

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
150 Wakefield Street, Suite 12, Conference Rm. 1A
Rochester, NH 03867**

Meeting Minutes

Friday, November 2nd, 2018

9:00 a.m.-11:00 a.m.

The meeting was called to order with a quorum at 9:15am.

1. Introductions

Members Present: Kelley Collins (Wakefield), Seth Creighton (Rochester), Linda Dusenberry (NHDOT), Marcia Gasses (Barrington), Jon Hotchkiss (Middleton), Scott Kinmond (New Durham), Martin Laferte (Farmington), Leigh Levine (FHWA), Peter Nourse (Rochester), Chris Parker (Dover), Shanna Saunders (Somersworth), Dianne Smith (Brookfield), Michael Williams (COAST),

Staff Present: Jennifer Czysz (Executive Director), Colin Lentz (Senior Transportation Planner), Monique Duchesne (Data Collection Intern), Rachel Dewey (Planner), Stefanie Casella (Data Collection & Analysis Assistant)

2. Staff Communications

J. Czysz reminded members that staff from FHWA, FTA, and NHDOT would be holding Strafford MPO's triennial performance review on November 5th. She invited them to attend the brownbag lunch break from 12:00 to 1:00 which was meant to be an open discussion period for commissioners, TAC, and Policy members. She noted that members were welcome at all other sections of the day-long review as well if they had a specific interest in a particular agenda item.

3. Action Item(s)

3.1 - Minutes from September 7th [VOTE]

K. Collins made a motion to approve the minutes as written. Seconded by C. Parker.

Vote: unanimous in favor

3.2 Performance Targets for Pavement and Bridge conditions and Travel Time Reliability

C. Lentz reminded members of the performance targets that had been discussed at the previous two TAC meetings, and that Strafford MPO staff were recommending that the MPO support the state targets for this initial round of target setting. He explained that the Policy Committee had approved the support of state targets on the condition that TAC members did not have additional questions.

C. Parker made a motion to approve the support of state targets for pavement and bridge conditions and travel time reliability. Seconded by M. Gasses.

Vote: Unanimous in favor.

urban. He said that it would be critical for the commissioners and state decision-makers to hear directly from municipal representatives about the need for both rural and urban transit.

Members discussed the process of the FAST Act rescission and the challenges of meeting possible deadlines. C. Lentz suggested that transportation funding sustainability issues should be a key part of communications from the MPO to decision-makers.

K. Collins noted that NHDOT was not taking any more applications for State Aid Bridge funding because it was fully programmed for the next 10 years.

C. Lentz said he would be compiling input from TAC and Policy members and identifying the timing of opportunities to engage decision-makers.

5. – Project Updates

C. Lentz noted that a meeting for the Dover-Somersworth-Rochester 108 Complete Streets project with municipal and COAST staff was scheduled for November 26th. He also noted that the Central Ave rail crossing project had been completed.

M. Williams said COAST was holding the final public meeting for their comprehensive operations analysis project in Portsmouth next week and encourage anyone from the region to attend.

6. – Other Business

No other business was brought before the committee.

7. – Citizen's Forum – Citizens of the Strafford region are invited to speak on the subject matter of the meeting. Statements shall be limited to three minutes.

No citizens brought comments forward at the meeting.

8. Adjournment

C. Parker made a motion to adjourn

Seconded by J. Hotchkiss

The meeting was adjourned at 9:56

Approved by

Name Printed:

Michael Williams

Signed:

Michael Williams

Date:

12/7/18