

**MPO Policy Committee Meeting**

**Friday, June 21, 2024 9:00-10:30 AM**

**Hybrid Meeting (Conference Rm 1A, SRPC Office & via Zoom)**

**1. Introductions**

Chair Dave Landry called the meeting to order and asked for introductions.

Dave Landry, Dover; Don Hamann, Rochester; Mike Bobinsky, Somersworth; Rick Healey, Rochester; Chris Kinville, Brookfield; Kate Buzard, Middleton; John Mullen, Middleton; Karen Golab, Milton; Mike Lehrman, Durham; Kevin Sullivan, Rochester; Mark Richardson, Somersworth; Matt Towne, Barrington; Marshall Goldberg, Brookfield; Barb Holstein, Rochester; Katrin Kaper, Lee

Members attending on Zoom: Mary Woodward, Lee, Jessica Wilcox, NHDES;

Staff members present: Jen Czysz, Colin Lentz, Jackson Rand,

Zoom: Lisa Murphy, Natalie Gemma

**2. Commissioner Roundtable**

J. Boudreau reported that the city is renovating the parking lot off of main street; making the area more pedestrian friendly area,

M. Bobinsky stated that there has been a pre -construction meeting for a 152 unit complex on 85 Elm St. The City has a chance to modify the 10 year sidewalk plan and will meet with SRPC staff.

M. Richardson stated that the cemetery trustees sought an estimate for stain glass replacement windows. The cost could be up to \$45,000 for the large windows; you cannot put a price on the historical value.

J. Czysz stated that this is the last meeting for Commissioner Hamann. He has served for many years on the Executive Committee and as treasurer. The group thanked Mr. Hamann for his service to the Commission.

**3. CEDS Annual Update Hearing and Adoption**

At 9:25 AM, D. Landry opened the Public Hearing.

N. Gemma stated that the public comment period started May 20 and ended June 18. All comments have been added to the document in the appendix. N. Gemma highlighted the key changes to the document.

At 9:35 AM, D. Landry closed the Public Hearing.



D. Hamann motioned to approve the 2024 CEDS Annual Update seconded by Rick Healey. A roll call vote was taken and all members voted unanimously in favor. The motion passed.

**4. Annual Meeting Business Items**

**a. FY 2025 Budget Presentation and Adoption**

J. Czysz reviewed the FY 2025 budget and highlighted the changes from FY24.

M. Bobinsky motioned to approve the FY 2025 Budget as presented seconded by D. Hamman. A roll call vote was taken with all members voting unanimously in favor. The motion passed.

**b. Elect FY 2025 Officers and Executive Committee**

J. Czysz asked for volunteers to serve as alternates on the Executive Committee.

D. Landry stated he would accept the nomination to serve as chair another year but would gladly accept other volunteers and nominations. This will be his last year as chair.

The Slate Officers and Executive Committee Membership for FY2025:

Commissioner	Current Office	Proposed Office	Community	Commission Term
Dave Landry	Chair	Member	Dover	11/5/2027
Peter Nelson	Vice-Chair	Vice-Chair	Newmarket	03/1/2025
Barbara Holstein	Member	Sec./Treas.	Rochester	6/6/2026
Michael Bobinsky	Member	Member	Somersworth	5/2/2028
Katrin Kasper	Member	Member	Lee	11/21/2024
Joe Boudreau	Alternate	Member	Rochester	6/30/2026
Matt Towne	-	Member	Barrington	7/9/2027
Michael Lehrman	-	Alternate	Durham	4/30/2026

J. Mullen motioned to appoint the slate of officers as presented seconded by D. Hamann. A roll call vote was taken with all members voting unanimously in favor. The motion passed.

**c. FY 2025 Meeting Schedule**

J. Czysz stated that the July meeting dates have been changed. There will be no EC meeting and the Commission MPO will be jointly with TAC on July 12, 9:00 a.m.

**Fiscal Year 2025 Schedule**

Date	Time	Location	Program*
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Fri. Jul. 12, 2024	9-10:30 AM	SRPC	MPO/TAC
Fri. Aug. 16, 2024	9-10:30 AM	SRPC	MPO
Fri. Sep. 20, 2024	9-10:30 AM	SRPC	RPC
Thur. Sep. 26, 2024	3:45-5:30 PM	Field Trip/ TBD	EDD
Fri. Oct. 18, 2024	9-10:30 AM	SRPC	MPO
Fri, Nov. 15, 2024	9-10:30 AM	SRPC	EDD
Thu. Dec. 5, 2024	3:45-5:30 PM	Field Trip/ TBD	MPO
Fri. Dec. 20, 2024	9-10:30 AM	SRPC	RPC
Fri, Jan. 17, 2025	9-10:30 AM	SRPC	MPO
Fri. Feb. 21, 2025	9-10:30 AM	SRPC	EDD
Thu. Feb. 27, 2025	3:45-5:30 PM	Field Trip/ TBD	RPC
Fri. Mar. 21, 2025	9-10:30 AM	SRPC	RPC
Fri. Apr. 18, 2025	9-10:30 AM	SRPC	MPO
Fri. May 16, 2025	9-10:30 AM	SRPC	EDD
Fri. Jun. 20, 2025	9-10:30 AM	SRPC	RPC
Thu. June 26, 2025	11 AM – 2 PM	TBD	All

\* Tentative line up of SRPC programs, subject to change. One or more program areas may partner for a single meeting.

#### **d. NHARPC Vacancy**

Jen Czysz stated that the NH Association of Regional Planners meets quarterly to discuss opportunities for all NH Commissions to collaborate and network. Each region is entitled to two Commissioner representatives along with its executive director. Current representatives are Katrin Kasper, Lee, and Jen Czysz, executive director. We are looking for one other commissioner to join. If there is a volunteer, the commission should vote to appoint that individual.

There were no volunteers.

#### **5. Data Viewer Presentation**

Jackson Rand presented and stated that this month SRPC is rolling out the companion interactive GIS data viewer to the Data Snapshot. Jackson provided a demonstration of how to use the data viewer, the data sets, and key changes since last year. After the presentation, the group had a brief discussion on how to get this information out to the public.

#### **6. Other Business**

D. Landry encouraged everyone to explore the other committees of SRPC and consider participation.



## **7. Citizens Forum**

There were no citizens present

## **8. Adjourn**

Following a motion and a second to adjourn, the meeting ended at 10:15 A.M.

