM Tax Maps FY23	1,088.75	1,602.00	-513.25
4701 Strafford Circuit Rider	28,087.64	34,833.33	-6,745.69
4702 Strafford Tax Map	0.00	750.00	-750.00
4703 STR MP Update	29,491.58	28,045.42	1,446.16
4801 WAK Circuit Rider	1,727.50	2,500.00	-772.50
4802 Sanbornville Precinct	994.50	3,666.67	-2,672.17
4803 WAK NBRC Union Hotel	519.86	2,750.00	-2,230.14
5002 NHARPC Administration	5,191.46	7,333.33	-2,141.87
5151 GSCH - Tufts	16,034.41	32,243.75	-16,209.34
3504 FAR Tax Map Updates	874.25	0.00	874.25
5501 GIS Projects	64.00	1.00	63.00
Total Municipal and NonProfit Revenue	<u>194,659.93</u>	<u>215,835.68</u>	<u>-21,175.75</u>
Total SRPC Revenue	<u>193,159.87</u>	<u>215,835.68</u>	<u>-22,675.81</u>
Federal Agencies Incl EDD			
7003 EDD Planning Partnership	152,395.94	128,333.33	24,062.61
7002 EDA CARES	65,995.29	56,760.00	9,235.29
7110 EPA Brownfields	22,849.08	23,615.00	-765.92
7201 HUD EDI CDS	0.00	197,916.67	-197,916.67
Total Federal Agencies Incl EDD	<u>241,240.31</u>	<u>406,625.00</u>	<u>-165,384.69</u>
State Award Revenue			
6802 NHHA Housing Navigator	51,127.84	63,018.86	-11,891.02
Office Of Planning and Dev			
6001 TBG 22-23	11,122.74	10,185.08	937.66
6002 ARPA RHNA	38,272.16	38,236.00	36.16
6003 CEDR	37,950.91	44,444.44	-6,493.53
Total Office Of Planning and Dev	<u>87,345.81</u>	<u>92,865.52</u>	<u>-5,519.71</u>
NHDES			
6103 Coastal FY23	24,895.85	27,500.00	-2,604.15
6151 Project of Special Merit	14,992.84	15,361.50	-368.66
6250 Watershed PRB	21,087.23	20,378.00	709.23
6304 LSWP - Aquifers	28,072.12	25,320.00	2,752.12
Total NHDES	<u>89,048.04</u>	<u>88,559.50</u>	<u>488.54</u>
UNH			

**Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2022 through May 2023**

	Jul '22 - May 23	Budget	\$ Over Budget
5205 UNH PREPA NDU	8,107.16	7,500.00	607.16
Total UNH	8,107.16	7,500.00	607.16
CDFA			
6601 CDBG Grant	8,408.55	7,333.33	1,075.22
Total CDFA	8,408.55	7,333.33	1,075.22
Pre-Disaster Mitigation			
6501 PDM19 BAR NDU ROL SOM	1,650.00	667.00	983.00
6502 PDM DUR MID MIL NOT STR WA	17,333.02	50,302.73	-32,969.71
Total Pre-Disaster Mitigation	18,983.02	50,969.73	-31,986.71
Total State Award Revenue	263,020.42	310,246.94	-47,226.52
MPO Revenue			
NH DOT			
8001 UPWP 22-23	544,354.93	612,924.58	-68,569.65
Total NH DOT	544,354.93	612,924.58	-68,569.65
Total MPO Revenue	544,354.93	612,924.58	-68,569.65
Contra Income Cash Match			
Cash Match GSCH	-2,474.59	-9,166.67	6,692.08
Coastal Cash Match	-4,136.19	-2,291.67	-1,844.52
LSWP Cash Match			
LSWP SRPC Cash Match	-1,999.98	0.00	-1,999.98
LSWP Cash Match - Other	0.00	-2,000.00	2,000.00
Total LSWP Cash Match	-1,999.98	-2,000.00	0.02
EDD Cash Match	-16,289.10	-16,041.67	-247.43
DOT Cash Match			
BAR Cash Match	326.19	-1,352.08	1,678.27
DOT Cash Match - Other	-54,435.49	-59,372.50	4,937.01
Total DOT Cash Match	-54,109.30	-60,724.58	6,615.28
Total Contra Income Cash Match	-79,009.16	-90,224.59	11,215.43
Contra Income InKind/Soft Match			
In-Kind Coastal Match	-8,351.09	-11,458.33	3,107.24
PRB IK Match	-4,420.52	-3,712.00	-708.52
IK NDU PREPA (NDU ADU)	-607.16	-2,500.00	1,892.84
In-Kind EDD Match	-63,450.31	-48,125.00	-15,325.31
In-Kind HazMit Match	-4,745.76	-12,749.20	8,003.44
Total Contra Income InKind/Soft Match	-84,326.98	-78,544.53	-5,782.45
Total Income	1,188,097.11	1,496,721.46	-308,624.35
Gross Profit	1,188,097.11	1,496,721.46	-308,624.35
Expense			
Personnel Expenses			
Salary and Wages	792,414.13	793,377.08	-962.95

**Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2022 through May 2023**

	Jul '22 - May 23	Budget	\$ Over Budget
Payroll Expenses			
PFML	1,044.43	2,032.50	-988.07
STD Reimbursement	-2,380.08	0.00	-2,380.08
Dental insurance expense	5,035.33	4,810.67	224.66
Health incentive	774.52	10,631.50	-9,856.98
Health Insurance expense	65,607.62	71,967.50	-6,359.88
Life Insurance expense	1,202.75	1,222.83	-20.08
LTD Insurance expense	669.91	698.50	-28.59
STD insurance expense	2,283.14	2,733.50	-450.36
Payroll Processing Fees	2,858.78	3,463.17	-604.39
Pension expense	20,983.08	22,965.25	-1,982.17
Unemployment expense	1,190.59	2,044.17	-853.58
Workers Compensation	1,618.94	1,740.75	-121.81
Payroll Taxes	60,486.72	61,635.75	-1,149.03
Total Payroll Expenses	161,375.73	185,946.09	-24,570.36
Dues and Subscriptions	4,510.88	4,301.00	209.88
Staff Training and Seminars	7,481.74	12,833.33	-5,351.59
Total Personnel Expenses	965,782.48	996,457.50	-30,675.02
Equipment expense			
Copier Maintenance Contract	3,632.25	3,518.17	114.08
Office furniture			
Computer equipment	5,171.77	6,013.33	-841.56
Office furniture - Other	418.95	916.67	-497.72
Total Office furniture	5,590.72	6,930.00	-1,339.28
Other Equipment Repair and Cost			
Equipment Rental & Repair	0.00	458.33	-458.33
Total Other Equipment Repair and Cost	0.00	458.33	-458.33
Software expense			
ArInfo/View software	5,120.11	5,007.75	112.36
Office Software			
Timesheet Software	1,556.00	0.00	1,556.00
Adobe In Design	1,055.13	0.00	1,055.13
Anti-virus software	322.50	0.00	322.50
Constant Contact	1,075.50	0.00	1,075.50
DropBox	131.89	0.00	131.89
Microsoft Office 365	2,258.17	0.00	2,258.17
Office Software - Other	0.00	8,591.92	-8,591.92
Total Office Software	8,512.15	8,591.92	-79.77
Transcad software/maintenance	1,500.00	1,375.00	125.00
Total Software expense	15,132.26	14,974.67	157.59
Traffic Count Expenses			
Traffic counting supplies	2,536.59	2,750.00	-213.41
Total Traffic Count Expenses	3,105.57	2,750.00	355.57
Total Equipment expense	27,460.80	28,631.17	-1,170.37

**Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2022 through May 2023**

	Jul '22 - May 23	Budget	\$ Over Budget
Fixed Expenses			
Insurance			
Liability Insurance	6,575.25	6,575.25	0.00
Total Insurance	6,575.25	6,575.25	0.00
Rent	2,366.07	27,500.00	-25,133.93 3
Vehicle Expenses			
Depreciation Expense	5,257.89	0.00	5,257.89
Vehicle Gas & Repairs	826.89	0.00	826.89
Vehicle Interest	395.36	0.00	395.36
Vehicle Expenses - Other	0.00	9,859.67	-9,859.67
Total Vehicle Expenses	6,480.14	9,859.67	-3,379.53
Total Fixed Expenses	41,181.58	43,934.92	-2,753.34
Communications			
Media Outreach Expense	721.10	916.67	-195.57
Office Telephone System	100.00	1,631.67	-1,531.67
Postage and Delivery	354.90	366.67	-11.77
Telephone and Internet	3,510.44	3,300.00	210.44
Website maintenance and updates			
Website and logo design	611.46	0.00	611.46
Website maintenance and updates - Other	466.20	1,308.08	-841.88
Total Website maintenance and updates	1,077.66	1,308.08	-230.42
Total Communications	5,764.10	7,523.09	-1,758.99
Administrative			
Library & Planning Books	2,278.40	2,449.00	-170.60
Meetings Expense	3,169.85	3,208.33	-38.48
Office Expense	10,306.83	19,387.50	-9,080.67
Office Supplies	2,689.37	3,666.67	-977.30
Printing and Reproduction	945.22	137.50	807.72
Professional Fees			
Accounting, Audit	14,666.67	14,666.67	0.00
Legal Fees	0.00	3,666.67	-3,666.67
Total Professional Fees	14,666.67	18,333.34	-3,666.67
Travel & Ent			
Travel	8,311.25	0.00	8,311.25
Travel & Ent - Other	0.00	9,166.67	-9,166.67
Total Travel & Ent	8,429.75	9,166.67	-736.92
Total Administrative	42,594.09	56,349.01	-13,754.92
Contract Labor			
IT and Network support	18,676.50	14,483.33	4,193.17
Pass Through Expense			
Safe Streets Pass Through Exp	0.00	11,000.00	-11,000.00
NHHA Pass Through Expense	750.00	2,360.83	-1,610.83
CEDR Pass Through Expense	3,597.40	35,564.44	-31,967.04
PRB Consultants	11,426.27	11,534.00	-107.73

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
 July 2022 through May 2023

	Jul '22 - May 23	Budget	\$ Over Budget
EDA CARES Contract Support	11,877.00	11,877.00	0.00
EPA Brownfields Consultants	19,773.04	19,775.00	-1.96
HUD EDI CDS Pass Through Exp	0.00	166,666.67	-166,666.67
NHDOT Consultant	48,603.68	58,666.67	-10,062.99
RPC FTA Subcontract	10,587.40	12,171.50	-1,584.10
Total Pass Through Expense	131,003.62	329,616.11	-198,612.49
Total Contract Labor	149,680.12	344,099.44	-194,419.32
Total Expense	1,232,463.17	1,476,995.13	-244,531.96
Net Ordinary Income	-44,366.06	19,726.33	-64,092.39
Other Income/Expense			
Other Income			
Interest Income	185.52	91.67	93.85
Total Other Income	185.52	91.67	93.85
Net Other Income	185.52	91.67	93.85
Net Income	-44,180.54	19,818.00	-63,998.54

DRAFT

Strafford Regional Planning Commission
Profit & Loss Budget vs. Actual
July 2022 through May 2023

1. Differences are mostly attributable to timing of project work performed versus budgeting on an even monthly basis for the months the contract is in effect. Many projects are task-based and cannot be billed until a specified percentage of task completion, which may not coincide with the monthly budget revenue spread. Billing is also contingent upon receipt of contractor invoices for several projects, where SRPC administration of the project is minimal. Also keep in mind that the gross revenue figures include any match requirements for each project. It should be noted that under the Federal Agency Revenues, the HUD EDI CDS grant is still pending. Under State Award Revenue, The NHHA Housing Navigator grant got off to a slower start than originally set up for budget purposes. Middleton, Nottingham, and Strafford have just commenced work under the BRIC grant #6502 funding. The current system of invoicing contracts is done based upon pay checks issued each month. Contracts that end on the last day of the fiscal year, such as the UPWP, are invoiced in the final month for 2 payroll periods + the apportioned part of the 1st July paycheck that includes time in June.

2. All Personnel costs in the budget were spread evenly for each month. Actual costs on the report reflect hours paid. July and December for both fiscal years, for example, have three pay periods but the budget was established using 1/12 of budgeted personnel costs per month. Typically, health Incentives get paid to employees at the end of the fiscal year. The budget amount reflects 6 months of health incentive expense, not yet paid, for this fiscal year. Health benefits were estimated and may not reflect actual staff utilization.

3. See profit and loss note, Amortization

4. These expenses are contingent upon receipt of contractor invoices. Costs are distributed evenly over the course of the year and may not agree with the timing of actual costs and invoices received.

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Strafford Regional Planning Commission

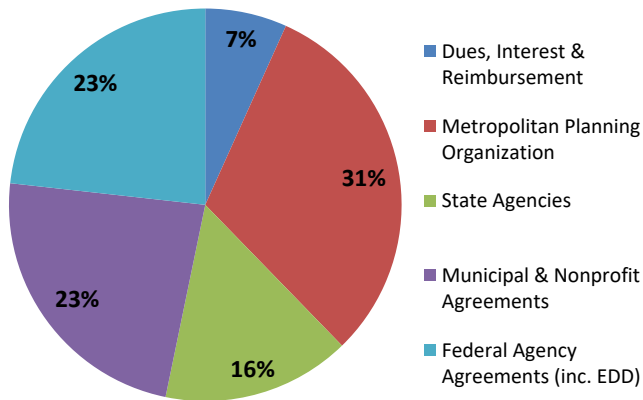
DRAFT FY 2024 Budget

Summary Table

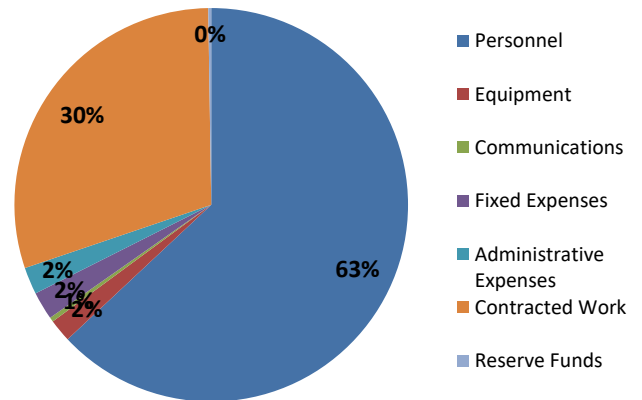
	Adopted FY23*	Draft FY24	
	Revenue	Revenue	Net Change
Dues, Interest & Reimbursement	131,355	139,422	8,068
Metropolitan Planning Organization	614,856	640,958	26,102
State Agencies	224,011	320,873	96,862
Municipal & Nonprofit Agreements	222,557	486,241	263,684
Federal Agency Agreements (inc. EDD)	607,150	480,750	(126,400)
Total	1,799,929	2,068,245	268,316
	Expenses	Expenses	Net Change
Personnel	1,099,685	1,293,176	193,491
Equipment	35,081	38,518	3,437
Communications	7,591	7,591	0
Fixed Expenses	48,197	47,166	(1,031)
Administrative Expenses	49,725	45,650	(4,075)
Contracted Work	533,040	614,798	81,759
Reserve Funds	14,000	5,000	(9,000)
Total	1,787,320	2,051,900	264,580
Net Deficit/Surplus	12,608	16,345	3,736

*Based on FY2023 adopted mid-year budget

Draft FY2024 Budget Revenue



Draft FY2024 Budget Expenses



Strafford Regional Planning Commission

FY2023 REVENUES	Adopted	Draft FY2024 Budget Revenue					Net Change	% Change	
	FY 23 Revenue	Funding Source Revenue	Internal Dues Match	Outside Source Match	Outside Source Soft Match	Outside Source Cash Match			Net Outside Funding
		Revenue	Match	Match	Match	Match			Funding
Total	1,799,929	2,068,245	107,191	83,229	-	2,068,245	268,316	14.9%	
Dues, Interest & Reimbursements	131,355	139,422	0	0	0	139,422	8,068	6.1%	
2000 Municipal Dues (minus BRK)	130,755	138,822	0	0	0	138,822	8,068	6.2%	
0000 Interest	100	100	0	0	0	100	0	0.0%	
0000 Health Trust reward/reimbursement	500	500	0	0	0	500	0	0.0%	
0000 Misc Revenue	0	0	0	0	0	0	0	-	
Municipal & Nonprofit Service Agreements	222,557	486,241	0	0	0	486,241	263,684	118.5%	
3103 Barrington Future Land Use and Transportation Master Plan	12,086	0	0	0	0	0	(12,086)	-100.0%	
3104 Barrington Housing Master Plan Chapter		21,500	0	0	0	21,500	21,500	-	
3501 Farmington Town Planner Services	40,000	40,000	0	0	0	40,000	0	0.0%	
3506 Farmington Tax Maps	1,000	1,000	0	0	0	1,000	0	0.0%	
350x Farmington RT11 Audit and Regulatory Change		135,740	0	0	0	135,740	135,740	-	
3604 Lee Trail Maps	1,020	0	0	0	0	0	(1,020)	-100.0%	
3903 MIL CWSRF		50,000	0	0	0	50,000	50,000	-	
4003 New Durham ADU Update	2,500	0	0	0	0	0	(2,500)	-100.0%	
410X Newmarket Tax Maps	1,000	1,000	0	0	0	1,000	0	0.0%	
410x Newmarket Housing & Demographics HOP Grant		24,000	0	0	0	24,000	24,000	-	
410x Newmarket Comprehensive Master Plan Update		20,000	0	0	0	20,000	20,000	-	
4201 Northwood Technical Services	25,000	25,000	0	0	0	25,000	0	0.0%	
4301 Nottingham Town Planner Services	25,000	25,000	0	0	0	25,000	0	0.0%	
4303 Nottingham Trail Maps	915	0	0	0	0	0	(915)	-100.0%	
4403 Rochester Recreation Master Plan		23,000	0	0	0	23,000	23,000	-	
4604 Somersworth Tax Maps	1,903	1,000	0	0	0	1,000	(903)	-47.5%	
4603 Somersworth Historic Sites GIS	750	0	0	0	0	0	(750)	-100.0%	
4605 Somersworth Master Plan and Audit		67,000	0	0	0	67,000	67,000	-	
4701 Strafford Town Planner Services	38,000	38,000	0	0	0	38,000	0	0.0%	
470X Strafford Tax Maps	1,000	1,000	0	0	0	1,000	0	0.0%	
4703 Strafford Master Plan Update	30,595	0	0	0	0	0	(30,595)	-100.0%	
4801 Wakefield CR	2,500	0	0	0	0	0	(2,500)	-100.0%	
4802 Sanbornville Precinct NBRC Grant Admin	4,000	2,000	0	0	0	2,000	(2,000)	-50.0%	
4803 Wakefield NBRC Grant Admin (Union Hotel)	3,000	3,000	0	0	0	3,000	0	0.0%	
5002 NHARPC Administration	8,000	8,000	0	0	0	8,000	0	0.0%	
5151 CHAT/Tufts Health Plan Foundation - Healthy Aging	25,500	0	0	0	0	0	(25,500)	-100.0%	
5331 EMM Market Study	1,800	0	0	0	0	0	(1,800)	-100.0%	
5501 GIS projects (small billable projects)	1	1	0	0	0	1	0	0.0%	
Federal Agency Agreements (including EDD)	607,150	480,750	17,500	52,500	0	480,750	(126,400)	-20.8%	
U.S. Dept of Economic Development Administration									
7003 EDD Planning Partnership	70,000	70,000	17,500	52,500	0	70,000	0	0.0%	
7002 CARES Act Recovery and Resiliency	45,250	0	0	0	0	0	(45,250)	-100.0%	
U.S. Environmental Protection Agency									
7110 Brownfields Community Assessment FY20-23	23,615	0	0	0	0	0	(23,615)	-100.0%	

FY2023 REVENUES	Adopted FY 23 Revenue	Draft FY2024 Budget Revenue					Net Outside Funding	Net Change	% Change
		Funding Source Revenue	Internal Dues Match	Outside Source Soft Match	Outside Source Cash Match				
7111 Brownfields Community Assessment FY24-28	0	93,750	0	0		93,750	93,750	-	
U.S. Department of Housing and Urban Development									
7201 HUD EDI CDS - Regional Plans	380,000	317,000	0	0	0	317,000	(63,000)	-16.6%	
State Agreements	224,011	320,873	3,390	30,729	0	320,873	16%	96,862	43.2%
Dept of Business and Economic Affairs									
6001 Targeted Block Grant	11,111	11,111	0	0	0	11,111	0	0.0%	
6002 ARPA Housing Needs Assessment	38,236	0	0	0	0	0	(38,236)	-100.0%	
6003 CEDR Funding	50,000	0	0	0	0	0	(50,000)	-100.0%	
Dept of Environmental Services									
6104 Coastal Grant 2024	15,000	15,000	2,500	12,500	0	15,000	0	0.0%	
614x NKT Coastal Resilience Grant	0	18,650	0	0	0	18,650	18,650	-	
6151 PSM Flood Smart Seacoast	16,758	0	0	0	0	0	(16,758)	-100.0%	
6250 Watershed Assistance (Permeable Reactive Barrier)	16,666	0	0	0	0	0	(16,666)	-100.0%	
6304 Source Water Protection- Aquifer Ordinance Updates	23,320	0	0	0	0	0	(23,320)	-100.0%	
6305 Source Water Protection- NKT OS Plan		16,223	890	2,337		16,223	16,223	-	
University of New Hampshire									
5205 PREPA Grant-New Durham	5,000	0	0	0	0	0	(5,000)	-100.0%	
5206 Great Bay Adapts		5,000	0	0	0	5,000	5,000	-	
5207 PREPA Grant-Dover NRI		20,230	0	0	0	20,230	20,230	-	
5208 PREPA Grant-Lee NRI		20,230	0	0	0	20,230	20,230	-	
5209 PREPA Grant-Somersworth Nat Res MP		21,600	0	0	0	21,600	21,600	-	
NH Community Development Finance Authority									
6601 CDBG Grant Administration (CAPSC Homeless Shelter)	0	0	0	0	0	0	0	-	
6602 CDBG Grant Administration (ROC Gafney Home)	8,000	4,000	0	0	0	4,000	(4,000)	-50.0%	
6603 Transformative Planning Grant		10,000	0	0	0	10,000	10,000	-	
NH Housing Finance Authority									
6801 InvestNH Housing Navigator Grant	88,226	131,154	0	0	0	131,154	42,928	48.7%	
Department of Safety Homeland Security									
6501 HazMit Plans PDM19- BAR,NDU,ROL,SOM (FY 22-23)	500	0	0	0	0	0	(500)	-100.0%	
6502 HazMit Plans BRIC20-DUR, MID, MIL, NOT, STR (FY23-24)	41,500	10,475	0	3,492	0	10,475	(31,025)	-74.8%	
6503 HazMit Plans BRIC21-MAD, NOR, ROC		24,000	0	8,000	0	24,000	24,000	-	
6504 HazMit Plans 4516-DOV, FAR, NKT		13,200	0	4,400	0	13,200	13,200	-	
Metropolitan Planning Organization Agreements	614,856	640,958	86,301	0	0	640,958	31%	26,102	4.2%
Dept of Transportation									
8001 UPWP Federal Highways & Transit	602,400	634,958	70,551	0	0	634,958	32,558	5.4%	
8101 COAST CommuteSmart Seacoast	0	6,000	2,000	0	0	6,000	6,000	-	
8102 Safe Streets for All MPO Partnership	0	0	13,750	0	0	0	0	-	
							100%		

Strafford Regional Planning Commission

FY2023 EXPENSES	Adopted FY23 Budget		Draft FY2024 Budget		Net Change	% Change
Total	1,787,319		2,051,900		264,581	14.8%
PERSONNEL	1,099,685	<i>69%</i>	1,293,176	<i>63%</i>	193,491	17.6%
Salaries and Hourly Wages	868,131		997,606		129,475	14.9%
Payroll Taxes	66,412		77,230		10,818	16.3%
Payroll Processing - QuickBooks	3,778		3,778		0	0.0%
Health Insurance	89,569		130,793		41,224	46.0%
Dental Insurance	6,190		7,384		1,194	19.3%
Life Insurance	1,295		1,524		229	17.7%
Shortterm Disability	2,926		2,876		(50)	-1.7%
Longterm Disability	748		837		89	11.9%
Paid Family Medical Leave	0		6,010		6,010	-
FSA Fees	0		0		0	-
Health Incentives	11,276		11,935		659	5.8%
SIMPLE IRA Pension	25,647		29,284		3,637	14.2%
Worker's Compensation	1,909		1,899		(10)	-0.5%
Unemployment Insurance	1,969		2,230		261	13.3%
Staff Training & Workshops	14,000		15,000		1,000	7.1%
Professional Dues: AMPO, NHARPC, NHPA, APA, NHI	5,836		4,792		(1,045)	-17.9%
EQUIPMENT	35,081	<i>3%</i>	38,518	<i>2%</i>	3,437	9.8%
GIS Software	5,463		6,338		875	16.0%
Transpo Software Maintenance: TransCAD	1,500		1,500		0	0.0%
Office Software: Maintenance, purchase	7,680		11,080		3,400	44.3%
INRIX Database for Transportation Planning	8,200		8,200		0	0.0%
Traffic Count Supplies and Repair	3,000		3,000		0	0.0%
Equipment Rental and Repair	500		500		0	0.0%
Copier Maintenance Contract	3,838		3,900		62	1.6%
Computers and Peripherals	3,900		3,000		(900)	-23.1%
Office Furniture	1,000		1,000		0	0.0%
COMMUNICATIONS	7,591	<i>2%</i>	7,591	<i>0%</i>	0	0.0%
Postage and Delivery	400		400		0	0.0%
Office Phone System	1,164		1,164		0	0.0%
Internet and Phone Service	3,600		3,600		0	0.0%
Website Design and Maintenance	1,427		1,427		0	0.0%
Media Outreach Activities	1,000		1,000		0	0.0%

FY2023 EXPENSES	Adopted FY23 Budget		Draft FY2024 Budget		Net Change	% Change
FIXED EXPENSES	48,197	5%	47,166	2%	(1,031)	-2.1%
Property & Liability	7,173		7,173		0	0.0%
Office Vehicle Lease and Maintenance	11,024		9,993		(1,031)	-9.3%
Rent	30,000		30,000		0	0.0%
ADMINISTRATIVE EXPENSES	49,725	1%	45,650	2%	(4,075)	-8.2%
Printing	150		150		0	0.0%
Audit and Accounting Services	16,000		16,000		0	0.0%
Legal	4,000		4,000		0	0.0%
Office and Mapping Supplies	3,000		4,000		1,000	33.3%
Office Expense	21,150		10,000		(11,150)	-52.7%
Meeting Expenses (Meetings and Meeting Notices)	3,500		3,500		0	0.0%
Travel	10,000		5,000		(5,000)	-50.0%
Library & Subscriptions: NH Planning Books	2,449		2,500		51	2.1%
Bank Fees	0		0		0	-
HealthTrust Employee Health Rewards	1,000		500		(500)	-50.0%
OUTSOURCED CONTRACTS	533,040	20%	614,798	30%	81,759	15.3%
1000 IT Services	15,800		29,000		13,201	83.6%
350x Far RT11 Audit & Regs Consultant Team			113,075		113,075	-
3903 MIL CWSRF Consulting Engineer			37,500		37,500	-
Architect, Landscape Architect, Engineer Consultant Support			15,000		15,000	-
5207 PREPA Grant-Dover NRI Environmental Consultant			6,000		6,000	-
5208 PREPA Grant-Lee NRI Environmental Consultant			6,000		6,000	-
6003 CEDR Funding Pass Through Expenses	40,010		0		(40,010)	-100.0%
61xx Coastal Resilience Grant (NKT) Landscape Architect			4,000		4,000	-
6250 Watershed Assistance (PRB) Consultants	11,534		0		(11,534)	-100.0%
6801 InvestNH Housing Navigator Direct Costs	2,833		2,286		(548)	-19.3%
7002 EDA CARES Contract support	11,877		0		(11,877)	-100.0%
7111 EPA Brownfields QEP	19,775		84,938		65,163	329.5%
7201 HUD EDI CDS Regional Plans - RPC Pass Through	320,000		267,000		(53,000)	-16.6%
8002 Contract Transportation Support (UPWP)	50,000		40,000		(10,000)	-20.0%
8002 Contract Title VI/Environmental Justice Support (UPWP)			10,000		10,000	-
8000.602 FTA 5305e Subcontract to RPC	13,278		0		(13,278)	-100.0%
RESERVE FUND CONTRIBUTION	14,000	0%	5,000	0%	(9,000)	-64.3%
		100%		100%		

STRAFFORD

Regional Planning Commission

June 16, 2023

William Watson, Administrator
NH Department of Transportation
Bureau of Planning and Community Assistance
7 Hazen Drive
Concord, NH 03302

RE: June 2023 Minor Revisions to the 2023-2026 TIP

Dear Mr. Watson:

The Strafford Regional Planning Commission (SRPC) staff has received a request to approve the June 2023 Minor Revisions to Strafford Metropolitan Planning Organization's approved 2023-2026 Transportation Improvement Program (TIP).

The following information is in the Strafford MPO Prospectus that was revised and adopted on January 19, 2018, at the Strafford MPO Policy Committee Meeting:

In the Strafford MPO the Executive Director has the authority to review Administrative Modification and/or Informational Revisions. The Executive Director may request the advice of members of the MPO Technical Advisory Committee to complete this review. The Executive Director may make recommendations to the Executive Committee for their concurrence or non-concurrence with Administrative Modifications and/or Informational revisions and for a procedural change from Administrative Modification and/or Informational Revisions to Amendment. The Executive Director will issue a letter to the NHDOT indicating their decision. Copies of these letters will be provided to members of the TAC and MPO.

The Executive Director recommends the approval of the following Administrative Modifications to the 2023-2026 TIP as proposed.

Sincerely,

Jennifer Czysz, AICP
Executive Director



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2023 - 2026 SRPC Transportation Improvement Program

June 2023 Minors

5/19/2023

Please refer to the 2023 - 2026 TIP document and project listing for detailed COAST transit funding information. NHDOT groups federal funding for statewide public transit in large programs (e.g. FTA 5307); MPOs and RPCs track funding for individual transit providers and projects. Strafford MPO is currently updating its project database and will be incorporating individual project funding for final publication of the 2023 - 2026 TIP.

NEWFIELDS - NEWMARKET 28393

Towns: NEWFIELDS, NEWMARKET

Road: NH 108

Scope: Bridge Rehabilitations, address bridges carrying NH 108 over BMRR Bridge numbers 127/081 & 125/054

Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total
PE	2024	\$282,700		\$0	\$282,700
PE	2025	\$226,160		\$0	\$226,160
ROW	2024	\$110,000		\$0	\$110,000
CON	2026	\$5,975,057		\$0	\$5,975,057

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total
PE	2024	\$282,700		\$0	\$282,700
PE	2025	\$234,528		\$0	\$234,528
ROW	2024	\$113,080		\$0	\$113,080
CON	2026	\$6,250,380		\$0	\$6,250,380

Change Notes

NHDOT Description of Changes

SRPC Notes

Inflation adjustment

Funding Sources

FHWA

STBG-State Flexible

STBG-5 to 200K

Equity Bonus

BRGBIL

NHDOT

Toll Credit

PROGRAM BRDG-T3/4-M&P

Towns: Statewide
 Road: Tier 3-4 Bridges
 Scope: Maintenance and preservation of tier 3 & 4 bridges.
 Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$625,000		\$0	\$0	\$625,000
PE	2024	\$50,000		\$0	\$0	\$50,000
PE	2025	\$50,000		\$0	\$0	\$50,000
PE	2026	\$50,000		\$0	\$0	\$50,000
ROW	2023	\$10,000		\$0	\$0	\$10,000
ROW	2024	\$10,000		\$0	\$0	\$10,000
ROW	2025	\$10,000		\$0	\$0	\$10,000
ROW	2026	\$10,000		\$0	\$0	\$10,000
CON	2023	\$3,875,000		\$0	\$0	\$3,875,000
CON	2024	\$2,650,000		\$0	\$0	\$2,650,000
CON	2025	\$3,900,000		\$0	\$0	\$3,900,000
CON	2026	\$3,900,000		\$0	\$0	\$3,900,000

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$655,000		\$0	\$0	\$655,000
PE	2024	\$50,000		\$0	\$0	\$50,000
PE	2025	\$50,000		\$0	\$0	\$50,000
PE	2026	\$50,000		\$0	\$0	\$50,000
ROW	2023	\$10,000		\$0	\$0	\$10,000
ROW	2024	\$10,000		\$0	\$0	\$10,000
ROW	2025	\$10,000		\$0	\$0	\$10,000
ROW	2026	\$10,000		\$0	\$0	\$10,000
CON	2023	\$3,875,000		\$0	\$0	\$3,875,000
CON	2024	\$3,392,500		\$0	\$0	\$3,392,500
CON	2025	\$3,127,500		\$0	\$0	\$3,127,500
CON	2026	\$3,900,000		\$0	\$0	\$3,900,000

Change Notes

NHDOT Description of Changes

SRPC Notes

No changes to child projects in the Strafford region

Funding Sources

FHWA

STBG-State Flexible

STBG-Non Urban Areas Under 5K

STBG-5 to 200K

National Highway Performance

NHDOT

Toll Credit

General Fund

MILTON, NH-LEBANON, ME 40658

Towns: Milton
 Road: Townhouse Road over Northeast Pond
 Scope: Bridge Replacement-Townhouse Road over Northeast Pond-formerly Br. #168/152 - proposed Br. #168/151
 Acronyms: MOBRR: Municipally-Owned Bridge Replacement and Rehabilitation

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$94,600		\$0	\$131,150	\$225,750
ROW	2023	\$8,800		\$0	\$7,200	\$16,000
CON	2023	\$660,880		\$0	\$916,220	\$1,577,100

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$94,600		\$0	\$131,150	\$225,750
ROW	2023	\$8,800		\$0	\$7,200	\$16,000
CON	2025	\$704,522		\$0	\$976,724	\$1,681,245

Change Notes

NHDOT Description of Changes

 SRPC Notes
 Inflation adjustment

Funding Sources

FHWA

STBG-Off System Bridge
 Bridge On/Off System
 Bridge Off System

OTHER

Towns
 Maine

DOVER, NH - SOUTH BERWICK, MAINE 41433

Towns: DOVER
 Road: Gulf Road
 Scope: Address Red List bridge carrying Gulf Road over Salmon Falls River between Dover and South Berwick

Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2024	\$56,540		\$0	\$51,400	\$107,940
PE	2025	\$116,246		\$0	\$105,678	\$221,925
CON	2026	\$1,493,764		\$0	\$1,357,967	\$2,851,732

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2024	\$56,540		\$0	\$51,400	\$107,940
PE	2025	\$117,264		\$0	\$106,604	\$223,868
CON	2026	\$1,520,034		\$0	\$1,381,849	\$2,901,883

Change Notes

NHDOT Description of Changes

SRPC Notes

Inflation adjustment

Funding Sources

FHWA

STBG-50 to 200K

STBG-5 to 200K

BRGBIL

NHDOT

Toll Credit

OTHER

Maine

NORTHWOOD-NOTTINGHAM 41595

Towns: NORTHWOOD, NOTTINGHAM

Road: RT 4 & 152

Scope: Intersection safety improvements to the US 4/NH 152 intersection

Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$298,753		\$0	\$0	\$298,753
PE	2025	\$194,734		\$0	\$0	\$194,734
ROW	2025	\$129,823		\$0	\$0	\$129,823

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$298,753		\$0	\$0	\$298,753
PE	2025	\$201,939		\$0	\$0	\$201,939
ROW	2025	\$134,627		\$0	\$0	\$134,627

Change Notes

NHDOT Description of Changes

SRPC Notes

Inflation adjustment

Funding Sources

FHWA

National Highway Performance

NHDOT

Toll Credit

BARRINGTON 43547

Towns: BARRINGTON

Road: NH 9

Scope: Pedestrian safety improvements along NH 9 including sidewalks and ADA crossings at NH 9/NH 125

Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2026	\$184,271		\$0	\$0	\$184,271

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2026	\$187,512		\$0	\$0	\$187,512

Change Notes

NHDOT Description of Changes

SRPC Notes

Inflation adjustment

Funding Sources

FHWA

STBG-Non Urban Areas Under 5K

NHDOT

Toll Credit

MILTON 43551

Towns: MILTON

Road: Dawson St.

Scope: Construct ~2770 lf of sidewalks along Silver and Dawson Streets to enhance ped connects

Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total
PE	2026	\$50,726		\$0	\$12,681
					\$63,407

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total
PE	2026	\$54,549		\$0	\$13,637
					\$68,186

Change Notes

NHDOT Description of Changes

SRPC Notes

Inflation adjustment

Funding Sources

FHWA

STBG-State Flexible

OTHER

Towns

PROGRAM MOBIL

Towns: Statewide
Road: Various
Scope: Municipal Bridge Rehabilitation and Replace Projects
Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
CON	2023	\$6,750,000		\$0	\$0	\$6,750,000
CON	2024	\$6,750,000		\$0	\$0	\$6,750,000
CON	2025	\$6,750,000		\$0	\$0	\$6,750,000
CON	2026	\$6,750,000		\$0	\$0	\$6,750,000

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
CON	2024	\$19,000,000		\$0	\$0	\$19,000,000
CON	2025	\$11,300,000		\$0	\$0	\$11,300,000
CON	2026	\$2,700,000		\$0	\$0	\$2,700,000

Change Notes

NHDOT Description of Changes

SRPC Notes

No changes to projects in the Strafford region

Funding Sources

FHWA

MOBIL

PROGRAM HSIP

Towns: Statewide
 Road: Various
 Scope: HIGHWAY SAFETY IMPROVEMENT PROGRAM (HSIP)
 Acronyms:

Approved Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$1,650,000		\$0	\$0	\$1,650,000
PE	2024	\$600,000		\$0	\$0	\$600,000
PE	2025	\$500,000		\$0	\$0	\$500,000
PE	2026	\$500,000		\$0	\$0	\$500,000
ROW	2023	\$200,000		\$0	\$0	\$200,000
ROW	2024	\$150,000		\$0	\$0	\$150,000
ROW	2025	\$150,000		\$0	\$0	\$150,000
ROW	2026	\$150,000		\$0	\$0	\$150,000
CON	2023	\$7,386,989		\$0	\$0	\$7,386,989
CON	2024	\$11,596,257		\$0	\$0	\$11,596,257
CON	2025	\$11,880,072		\$0	\$0	\$11,880,072
CON	2026	\$12,164,464		\$0	\$0	\$12,164,464
OTHER	2023	\$200,000		\$0	\$0	\$200,000
OTHER	2024	\$175,000		\$0	\$0	\$175,000
OTHER	2025	\$140,000		\$0	\$0	\$140,000
OTHER	2026	\$100,000		\$0	\$0	\$100,000

Proposed Funding

Phase	Fiscal Year	Federal	State	Other	Total	
PE	2023	\$1,650,000		\$0	\$0	\$1,650,000
PE	2024	\$600,000		\$0	\$0	\$600,000
PE	2025	\$500,000		\$0	\$0	\$500,000
PE	2026	\$500,000		\$0	\$0	\$500,000
ROW	2023	\$200,000		\$0	\$0	\$200,000
ROW	2024	\$150,000		\$0	\$0	\$150,000
ROW	2025	\$150,000		\$0	\$0	\$150,000
ROW	2026	\$150,000		\$0	\$0	\$150,000
CON	2023	\$7,386,989		\$0	\$0	\$7,386,989
CON	2024	\$11,596,257		\$0	\$0	\$11,596,257
CON	2025	\$11,880,072		\$0	\$0	\$11,880,072
CON	2026	\$12,164,464		\$0	\$0	\$12,164,464
OTHER	2023	\$150,000		\$0	\$0	\$150,000

OTHER	2024	\$150,000	\$0	\$0	<i>\$150,000</i>
OTHER	2025	\$150,000	\$0	\$0	<i>\$150,000</i>
OTHER	2026	\$150,000	\$0	\$0	<i>\$150,000</i>

Change Notes

NHDOT Description of Changes

SRPC Notes

Change to Rochester 43491. ROW increased by 155,000; CON increased by 10,800.

Funding Sources

FHWA

STBG-State Flexible

Hwy Infrastructure

Highway Safety Improvement Program (HSIP)

NHDOT

Toll Credit