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NEWMARKET
NORTHWOOD
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ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
150 Wakefield Street, Suite 12, Conference Rm. 1A
Rochester, NH 03867**

**Friday January 8, 2016
9:00 AM-11:00 AM**

DRAFT MINUTES

1. Introductions

Members Present: Beverly Cray (UNH), Seth Creighton (Rochester), Glenn Davison (NHDOT), Wallace Dunham (Madbury), Jon Hotchkiss (Middleton), Martin Laferte (Farmington), Leigh Levine (FHWA), Christopher Parker (Dover), Victoria Parmele (Northwood), Dave Sharples (Somersworth), John Storer (Rochester), Rad Nichols (COAST)

Staff Present: Tom Brown (Data Management Specialist), Rachel Dewey (Data Analyst), Colin Lentz (Regional Transportation Planner), Chris Scheiner (GIS & Technical Analyst)

2. Staff Communications:

R. Dewey presented minutes for past meetings to be signed.

3. Action Item (s)

3.1 Minutes from December 4th, 2015

*M. Laferte moved to accept the minutes from December 4th, 2015, second by S. Creighton.
Vote: Unanimous*

3.2 Recommended 2015-2018 TIP Amendment #2 to Policy Committee

C. Scheiner explained new procedures for outlining projects.

B. Cray expressed concerns about cuts to FTA5309 which UNH and COAST rely on as a funding source for capital projects and bus replacement. C. Lentz responded that he would research the change and respond to her questions. G. Davison clarified that the project is only in the amendment for a funding category change, not a change in funding amounts.

C. Lentz explained that Bill Connor had reached out for more information about project 20248 (which provides funding for a statewide ITS project) and he reported to the

committee what he learned about the project in responding to Mr. Connor's questions. The project is for installing an ATMS (advanced traffic management system) that will provide travelers in Maine, Vermont, and New Hampshire with cross-boundary weather and traffic information. He added that this project is unique in the country and it has allowed each state to split project costs, incorporate advanced technology into highway management, and provide up-to-date information for travelers.

C. Scheiner added that the amendment is still in the comment period, so any further concerns or comments can be sent to SRPC staff.

C. Parker moved to recommend the amendment, second by W. Dunham. Vote: Unanimous

4. Discussion Item(s)

4.1. Dover-Rochester-Somersworth: Ten Year Plan Complete Streets Project

C. Lentz gave an overview of a meeting with staff from Dover, Rochester, Somersworth, COAST, and NHDOT to discuss a Complete Streets project for improving safety and accessibility along Rt 108 from Weeks Crossing in Dover to Skyhaven Airport in Rochester. He highlighted primary discussion points, including: the overall nature and value of the project, long-term maintenance responsibilities, stormwater treatment, and accessibility for transit users. SRPC staff will be contacting NHDOT between July and August to set up another meeting for project staff to demonstrate how they incorporated input for municipalities and transit providers. Consultant selection will begin in the fall of 2016 and the project will be entering preliminary engineering at NHDOT in fall of 2017.

R. Nichols noted that maintenance was a big part of the conversation, but mentioned that he wished that maintenance included more than just the road features. C. Parker added that NHDOT will pay \$10 million toward upgrades, but this is not a gift. The communities are responsible for long term maintenance. C. Parker also expressed that this project is an opportunity to demonstrate the philosophy of complete streets, rather than just the infrastructure; that complete streets is about safety and accessibility for all users, not just traffic efficiency.

5. Project Update(s)

R. Nichols mentioned that COAST's bus manufacturer will be delivering 3 new heavy duty buses in July 2016 instead of the original delivery date of spring of 2017.

C. Parker announced that improvements to Silver St are almost complete. They're still working on the Rt 108 roundabout, striping, and bus stop signage.

C. Scheiner noted that Rochester has invested extra funds to update utilities concurrently with the upcoming intersection improvements at Strafford Square.

D. Sharples noted that the Somersworth downtown improvement projects have been wrapped up. He added that the transition in ownership of the local GE facility seems to be proceeding smoothly, and that the city is not overly concerned about the change.

6. Other Business

No other business was brought up.

7. Citizen's Forum

No citizens were present at the meeting.

8. Adjournment

M. Laferte moved to adjourn the meeting, second by W. Dunham

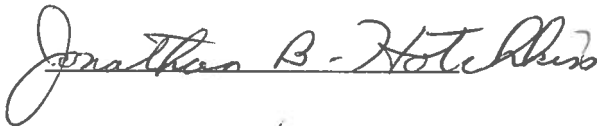
VOTE: Unanimous

The meeting was adjourned at 9:25am

Minutes submitted by,

Rachel Dewey, Recording Secretary

Jon Hotchkiss, Chair

A handwritten signature in cursive script that reads "Jonathan B. Hotchkiss". The signature is written in black ink and is positioned above a horizontal line.

Date: 2/5/16

