

STRAFFORD

Regional Planning Commission

SRPC COMMISSION COMMITTEE MEETING

Thursday, December 1, 2022, 3:45-5:30 P.M.

In-person meeting (Conference Rm 1A, SRPC Office, 150 Wakefield St. Rochester, NH) *

*Zoom remote participation will be available for a portion of the meeting only. Remote participation will not be possible during the Activity portion of the agenda. We encourage all Commissioners to participate to the greatest extent possible. If you are not able to attend in person, contact Megan at MTaylorFetter@strafford.org for a Zoom link. As always, an in-person quorum is required.

A Note About Masks: Given the holidays and increased risk of colds (including Covid) and the flu, all attendees are encouraged to wear a mask. We wish all a healthy Holiday Season!

Agenda Item	Time	Notes
1) Welcome and Introductions	3:45-4:00 PM	
2) Action Items (Motions Required) a) Approval of the September 9, 2022 Minutes	4:00-4:20 PM	2a) Enclosed
3) Regional Housing Needs Assessment Update a) Presentation by Shayna Sylvia, Natalie Gemma, Rachel Dewey, Jackson Rand and Mark Davie. b) Activity: How much housing do we need? Projections and Fair Share. Presented by Jen Czysz	4:20-5:20 PM	
4) Citizen's Forum	5:20-5:25 PM	
5) Other Business	5:25-5:30 PM	
6) Adjourn	5:30 PM	

Reasonable accommodation for people with disabilities are available upon request. Include a detailed description of the accommodation you will need along with your contact info. Please make your request as early as possible; allowing at least 5 days advance notice. Last-minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 x115 or email srpc@strafford.org.

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



RULES OF PROCEDURE

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.



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Regional Planning Commission

**SRPC Commission Meeting Minutes
September 22, 2022
3:45-5:30 p.m.
150 Wakefield Street, Suite 12
Conference Room 1A
Rochester, NH**

1. Pre-meeting exercise, welcome and introductions

Chair Dave Landry called the meeting to order, thanked the members for participating in the pre-meeting exercise which was for members to share ideas about housing needs in their community, how their municipalities are responding to those needs and any barriers that may be in the way.

Members attending in Person: Peter Nelson, Newmarket; Bill Fisher, Farmington; Donald Hamann, Rochester; Tom Crosby, Madbury; Mark Richardson, Somersworth; Dave Landry, Dover; Karen Golab, Milton; Joe Boudreau, Rochester; Larry Brown, Milton; Barbara Holstein, Rochester; Katrin Kasper, Lee; Lindsey Williams, Dover; Lisa Henderson, Newmarket; Michael Bobinsky, Somersworth, Peter Nelson, Newmarket

Members attending virtually: Leslie Schwartz, Durham

Staff present: Jennifer Czysz, Rachel Dewey, Stephen Geis, Autumn Scott

Staff attending virtually: Shayna Sylvia

2. Business Items

a) Approval of the June 17, 2022 Minutes

D. Hamann motioned to approve the June 17, 2022 minutes as written, seconded by T. Crosby. A roll call vote was taken: B. Fisher P. Nelson, D. Hamann, T. Crosby, D. Landry, M. Richardson, K. Golab, L. Brown, B. Holstein, K. Kasper, L. Williams, L. Henderson, M. Bobinsky, J. Boudreau, P. Nelson, L. Schwartz all in favor. Motioned passed with a unanimous vote in favor

b) Acceptance of the FY 2024 Dues Rates

D. Landry presented the proposed FY2024 dues rates. At their September 16, 2022 meeting the Executive Committee voted unanimously to propose the FY 2014 Dues based on the population model. The proposed dues rates for FY2024 freeze the FY2023 per capita rate, and the rate will not be adjusted per the 'June 2021 to June 2020 CPI-U-all items', as is normally the case. The calculated FY2024 dues for each municipality will be adjusted solely based upon updated population totals from the U.S. Census Bureau's 2020 Decennial Census.

There was no discussion.

D. Hamann motioned to approve the FY2024 Dues Rates as proposed by the Executive Committee, seconded by T. Crosby. A roll call vote was taken: P. Nelson, D. Hamann, T. Crosby,

D. Landry, M. Richardson, K. Golab, L. Brown, B. Holstein, K. Kasper, L. Williams, L. Henderson, M. Bobinsky, J. Boudreau, L. Schwartz all in favor. Motioned passed with a unanimous vote in favor

c) Acceptance of the FY 2022 Annual Report

Shayna Sylvia provided an overview of the 2022 Report and explained that most of the formatting from last year was used. A letter with an overview of the year from the Executive Director was added as recommended by the committee last year.

Members suggested distributing hard copies of the report to the municipalities to be made available at libraries and other public venues.

D. Hamann motioned to approve the FY 2022 Annual Report as presented, seconded by T. Crosby. A roll call vote was taken: P. Nelson, D. Hamann, T. Crosby, D. Landry, M. Richardson, K. Golab, L. Brown, B. Holstein, K. Kasper, L. Williams, L. Henderson, M. Bobinsky, J. Boudreau, L. Schwartz all in favor. Motioned passed with a unanimous vote in favor

d) RIC Appointments

D. Landry explained there are 3 regular and 4 alternate openings on the committee.

J. Czysz explained that the committee meets as needed when notified that a municipal notifies when they have a development in front to land use board that may impact surrounding communities. The committee discusses the regional impact of the proposed development, provides input.

The members discussed past meetings

L. Williams motioned to appoint the members as presented to the Regional Impact Committee for FY2023:

- D. Hamann and M. Richardson and Steve Diamond as regular members
- K. Kasper, T. Crosby, L. Henderson-alternates

M. Bobinsky seconded the motion. A roll call vote was taken: P. Nelson, D. Hamann, T. Crosby, D. Landry, M. Richardson, K. Golab, L. Brown, B. Holstein, K. Kasper, L. Williams, L. Henderson, M. Bobinsky, J. Boudreau, L. Schwartz all in favor. Motioned passed with a unanimous vote in favor

3. Regional Housing Needs Assessment Commissioner Workshop

- a) Presentation Data Overview of housing demographic and economic data trends and public survey outcomes:**

Shayna Sylvia opened the presentation and introduced Rachel Dewey who provided an overview of the regional data. S. Sylvia provided an overview of the results of the public survey which was launched in 2020.

Members discussed the specific needs in their communities.

b) Activity: Assessing housing needs, barriers, and opportunities in the SRPC region.

Members participated in an exercise and shared the results. Discussion ensued on the current housing climate and how their communities have been impacted.

4. Citizens Forum

5. Other Business

L. Williams shared that some communities are shared two forums identify and what to do when faced with white nationalism recruitment in their communities.

Resiliency team once subject part 2, food resiliency, roundtable protecting out local food Friday 1-2:30 p/m/ Will be recorded and available on SRPC website.

6. Adjourn D. Landy D Hamann second. All in favor, 5:36