

STRAFFORD

Regional Planning Commission

SRPC Commission Meeting Agenda

December 2, 2021
3:45-5:30 p.m.

150 Wakefield Street, Suite 12
Conference Room 1A
Rochester, NH

Online Access: <https://tinyurl.com/SRPC-Dec>
Meeting ID: 898 8993 4367
Telephone-only Access: US: +1 312 626 6799

Note: The meeting will be held in person, virtual access is provided for staff and members of the public that wish to attend remotely. If you have trouble connecting to Zoom contact Megan at mtaylorfetter@strafford.org or 603-994-3500 x115.

3:45-3:50 Welcome and Introductions

3:50-4:10 Business Items

- a. Approval of the Minutes of September 23, 2021 (**motion required**)
- b. Approval of the FY 2022 Mid-Year Budget (**motion required**)
- c. HB 1275 municipal representation on RPCs (**discussion, motion optional**)

4:10-5:15 Resiliency Roundtable Presentation and Discussion

Stormwater, Flooding, and Community Preparedness: How can we make our communities more resilient? Learn about a new flood mitigation funding opportunity and innovative solutions already underway in the region.

Facilitator: Kyle Pimental, Principal Planner, SRPC

Speakers: Rayann Dionne, Flood Mitigation and Resilience Specialist, NHDES
Bill Boulanger, Deputy Director, Dover Community Services

5:15-5:20 Program Updates and Other Business

- a. Economic Development District program updates

5:20-5:25 Commissioner's Roundtable

5:25-5:30 Citizen's Forum

5:30 Adjourn

Reasonable accommodations for people with disabilities are available upon request. Include a description of the accommodation you will need including as much detail as you can. Also include a way we can contact you if we need more information. Make your request as early as possible; please allow at least 5 days advance notice. Last minute requests will be accepted but may be impossible to fill. Please call (603) 994-3500 or email srpc@strafford.org.

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



Rules of Procedure

*Strafford Regional Planning Commission
Strafford Metropolitan Planning Organization, and
Strafford Economic Development District*

Meeting Etiquette

Be present at the scheduled start of the meeting.

Be respectful of the views of others.

Ensure that only one person talks at a time. Raising your hand to be recognized by the chair or facilitator is good practice.

Do not interrupt others or start talking before someone finishes.

Do not engage in cross talk.

Avoid individual discussions in small groups during the meeting. When one person speaks, others should listen.

Active participation is encouraged from all members.

When speaking, participants should adhere to topics of discussion directly related to agenda items.

When speaking, individuals should be brief and concise when speaking.

The Strafford Regional Planning Commission & Metropolitan Planning Organization holds both public meetings and public hearings.

For public meetings, guests are welcome to observe, but should follow proper meeting etiquette allowing the meeting to proceed uninterrupted. Members of the public who wish to be involved and heard should use venues such as Citizen Forum, Public Hearings, Public Comment Periods, outreach events, seminars, workshops, listening sessions, etc.

STRAFFORD

Regional Planning Commission

Strafford Regional Planning Commission Meeting
Conference Room 1A, 150 Wakefield Street, Rochester, NH
(with Zoom hybrid participation)
September 23, 2021,

DRAFT Meeting Minutes

1. Introductions

David Landry called the meeting to order at 3:54 PM. He stated that because there is not a quorum of communities physically present, as chair, per the existing by-laws, he can declare a quorum with a unanimous vote of those commissioners present. The Commissioners present voted unanimously in favor: Bill Fisher, Don Hamann, Rick Michaud, Mark Richardson, Barbara Holstein, Tom Crosby, Herb Ueda, Gary Anderson and Dave Landry.

D. Landry noted that the meeting is scheduled to end at 5:30 even though the agenda says 5:00PM.

Commissioners Present: Bill Fisher, Farmington; Donald Hamann, Rochester; Rick Michaud, Somersworth; Mark Richardson, Somersworth; Barbara Holstein, Rochester; Tom Crosby, Madbury; Gary Andersen, Nottingham; and David Landry, Dover.

Commissioners attending by Zoom: Peter Nelson, Newmarket; Evan McDougal, Wakefield; Mike Bobinsky, Somersworth; and Charlene Anderson, Nottingham.

SRPC Staff Present: Jennifer Czysz

SRPC Staff attending by Zoom: J. Czysz introduced Blair Haney as the new part-time regional planner working for Nottingham. Other staff attending: Megan Taylor-Fetter, Jackson Rand, Stephen Geist, Nancy O'Connor, Natalie Moles, Shayna Sylvia, Rachel Dewey, James Burdin and Zuzy Duffy.

2. Action Items

- a. D. Landry moved Action Item 'd' forward: **Adoption of the Amended SRPC Bylaws** so that Commissioners attending remotely would be allowed to vote during the meeting. S. Sylvia stated that the amendment contains minor language changes which fall within RSA 91-A and allow Commissioners attending a meeting remotely to vote as long as there is an in-person quorum.

D. Hamann motioned to accept the amendments to the Bylaws as presented, seconded by T. Crosby. B. Fisher, D. Hamann, R. Michaud, M. Richardson, B. Holsten, T. Crosby, H. Ueda, D. Landry all in favor. None opposed.

b. Approval of Draft July 16, 2021 SRPC Commission Meeting Minutes

D. Hamann motioned to accept the July 16, 2021 minutes as presented seconded by B. Fisher. A roll call vote was taken: B. Fisher, D. Hamann, R. Michaud, M. Richardson, Barbara Holsten, T. Crosby, H. Ueda, D. Landry, P. Nelson and E. McDougal all in favor. None opposed.

c. Approval of Executive Committee recommended FY 2023 Dues Rates.

D. Landry shared that the Executive Committee, when presented with three options for FY 2023 dues, came to the decision to keep the dues the same as FY 2022. The decision was based on multiple factors including Covid and the financial hardships that have occurred due to the pandemic, the cost to communities and the desire to keep communities fully engaged. In addition, it would not be appropriate to use the current CPI, which is at a high of 5%, when factoring dues rates.

D. Hamann motioned to approve the proposed FY 2023 dues rate and keep the rate the same as FY2022, seconded by T. Crosby. A roll call vote was taken: B. Fisher, D. Hamann, R. Michaud, M. Richardson, B. Holsten, T. Crosby, H. Ueda, D. Landry, P. Nelson and E. McDougal all in favor. None opposed

d. Acceptance of the FY 2021 SRPC Annual Report and Commissioners Handbook.

D. Landry introduced SRPC staff member Shayna Sylvia to outline the FY 2021 Annual Report, which contains an overview of SRPC projects, GIS and important work with partners. S. Sylvia explained the report's format, which is more concise than in previous years and is more measure-based. S. Sylvia highlighted digital initiatives taken throughout the year, mentioning the new website. Shayna explained that the report will be finalized once it received a few more testimonials; this was a suggestion from last year by the Commissioners. The report ends with the year-end budget reports.

At the conclusion of the presentation, D. Landry complimented S. Sylvia on the report and the SRPC staff on the amount of work completed in the past year.

M. Richardson spoke up to say that when you see the work put into this context it is amazing how much is accomplished in the year. The numbers speak for themselves, especially when you factor in the conditions caused by Covid. He thanked S. Sylvia and the SRPC staff for all that was achieved the past year.

J. Czysz replied to a comment which came in through Zoom and answered that yes, the report is available in the standard pdf format but will be available on the website in a more dynamic form. S. Sylvia added that the report is a snapshot of the year, and the website is a more interactive, timely resource.

D. Hamann motioned to accept the FY 2021 SRPC Annual Report and Commissioners Handbook as presented seconded by T. Crosby. A roll call vote was taken: B. Fisher, D.

Hamann, R. Michaud, M. Richardson, B. Holsten, T. Crosby, H. Ueda, D. Landry, P. Nelson and E. McDougal all in favor. None opposed.

3. Featured Presentation: SRPC Website Demonstration.

Presenters: Shayna Sylvia, Rachel Dewey and Jackson Rand.

S. Sylvia, Communications and Outreach Planner, opened her presentation with the unveiling of the new SRPC logo. She demonstrated the various orientations of the logo which will be used depending on the representation. She described the thought process involved with the development of the logo.

S. Sylvia gave an overview of the new website starting with the homepage. She explained that the goal was to have a clean overview of the core planning areas with links on the side to components of the site. Also on the homepage is a calendar, notices and news and a featured project with links to information on other projects. Photos will be integrated throughout the website of various events, staff and projects.

S. Sylvia further explained that the website is broken into different components including projects, plans, services, and documents. S. Sylvia continued her overview of the new website which included integrated measures, committee membership information document searches and archives. At the conclusion of her presentation, S. Sylvia introduced Rachel Dewey, data analyst, as the next presenter

J. Czysz in response to a chat comment replied that the website would not contain commissioner or committee members contact information because it creates a potential security risk.

R. Dewey began her presentation by stating that the website was designed for users to find projects easily without having to know the classification of a contract. She further explained that projects can not only be found through the topic menu but also through the project portal. The high-level words in the menu are mostly verbs and not topic specific. Users can sort their search in multiple ways within the project portal similar to the meeting archive. R. Dewey further gave a detailed demonstration of how to navigate through the new website and gave a summation of the various pages including the document library, updated acronym list, community profiles, maps, projects and services. She explained the search functionality.

R. Dewey then welcomed Jackson Rand as the next presenter.

J. Rand introduced himself as the GIS Planner and gave an overview of the mapping resources on the new website. He explained that users can find anything GIS map related on the landing page under the measure tab/mapping and GIS. He outlined the multiple tabs including the Interactive Map Gallery which brings the user to the Arc Online page and gave a brief demonstration on how to use the page. He further outlined the remaining tabs and briefly described the numerous maps available to view. J. Rand pointed out where to find the map request form and GIS resources.

D. Landry opened the presentation to questions and answers. He added that he was looking forward to accessing the new website.

M. Richardson thanked staff for including the list of acronyms and stated that it is a valuable resource. Regarding maps, he asked if communities would have the ability to link their websites to the maps.

J. Czysz answered yes, it is just a matter of supplying a link from the SRPC website onto their website. She added they do not have to fill out a form to provide that link. The form is mainly for print materials and inquiries from private and nonprofit entities.

G. Anderson commented that the mapping site is a useful resource for communities.

P. Nelson gave kudos to staff for their hard work. He added that the improvements are significant and welcomed. He asked if in future there would be integrated data base access within the website and for example will users have the opportunity to see and comment on projects and minors online?

J. Czysz answered that projects and minors are on the website, however, in terms of ability to comment, that is not feasible for the reason that it creates a potential 91-A violation and simultaneously staff resources are not available to moderate public comments.

D. Landry asked if one specific person or multiple staff members will be in charge of updating the website?

S. Sylvia answered that a process will be integrated, and some staff members will have specific tasks while working together to keep the website updated.

J. Czysz added that this new website was entirely built-in house, the design was S. Sylvia's and R. Dewey built it. It is 100% ours and we have the ability to customize the entire website as needed.

Members of the Commission expressed their appreciation to the staff for a job well done.

4. Economic Development Program Highlights

D. Landry introduced SRPC staff members James Burdin, Natalie Moles who were joining in with J. Czysz on the presentation.

a. Economic Development District Activities

J. Burdin, introduced himself as the Senior Regional Planner working on Economic Development Projects. J. Burdin began his presentation with a description of the Seacoast Economic Development Stakeholders Group. He explained that this group that is comprised of local Economic Development Directors, Chamber of Commerce's, State Agency Representatives has been meeting every Tuesday at 9AM since the beginning of

the pandemic. The meetings are recorded and posted to SRPC's YouTube Channel. Communities who are currently not engaged in the group but who are interested should contact J. Burdin, N. Moles or Z. Duffy.

He shared information on projects the group is working on including pulling information together for a Build Back Better application to the US Economic Development Administration. If successful, this project will provide resources for the region where the hub focus is on blue economy, riverine and coastal offshore types of investment.

J. Burdin shared that another program in the works is SRPC's Brownfields program. There are a few new sites including the Somersworth National Guard. J. Burdin gave an overview of the phases and progress of that project.

J. Burdin introduced Natalie Moles as the next presenter. N. Moles stated she is the Economic Recovery Coordinator for SRPC. N. Moles gave an overview of the CARES Acts Initiatives and the ongoing services available for communities including the Technical Assistance Program for small business, BIGS email blast, (Businesses in Good Standing), and the Municipal Records Digitization Program.

J. Czysz joined in the presentation to discuss the latest project under the Economic Development program which is the Community Development Block Grant Administration and is a new service SRPC is offering. She explained that if a community has a project in mind, whether it is housing, public service, economic development, to please reach out to SRPC for information. An advantage to working with an RPC is that it is 'non-compete' under the CDFA rules which means if you look to contract with a regional planning commission as a grant writer or administrator, you do not have to go out to bid.

D. Landry opened the presentation up to questions or comments. He added that this presentation was exciting, creative, organized and highly relative to our communities. He added that staff should be proud of the demonstration and the work SRPC continues to do.

b. SRPC Resiliency Committee Update

Nancy O'Connor joined the presentation to give an overview of the Resiliency Subcommittee. She explained that the committee put out a survey to communities of several topics of high priority including emergency services, employment security, local economy, water access and access to medical care. The subcommittee, consisting of six commissioners, meets monthly and are strategizing for quarterly roundtables. Last month the committee held their first roundtable which focused on drought. The event was well received and productive. The next roundtable will be focused on storm water, flooding, and emergency services response.

5. Commissioner's Roundtable

D. Landry asked the Commission if there were any further comments.

B. Fisher explained that a family in Farmington donated 333 acres of prime land to conservation. The plan is to create trails, fishing access on the Cocheco River and be a family and community recreation area for Farmington and surrounding communities.

G. Anderson thanked the Economic Development team for the useful work accomplished and services offered.

M. Bobinsky gave an update of events in Somersworth including breaking ground on new fire station, an article in Fosters reporting that the City Council is endorsing the Exit Ten Feasibility Study, and lastly looking forward to progress on the future reuse of the national guard property.

6. Other Business

There was no other business.

7. Citizen's Forum

There were no comments from citizens.

8. Adjournment

D. Landry asked for a motion to adjourn.

B. Fisher moved to adjourn seconded by T. Crosby. A roll call vote was taken: B. Fisher, D. Hamann, R. Michaud, M. Richardson, B. Holstein, T. Crosby, H. Ueda, D. Landry, P. Nelson and E. McDougal all in favor. None opposed

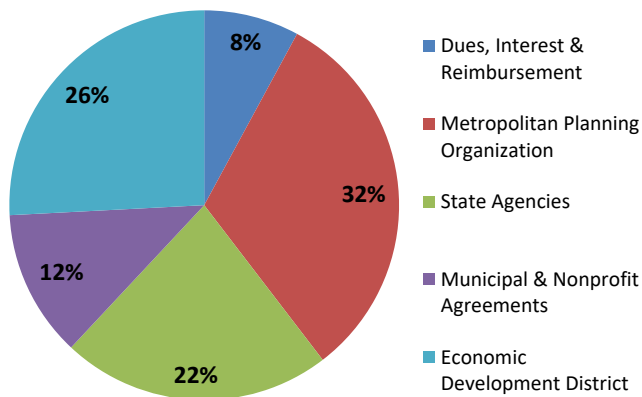
Strafford Regional Planning Commission

DRAFT FY 2022 Mid-Year Budget Amendment

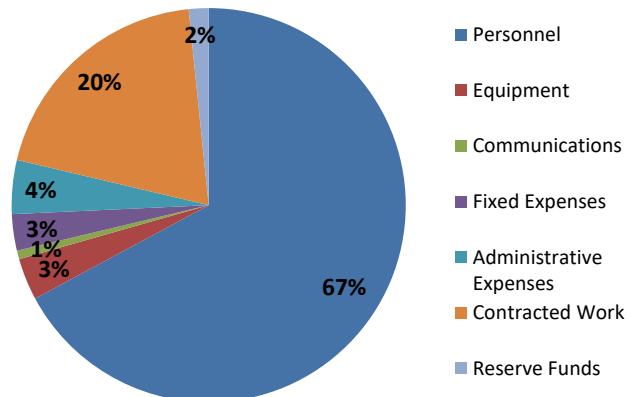
Summary Table

	Adopted FY22	Draft FY22 Mid-Year	
	Revenue	Revenue	Net Change
Dues, Interest & Reimbursement	123,523	123,523	0
Metropolitan Planning Organization	494,910	494,910	0
State Agencies	257,276	349,508	92,232
Municipal & Nonprofit Agreements	194,599	190,759	(3,840)
Economic Development District	375,566	403,268	27,703
Total	1,445,873	1,561,968	116,095
	Expenses	Expenses	Net Change
Personnel	1,027,840	1,034,003	6,163
Equipment	48,991	52,924	3,934
Communications	10,300	10,873	573
Fixed Expenses	46,789	46,028	(761)
Administrative Expenses	34,050	68,025	33,975
Contracted Work	272,688	303,142	30,455
Reserve Funds	5,000	25,000	20,000
Total	1,445,658	1,539,996	94,338
Net Deficit/Surplus	215	21,972	21,757

DRAFT FY2022 Mid-Year Budget Amendment Revenue



DRAFT FY2022 Mid-Year Budget Amendment Expenses



Strafford Regional Planning Commission

FY2022 REVENUES	Adopted FY 22 Net Outside Revenue	FY2022 DRAFT Mid-Year Budget Amendment Revenue				
		Funding Source Revenue	Internal Dues Match	Outside Source Soft Match	Outside Source Cash Match	Net Outside Funding
Total	1,445,873	1,555,144	78,595	107,858	6,824	1,561,968
Dues, Interest & Reimbursements	123,523	123,523	0	0	0	123,523
2000 Municipal Dues (minus BRK, NOT, MIL, LEE)	119,402	119,402	0	0	0	119,402
0000 Interest	100	100	0	0	0	100
0000 Health Trust reward/reimbursement	500	500	0	0	0	500
0000 Misc Revenue	3,520	3,520	0	0	0	3,520
Municipal & Nonprofit Service Agreements	194,599	190,759	5,000	0	0	190,759
3501 Farmington Town Planner Services	50,000	48,000	0	0	0	48,000
3504 Farmington Tax Maps CY2021	1	2,139	0	0	0	2,139
4102 Newmarket Tax Maps CY 2021	1	1,000	0	0	0	1,000
4201 Northwood Technical Services	28,000	25,000	0	0	0	25,000
4301 Nottingham Town Planner Services	28,000	28,000	0	0	0	28,000
4602 Somersworth Tax Maps	2,720	2,720	0	0	0	2,720
4701 Strafford Town Planner Services	24,000	24,000	0	0	0	24,000
4702 Strafford Tax Maps	1	1	0	0	0	1
4801 Wakefield CR	1,500	2,640	0	0	0	2,640
4802 Sanbornville Precinct NBRC Grant Admin	8,000	5,000	0	0	0	5,000
5031 NRPC Geodata Portal	1,375	1,375	0	0	0	1,375
5101 POP!/NH Children's Health Foundation	15,000	10,883	0	0	0	10,883
5151 CHAT/Tufts Health Plan Foundation - Healthy Aging	30,000	34,000	5,000	0	0	34,000
5152 AARP support of CHAT/Tufts Fdn	6,000	6,000	0	0	0	6,000
5501 GIS projects (small billable projects)	1	1	0	0	0	1
Economic Development District Agreements	375,566	403,268	14,583	47,890	0	403,268
U.S. Dept of Economic Development Administration						
7001 EDD Planning Grant, Dues & Inkind Match	70,000	12,935	0	4,140	0	12,935
7003 EDD Planning Partnership		58,333	14,583	43,750		58,333
7002 CARES Act Recovery and Resiliency	189,566	210,000	0	0	0	210,000
U.S. Environmental Protection Agency						
7110 Brownfields Community Assessment Grant	116,000	122,000	0	0	0	122,000
State Agreements	257,276	342,684	4,938	59,052	6,824	349,508
Office of Planning and Development, BEA						
6001 Targeted Block Grant	11,111	11,111	0	0	0	11,111
6002 ARPA Housing Needs Assessment		50,000	0	0	0	50,000
Dept of Environmental Services						
3302 Coastal Resilience Grant - Dover	500	1,507	0	0	0	1,507
3303 Coastal Resilience Grant - Dover Equity	33,000	31,061	607	3,706	1,519	32,580
3403 Durham Groundwater Modeling	20,469	26,399	0	0	0	26,399
3404 Coastal Resilience Grant - Durham	1,000	3,142	0	1,822	2,805	5,946
5052 RPC/Source Water Protection-Coastal Innovative Land Use Guide	6,750	5,816	831			5,816
6102 Coastal Grant 2022	15,000	15,000	2,500	12,500	0	15,000
61xx Project of Special Merit	10,000	10,000	0	0	0	10,000
6180 NFWF-Living Shoreline Implementation for Great Bay	25,000	27,546	0	0	0	27,546
6250 Watershed Assistance (Permeable Reactive Barrier)	20,839	29,846	0	24,357	0	29,846
6251 604(b)-Sunrise Lake Watershed Management Plan	38,174	43,496	0	0	0	43,496
6303 Source Water Protection-ROL and MIL MS4 Stowater Regs	18,000	19,000	1,000	0	1,000	20,000
University of New Hampshire						
5203 Pathways to Resilience		1,000	0	0	0	1,000
5204 PREPA Grant-Dover buffers regulation update	3,433	5,909	0	2,500	1,500	7,409
5205 PREPA Grant-New Durham shoreland regulation update	9,000	9,352	0	0	0	9,352
NH Community Development Finance Authority						
6601 CDBG Grant Administration	10,000	10,000	0	0	0	10,000
Department of Safety Homeland Security						
6501 HazMit Plans PDM19- BAR,NDU,ROL,SOM (1/1/21-12/31/23)	11,000	18,500	0	6,167	0	18,500
6502 HazMit Plans PDM-DUR, MID, MIL, NOT, STR, WAK (1/1/22-12/31/23)	24,000	24,000	0	8,000	0	24,000
Metropolitan Planning Organization Agreements	494,910	494,910	54,074	917	0	494,910
Dept of Transportation						
8001 UPWP Federal Highways & Transit	494,910	494,910	54,074	917	0	494,910

Strafford Regional Planning Commission

FY2022 EXPENSES	Adopted FY22 Budget Expenses	FY22 DRAFT MidYear Budget Expenses	Net Change
Total	1,445,658	1,539,996	94,338
PERSONNEL	1,027,840	1,034,003	6,163
Salaries and Hourly Wages	783,529	810,071	26,542
Payroll Taxes	59,940	61,970	2,030
Payroll Processing - QuickBooks	2,600	2,600	0
Health Insurance	104,034	97,083	(6,951)
Dental Insurance	7,690	5,628	(2,062)
Life Insurance	1,293	1,498	205
Shortterm Disability	2,738	3,155	416
Longterm Disability	729	806	77
FSA Fees	0	0	0
Health Incentives	7,533	9,185	1,652
SIMPLE IRA Pension	35,986	22,643	(13,343)
Worker's Compensation	1,909	1,294	(615)
Unemployment Insurance	2,023	234	(1,789)
Staff Training & Workshops	10,000	10,000	0
Professional Dues: AMPO, NHARPC, NHPA, APA, NHMA, NEARC, NADO	7,836	7,836	0
EQUIPMENT	48,991	52,924	3,934
ARClInfo/View Software: Maintenance	6,500	6,500	0
Transpo Software Maintenance: TransCAD	1,500	1,500	0
Office Software: Maintenance, purchase	9,952	10,215	262
INRIX Database for Transportation Planning	8,200	8,200	0
Traffic Count Supplies and Repair	3,000	3,000	0
Equipment Rental and Repair	500	500	0
Copier Maintenance Contract	3,838	3,838	0
Computers and Peripherals	11,000	14,444	3,444
Office Furniture	4,500	4,727	227
COMMUNICATIONS	10,300	10,873	573
Postage and Delivery	400	400	0
Office Phone System	4,300	4,300	0
Internet and Phone Service	3,600	3,600	0
Website Design and Maintenance	1,500	2,073	573
Media Outreach Activities	500	500	0
FIXED EXPENSES	46,789	46,028	(761)
Property & Liability	5,765	5,004	(761)
Office Vehicle Lease and Maintenance	11,024	11,024	0
Rent	30,000	30,000	0
ADMINISTRATIVE EXPENSES	34,050	68,025	33,975
Printing	150	150	0
Audit and Accounting Services	12,000	12,000	0
Legal	4,000	4,000	0
Office and Mapping Supplies	3,000	3,000	0
Office Expense	6,900	27,875	20,975
Meeting Expenses (Meetings and Meeting Notices)	3,000	3,000	0
Travel	2,000	15,000	13,000
Library & Subscriptions: NH Planning Books	2,000	2,000	0
Bank Fees	0	0	0
HealthTrust Employee Health Rewards	1,000	1,000	0
OUTSOURCED CONTRACTS	272,688	303,142	30,455
1000 Financial Services	42,000	17,436	(24,564)
1000 IT Services	9,000	9,000	0
3303 Dover Equity Climate Resilience Consultants	10,725	15,495	4,770
3403 Durham SRF Groundwater Modeling Consultant	3,236	10,670	7,434
3404 Durham Coast Resilience - UNH Coop Ext & NH Sea Grant	0	0	0
5204 PREPA Grant-Dover Wetlands Scientist	0	2,000	2,000
6250 Watershed Assistance (Permeable Reactive Barrier) Consultants	15,335	24,449	9,114
6251 604(b) Sunrise Lake Watershed Mgt Plan Consultants	24,000	25,843	1,843
7002 EDA CARES Contract support	25,000	50,000	25,000
7100 EPA Brownfields - NOBIS Engineering (10/1/2019-9/30/2022)	110,000	115,000	5,000
8000 Contract Transportation Support (UPWP)	25,000	25,000	0
8000.602 FTA 5305e Subcontract to RPC	8,392	8,249	(143)
RESERVE FUND CONTRIBUTION	5,000	25,000	20,000
	100%	98%	

STRAFFORD

Regional Planning Commission

DATE: November 29, 2021
TO: SRPC Commissioners
FROM: Jen Czysz, Executive Director
RE: HB 1275 relative to municipal representation on regional planning commissions.

House Bill 1275 relative to municipal representation on regional planning commissions has recently come to our attention and bill language is now available.

http://www.gencourt.state.nh.us/lsr_search/billText.aspx?id=1925&type=4

The proposal is to change the current tiered system that determines number of commissioners appointed from each municipality.

Current Method: Communities with a population of 10,000 or fewer persons have two (2) representatives on the Commission; A population of 10,000 – 25,000 will have up to three (3) representatives; And a municipality with a population of over 25,000 may have up to four (4) representatives.

Proposed Method: All communities will have one (1) representative on the Commission plus one (1) commissioner for every additional 10,000 persons.

Bill Sponsors: Rep. Wilhelm, Hills. 42; Rep. Berry, Hills. 44; Rep. Cornell, Hills. 18; Rep. Mangipudi, Hills. 35; Rep. Amanda Bouldin, Hills. 12; Sen. Rosenwald, Dist 13; Sen. Cavanaugh, Dist 16; Sen. Soucy, Dist 18.

Discussion and Next Steps: What are Commissioners' thoughts? Commissioners are urged to review this with their respective communities. If the Commission supports, opposes, or is agnostic, we should decide that course of action before Legislature convenes in January. The bill will be heard by Municipal and County Government. A hearing date has not be set at this time.

A table showing current populations, commissioners and the proposed impacts can be found on the reverse of this memo.

STRAFFORD REGIONAL PLANNING COMMISSION

150 Wakefield Street, Suite 12, Rochester, NH 03867

Barrington | Brookfield | Dover | Durham | Farmington | Lee | Madbury | Middleton | Milton | New Durham
Newmarket | Northwood | Nottingham | Rochester | Rollinsford | Somersworth | Strafford | Wakefield



Current and Proposed Commissioner Representation by Municipality

Municipality	2020 Census	Current (Possible)	Commissioners Current (Appointed)	Proposed
Brookfield	755	2	1	1
Wakefield	5,201	2	2	1
Newmarket	9,430	2	2	1
Northwood	4,641	2	2	1
Nottingham	5,229	2	2	1
Barrington	9,326	2	2	1
Dover	32,741	4	3	4
Durham	15,490	3	2	2
Farmington	6,722	2	2	1
Lee	4,520	2	1	1
Madbury	1,918	2	2	1
Middleton	1,823	2	2	1
Milton	4,482	2	0	1
New Durham	2,693	2	0	1
Rochester	32,492	4	4	4
Rollinsford	2,597	2	1	1
Somersworth	11,855	3	3	2
Strafford	4,230	2	1	1
Regional Total	156,145	42	32	26