

## **Commission Quarterly Meeting**

Thursday, February 22, 2024 2:30 -4:00 PM Field Trip to <u>Flight Coffee, 478 Central Avenue, Dover</u>

We suggest parking at the <u>Transportation Center 33 Chestnut Street</u> <u>Dover, NH 03820</u> which is a <u>short walk to the cafe</u>. You may also be able to find parking on the street.

This will be an in-person meeting only with no virtual option.

Agenda Item	Time	Pre-Meeting Notes
1) Welcome and Introductions	5 minutes	
2) Commissioner Roundtable	10 minutes	Updates, from your community
<ul> <li>3) Panel: Economic Development in Downtown Dover. Panelists: <ul> <li>James Burdin and Reid Bickley, <i>City of Dover</i></li> <li>Ben Cole, Flight Coffee</li> <li>Margaret Joyce, Greater Dover Chamber of Commerce</li> </ul> </li> </ul>	60 minutes	
4) Other Business	5 minutes	
5) Citizens Forum		
6) Adjourn		

Reasonable accommodations for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email <a href="mailto:srpc@strafford.org">srpc@strafford.org</a>.

## STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



## **RULES OF PROCEDURE**

Strafford Regional Planning Commission Strafford Metropolitan Planning Organization, and Strafford Economic Development District

## **Meeting Etiquette**

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



