

Strafford Regional Planning Commission

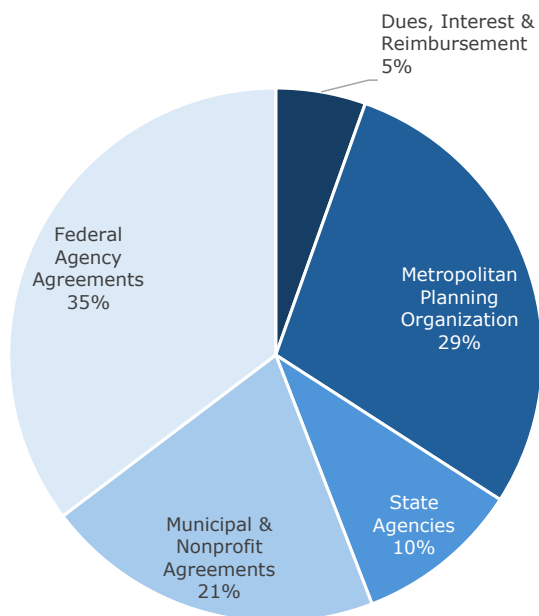
FY 2025 Budget

Summary Table

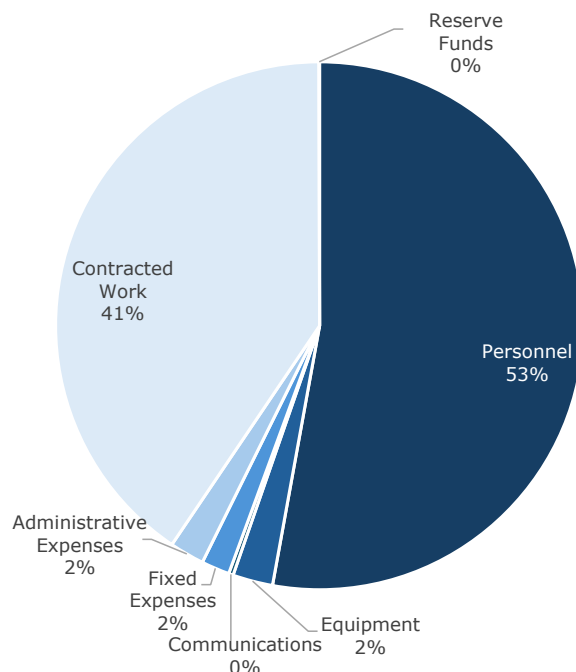
	FY24*	FY25	
	Revenue	Revenue	Net Change
Dues, Interest & Reimbursement	139,422	138,270	(1,153)
Metropolitan Planning Organization	626,458	727,766	101,308
State Agencies	313,575	254,112	(59,463)
Municipal & Nonprofit Agreements	621,569	522,036	(99,533)
Federal Agency Agreements	407,394	896,350	488,956
Total	2,108,418	2,538,533	430,116
	Expenses	Expenses	Net Change
Personnel	1,313,760	1,341,557	27,796
Equipment	38,615	62,365	23,750
Communications	7,591	7,100	(491)
Fixed Expenses	47,166	43,894	(3,272)
Administrative Expenses	50,000	54,000	4,000
Contracted Work	613,075	1,028,100	415,025
Reserve Funds	13,000	1,000	(12,000)
Total	2,083,208	2,538,016	454,807
Net Deficit/Surplus	23,445	518	(24,692)

*Based on FY2024 adopted Mid Year budget

FY2025 Revenue



FY2025 Expenses



Strafford Regional Planning Commission

FY2025 REVENUES	FY 24 Adopted Mid Year Revenue	FY25 Program Revenue	FY25 Dues Match	FY25 InKind Match	FY25 Outside Cash Match	FY25 Total Revenue		Net Change	% Change
Dues, Interest & Reimbursements	139,422	138,270	0	0	0	138,270	5%	(1,153)	-0.8%
2000 Municipal Dues (minus BRK, NOT)	138,822	137,670	0	0	0	137,670		(1,153)	-0.8%
0000 Interest	100	100	0	0	0	100		0	0.0%
0000 Health Trust reward/reimbursement	500	500	0	0	0	500		0	0.0%
0000 Misc Revenue	0	0	0	0	0	0		0	-
Municipal & Nonprofit Service Agreements	599,569	522,036	900	2,500	0	522,036	21%	(77,533)	-12.9%
3104 Barrington Housing Master Plan Chapter	22,330	0	0	0	0	0		(22,330)	-100.0%
3304 Dover Regulatory Audit and Dev. Of Land Use Policies		20,000	0	0	0	20,000		20,000	-
3403 Durham Wagon Hill Living Shorelines Phase 2		5,500	0	0	0	5,500		5,500	-
3501 Farmington Town Planner Services	60,000	70,000	0	0	0	70,000		10,000	16.7%
350x Farmington Tax Maps	1,000	2,225	0	0	0	2,225		1,225	122.5%
3507 Farmington RT11 Audit and Regulatory Change	133,740	17,500	0	0	0	17,500		(116,240)	-86.9%
3903 Milton Nitrogen Removal Plan (CWSRF)	40,000	60,000	0	0	0	60,000		20,000	50.0%
4004 New Durham Housing & Land Use MP Chapters	22,000	5,000	0	0	0	5,000		(17,000)	-77.3%
410X Newmarket Tax Maps	1	500	0	0	0	500		499	49900.0%
4105 Newmarket Housing & Demographics HOP Grant	24,500	2,000	0	0	0	2,000		(22,500)	-91.8%
4106 Newmarket Comprehensive Master Plan Update	20,000	65,000	0	0	0	65,000		45,000	225.0%
4107 Newmarket Form Based Code	90,500	22,000	0	0	0	22,000		(68,500)	-75.7%
4108 Newmarket Code Rewrite (HOP)									
4201 Northwood Technical Services	25,000	30,000	0	0	0	30,000		5,000	20.0%
4301 Nottingham Town Planner Services	25,000	20,000	0	0	0	20,000		(5,000)	-20.0%
4403 Rochester Recreation Master Plan	24,200	5,000	900	0	0	5,000		(19,200)	-79.3%
4404 Rochester Strategic Plan RFP Writing	4,928	0	0	0	0	0		(4,928)	-100.0%
460x Somersworth Tax Maps	1,686	500	0	0	0	500		(1,186)	-70.3%
4605 Somersworth Master Plan and Audit	66,000	4,000	0	0	0	4,000		(62,000)	-93.9%
4607 Somersworth Zoning Reform (HOP)									
4701 Strafford Town Planner Services	36,250	36,000	0	0	0	36,000		(250)	-0.7%
470x Strafford Tax Maps	693	500	0	0	0	500		(193)	-27.8%
4801 Wakefield Contract Planner	5,400	2,500	0	0	0	2,500		(2,900)	-53.7%
4803 Wakefield NBRC Grant Admin (Union Hotel)	1,500	1,500	0	0	0	1,500		0	0.0%
5002 NHARPC Administration	8,000	8,000	0	0	0	8,000		0	0.0%
5091 SMPDC InterRegional Housing Solutions		17,500	0	2,500	0	17,500		17,500	-
5121 GB2030 Milton Three Ponds Watershed Plan		78,750	0	0	0	78,750		78,750	-
5122 GB2030 Installation of Watershed Signage		45,770	0	0	0	45,770		45,770	-
5151 CHAT/Tufts Health Plan Foundation - Healthy Aging	8,840	0	0	0	0	0		(8,840)	-100.0%
5311 Lamprey River Watershed Mapping		2,290	0	0	0	2,290		2,290	-
5501 GIS projects (small billable projects)	1	1	0	0	0	1		0	0.0%
Federal Agency Agreements (including EDD)	407,394	894,900	18,800	52,500	1,450	896,350	35%	488,956	120.0%
U.S. Dept of Economic Development Administration									

Strafford Regional Planning Commission

FY2025 REVENUES	FY 24 Adopted Mid Year Revenue	FY25 Program Revenue	FY25 Dues Match	FY25 InKind Match	FY25 Outside Cash Match	FY25 Total Revenue	Net Change	% Change
7003 EDD Planning Partnership	64,644	70,000	17,500	52,500	0	70,000	5,356	8.3%
U.S. Environmental Protection Agency								
7111 Brownfields Community Assessment (FY24-28)	93,750	135,300	0	0	0	135,300	41,550	44.3%
U.S. Department of Housing and Urban Development								
7201 HUD EDI CDS - Regional Plans	237,500	596,000	0	0	0	596,000	358,500	150.9%

Strafford Regional Planning Commission

FY2025 REVENUES	FY 24 Adopted Mid Year Revenue	FY25 Program Revenue	FY25 Dues Match	FY25 InKind Match	FY25 Outside Cash Match	FY25 Total Revenue		Net Change	% Change
U.S. Department of Agriculture - Rural Development									
7301 USDA RD- Farmington & Milton Town Facilities	11,500	93,600	1,300	0	1,450	95,050		83,550	726.5%
State Agreements	313,575	254,112	5,000	26,233	0	254,112	10%	(59,463)	-19.0%
Dept of Business and Economic Affairs									
6004 Targeted Block Grant (FY24-25)	11,111	11,111	0	0	0	11,111		0	0.0%
Dept of Environmental Services									
6105 Coastal Grant 2025	15,000	15,000	5,000	10,000	0	15,000		0	0.0%
6151 Project of Special Merit - FloodSmart Seacoast	1,765	0	0	0	0	0			
6152 Coastal Res. Grant Newmarket Riverfront Plan	18,650	32,000	0	0	0	32,000		13,350	71.6%
6153 PREPARE: Preparing for Resilient & Equitable Recovery		10,000	0	0	0	10,000		10,000	-
6154 5-Yr Coastal Flood Risk Summary Update		1,700	0	0	0	1,700		1,700	-
6181 Phase II of NH Coastal Flood Risk Model		3,500	0	0	0	3,500		3,500	-
6305 LSWP Newmarket Open Space Plan	18,223	0	0	0	0	0		(18,223)	-100.0%
6306 LSWP Northwood Septic System Database		29,937	0	0	0	29,937		29,937	-
University of New Hampshire									
5206 Great Bay Adapts	5,000	1,400	0	0	0	1,400		(3,600)	-72.0%
5207 PREPA Grant-Dover NRI	18,730	4,700	0	0	0	4,700		(14,030)	-74.9%
5208 PREPA Grant-Lee NRI	18,730	4,200	0	0	0	4,200		(14,530)	-77.6%
5209 PREPA Grant-Somersworth Nat Res MP	15,000	7,500	0	0	0	7,500		(7,500)	-50.0%
5210 Building a Foundation to Evolve CAWs Practice		7,000	0	0	0	7,000		7,000	-
NH Community Development Finance Authority									
6602 CDBG Grant Administration (ROC Gafney Home)	7,000	1,000	0	0	0	1,000		(6,000)	-85.7%
6603 CDBG Grant Administration (SOM YMCA Childcare)		16,364	0	0	0	16,364		16,364	-
6604 Transformative Planning Grant	5,000	20,000	0	0	0	20,000		15,000	300.0%
NH Housing Finance Authority									
6801 InvestNH Housing Navigator Grant	131,154	40,000	0	0	0	40,000		(91,154)	-69.5%
Department of Safety Homeland Security									
6501 HazMit Plans PDM19- BAR,NDU,ROL,SOM (FY 22-23)	675	0	0	0	0	0		(675)	-100.0%
6502 HazMit Plans BRIC20-DUR, MID, MIL, NOT, STR	22,937	4,050	0	1,350	0	4,050		(18,887)	-82.3%
6503 HazMit Plans BRIC21-MAD, NOR, ROC	18,000	8,250	0	2,750	0	8,250		(9,750)	-54.2%
6504 HazMit Plans 4516-DOV, FAR, NKT	6,600	26,400	0	8,800	0	26,400		19,800	300.0%
6505 HazMit Plans BRIC22-TBD		10,000	0	3,333	0	10,000		10,000	-
Metropolitan Planning Organization Agreements	626,458	727,766	89,307	0	0	727,766	29%	101,308	16.2%
Dept of Transportation									
8001 UPWP Federal Highways & Transit	621,958	722,766	80,307	0	0	722,766		100,808	16.2%
8101 COAST CommuteSmart Seacoast	4,500	5,000	1,250	0	0	5,000		500	11.1%
8102 Safe Streets for All MPO Partnership	0	0	7,750	0	0	0		0	-
TOTAL REVENUE	2,108,418	2,537,083	114,007	81,233	1,450	2,538,533	100%	430,116	20.4%

* Revenue sources not continued beyond FY2024 are included in totals but not displayed in individual project rows

Adopted FY2025 Budget

Strafford Regional Planning Commission

6/19/2024

Strafford Regional Planning Commission

FY2025 Expenses

	FY2024 Adopted Mid Year Budget		FY2025 Budget		Net Change	% Change
PERSONNEL	1,313,760	69%	1,341,557	53%	27,796	2.1%
Salaries and Hourly Wages	1,018,140		1,033,729		15,589	1.5%
Payroll Taxes	78,678		79,673		995	1.3%
Payroll Processing - QuickBooks	3,778		4,000		222	5.9%
Health Insurance	129,181		140,132		10,951	8.5%
Dental Insurance	8,321		8,867		546	6.6%
Life Insurance	1,524		1,457		(67)	-4.4%
Shortterm Disability	2,876		2,873		(3)	-0.1%
Longterm Disability	837		798		(39)	-4.7%
Paid Family Medical Leave	6,102		6,485		384	6.3%
FSA Fees	0		0		0	-
Health Incentives	10,334		7,749		(2,586)	-25.0%
SIMPLE IRA Pension	30,069		30,645		575	1.9%
Worker's Compensation	1,899		1,871		(28)	-1.5%
Unemployment Insurance	2,230		2,960		730	32.7%
Staff Training & Workshops	15,000		16,000		1,000	6.7%
Professional Dues	4,792		4,319		(473)	-9.9%
EQUIPMENT	38,615	3%	62,365	2%	23,750	61.5%
GIS Software	6,338		6,380		42	0.7%
Transportation Model and Databases	9,700		27,960		18,260	188.2%
Office Software: Maintenance, purchase	11,177		14,000		2,823	25.3%
Traffic Count Supplies and Repair	3,000		3,000		0	0.0%
Equipment Rental and Repair	500		500		0	0.0%
Copier Maintenance Contract	3,900		3,900		0	0.0%
Computers and Peripherals	3,000		5,625		2,625	87.5%
Office Furniture	1,000		1,000		0	0.0%
COMMUNICATIONS	7,591	2%	7,100	0%	(491)	-6.5%
Postage and Delivery	400		400		0	0.0%
Office Phone System	1,164		915		(249)	-21.4%
Internet and Phone Service	3,600		3,600		0	0.0%
Website Design and Maintenance	1,427		1,185		(242)	-17.0%
Media Outreach Activities	1,000		1,000		0	0.0%
FIXED EXPENSES	47,166	5%	43,894	2%	(3,272)	-6.9%
Property & Liability	7,173		9,294		2,121	29.6%
Office Vehicle Lease and Maintenance	9,993		4,600		(5,393)	-54.0%
Rent	30,000		30,000		0	0.0%

Strafford Regional Planning Commission

FY2025 Expenses

	FY2024 Adopted Mid Year Budget		FY2025 Budget		Net Change	% Change
ADMINISTRATIVE EXPENSES	50,000	1%	54,000	2%	4,000	8.0%
Printing	1,500		1,500		0	0.0%
Audit and Accounting Services	16,000		18,000		2,000	12.5%
Legal	4,000		4,000		0	0.0%
Office and Mapping Supplies	4,000		4,000		0	0.0%
Office Expense	10,000		10,000		0	0.0%
Meeting Expenses (Meetings and Meeting Notices)	3,500		3,500		0	0.0%
Travel	8,000		10,000		2,000	25.0%
Library & Subscriptions: NH Planning Books	2,500		2,500		0	0.0%
Bank Fees	0		0		0	-
HealthTrust Employee Health Rewards	500		500		0	0.0%
OUTSOURCED CONTRACTS	613,075	20%	1,028,100	41%	415,025	67.7%
1000 IT Services	34,000		20,880		(13,120)	-38.6%
5122 and 6152 Contract Planner			30,000			
3507 Far RT11 Audit & Regs Consultant Team	113,075		15,000		(98,075)	-86.7%
3903 Milton Nitrogen Removal Plan Engineer	30,000		45,000		15,000	50.0%
4107 Newmarket Form Based Code Consultant	73,000		20,000		(53,000)	-72.6%
5121 GB2030 Milton Three Ponds Watershed Plan Engineer			60,900			
5122 GB2030 Signage - UNH & Production Costs			25,770			
5207 PREPA Grant-Dover NRI Environmental Consultar	6,000		3,000		(3,000)	-50.0%
5208 PREPA Grant-Lee NRI Environmental Consultant	6,000		3,000		(3,000)	-50.0%
6105 Coastal Technical Assistance Subaward to Durham			4,000			
6152 Coastal Resilience Grant (NKT) Engineer	4,000		20,000		16,000	400.0%
7111 EPA Brownfields QEP	78,000		127,000		49,000	62.8%
7201 HUD EDI CDS Regional Plans - RPC Pass Through	200,000		500,000		300,000	150.0%
7301 USDA RD FAR & MIL Town Facilities Consultant	5,250		75,800		70,550	1343.8%
8002 Contract Transportation Support (UPWP)	40,000		60,000		20,000	50.0%
8002 Contract Title VI/Environmental Justice Support (10,000		10,000		0	0.0%
8102 Safe Streets for All	13,750		7,750		(6,000)	-43.6%
RESERVE FUND CONTRIBUTION	13,000	0%	1,000	0%	(12,000)	-92.3%
TOTAL EXPENSES	2,083,208	100%	2,538,016	100%	454,807	21.8%

* FY2024 Expense line items not occurring in FY2025 are not displayed but are included in totals