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NORTHWOOD
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SOMERSWORTH
STRAFFORD
WAKEFIELD

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
150 Wakefield Street, Suite 12, Conference Rm. 1A
Rochester, NH 03867**

**Friday, March 6, 2015
9:00 AM – 11:00 AM**

FINAL MINUTES

1. Introductions

Jon Hotchkiss opened the meeting at 9:00 am.

Members Present: Jon Hotchkiss (Middleton), Beverly Cray (UNH), Larry Brown (Milton), Glenn Davison (NH DOT), Paul Lockwood (NHDES), Martin Laferte (Farmington), Marcia Gasses (Barrington), Gretchen Young, Dave Sharples (Somersworth), Diane Hardy (Newmarket), Victoria Parmele (Northwood).

Staff Present: Chris Scheiner (GIS Analyst), Marilyn Barton (Human Resource Specialist/ Events Coordinator), Sarah McGraw (Planning Technician), Tom Brown (Planning Technician), Colin Lentz (Transportation Planner), Natasha Leuchanka (Regional Planner).

2. Staff Communications

No staff communications

3. Action Items

3.1 Draft Minutes – 2/6/15

*M. Laferte moved to approve the minutes of February 6, 2015, second by L. Brown. **VOTE:** Unanimous*

3.2 UPWP Budget and Scope of Work—Recommendation to Policy Committee

Tabled until the next meeting.

4. Discussion Items:

4.1 Electric Vehicle Charging Stations Presentation (Paul Lockwood NHDES)

P. Lockwood presented on a grant that is available for the installation of Electric Vehicle Supply Equipment (EVSE) with the aim that they would connect with other supply stations. P. Lockwood explained the benefits to owning an EV both economic and environmental. The number of EV owners is increasing and currently there are 44 charging stations available in New Hampshire.

M. Laferte asked about the ability to repair electric vehicles. P. Lockwood responded dealerships train their mechanics to fix Electric Vehicle models but local garages may not have the knowledge yet.

For more information contact Paul Lockwood at: paul.lockwood@des.nh.gov

4.2 Ten Year Plan Project Solicitation

C. Lentz and Shayna Sylvia along with the support of C. Copeland are meeting with SRPC municipalities to discuss local transportation projects. There will be a 30 day public comment period starting March 16 on the local projects. Once the projects are scored and ranked they will be sent the NHDOT by April 24.

G. Young asked about the priority list for the region. C. Lentz said that GACIT will provide the list once it is sent to them.

M. Laferte commented that SRPC met with the Farmington Planning Board and that SRPC did an excellent job working with Farmington to gather projects.

V. Parmele concurred with M. Laferte and said she the meeting with Northwood was also went well.

4.3 Complete Streets Committee

C. Lentz said that the formation of a committee is on hold while they are soliciting for transportation projects.

4.4 Citizens Advisory Group

No update from the last meeting see previous memo.

5. Project Updates:

5.1 Scenic Byways

Sarah McGraw and Natasha Leuchanka reported that letters were sent to municipal officials and town staff of the Branch River Valley Trail and the Mills Scenic Byway serving as a formal request for volunteer committee members and an update on the status of the byways. Next steps are to organize information meetings for those interested in learning more about the process and gauge interest in forming a Corridor Advisory Committee.

5.2 Park n Ride toolkit-Pilot with Community

SRPC is reaching out to Barrington to pilot the Park and Ride Toolkit. We hope to schedule a series of meetings February through June in Barrington to assess the toolkit process and evaluate a potential park and ride location in Barrington.

5.3 Performance Measures

N. Leuchanka gave an update on the recent interviews conducted with the Coastal Adaptation Workgroup (CAW), Southern NH RPC and the five rural RPCs in New Hampshire. N. Leuchanka added the Performance Based Planning Working Group will be meeting at the end of March.

6. Other Business:

D. Hardy commented on the decision for COAST to eliminate route 7 due to some of the communities along the route not providing funding. D. Hardy said that COAST had been meeting with the communities along route to figure out a solution to the funding issue but in the end the funding did not match with the costs. D. Hardy noted Newmarket did provide funding for the Route 7 bus for Newmarket.

V. Parmele inquired for further information as to why the route did was eliminated.

G. Davison commented it was a funding gap issue.

C. Lentz said that communities backing out of support of the route were a major contributor.

M. Lafterte made a comment that it was town meeting season and members in municipalities should attend as town meetings usually do not get high attendance.

7. Citizen's Forum-

No members of the public were present.

8. Adjournment

Sarah McGraw
Planning Technician



Jonathan B. Hotchkiss
Jon Hotchkiss (Chair)

