

BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Metropolitan Planning Organization  
Technical Advisory Committee Meeting  
Rochester Community Center, Conf. Rm. 1A  
Rochester, NH**

**September 5, 2014 Minutes**

**FINAL**

**Present:** Jon Hotchkiss (Middleton), Larry Brown (Milton), Wallace Dunham (Madbury), Leigh Levine (FHWA), Linda Dusenberry (NHDOT), Marcia Gasses (Barrington), Paul Lockwood (NHDES), Martin Laferte (Farmington), Ed Comeau (Brookfield) and Diane Hardy (Newmarket)

**Staff:** Cynthia Copeland (Executive Director), Marilyn Barton (HR Specialist/Events Coordinator) and Colin Lentz (Transportation Planner)

**Guest:** Myranda McGowan (Southern Maine Planning Commission)

**1. Introductions**

The Chairman opened the meeting at 9: 00 a.m. and introductions were given around the room.

**2. Staff Communications**

C. Copeland noted SRPC recently hired Colin Lentz as the new Transportation Planner. C. Lentz introduced himself and gave an overview of his background and noted he was looking forward to working with everyone.

**3.1 Draft TAC minutes of August 1, 2014**

The Chairman asked for a motion to approve the draft minutes of August 1, 2014. W. Dunham made a motion and M. Gasses seconded that motion. It was noted on page 2 under Draft TAC minutes there was an error with the names of making motions. M. Barton stated she would correct that. All were in favor to approve the draft minutes of August 1, 2014 with correction as noted and the motion carried.

**4.1 Transportation Alternatives Program (TAP) updates**

C. Lentz stated he had gone to the mandatory TAP meeting on September 4, 2014. He noted NH received 5.5 million and is used for non-motorized transportation, such sidewalk expansion. He also stated SRPC will be a part of scoring projects and the scoring sub-committee would have the ultimate decision. L. Duesenberry handed out and reviewed copies of a criteria weighting document. C. Copeland noted multiple applications received and applications were due by September 26, 2014 by 4 PM. She also noted a community or agency can't participate unless they went to the mandatory meeting at NHDOT.

#### **4.2 Establish TAP scoring sub-committee**

C. Copeland noted the MPO is looking for volunteers to serve on a scoring sub-committee and stated C. Lentz and Chris Scheiner would also be on the Committee. A question was asked what the responsibilities and time requirements would be serving on this committee. C. Copeland stated most time would be spent reading through four to nine applications and three meetings through October. W. Dunham and J. Hotchkiss volunteered.

#### **5. Project Updates**

C. Copeland noted the MPO is still waiting on for numbers for the new TIP/Stip. L. Dusenberry stated they should be out by next week. C. Copeland noted the next few months will be busy due to development of the new TIP and updates to the Long-Range Plan

D. Hardy gave an update regarding the bridge project in Newmarket. She explained that some of the safety features will include reducing the speed through downtown will be reduced to 25 mph, which was approved by NHDOT and that the project is moving along. M. Gasses noted Barrington will have a visit by FEMA on Sept 16, 2014 regarding a culvert replacement grant. M. Gasses noted the Green Hill Bridge is set to be replaced in October. There was also a discussion regarding the Milton-Lebanon Bridge. L. Brown noted Milton put together an ad-hoc committee and the bridge would probably not be replaced until 2017.

A discussion ensued regarding the new roadway design implemented in Durham on main street and was inefficient with one lane only and cars were backed up and needs to be improved. It was stated in the paper that they would be restriping and painting and put it back the way it was.

#### **6. Other Business**

There was no other business.

#### **7. Presentation: Small MPO Transportation Plans and the FHWA INVEST Program, by Myranda McGowan**

M. McGowan gave an informative presentation on the FHWA Infrastructure Voluntary Evaluation Sustainability Tool (INVEST) program. She explained it was a voluntary tool to analyze sustainability of projects, programs and policies. M. McGowan noted the Kittery Area Comprehensive Transportation System is a small Metropolitan Planning Organization for the Kittery urbanized area and coordinates regional transportation planning. She noted they used the INVEST tool to work on the KACTS Long-Range Transportation Plan. She went over how to use the tool and showed examples on the website, the process KACTS went through and what they learned through the process. She opened the presentation to questions.

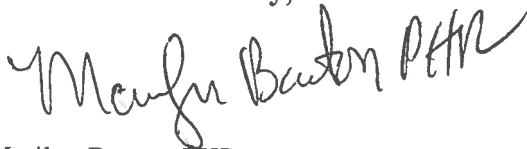
#### **8. Citizen's Forum**

There were no comments from the public.

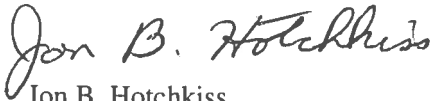
#### **9. Adjournment**

The Chairman asked for a motion to adjourn the meeting at 10:10 a.m. L. Brown made a motion and W. Dunham seconded that motion. All in favor, motion carried.

Minutes submitted by,

A handwritten signature in black ink that reads "Marilyn Barton PHR". The signature is written in a cursive style with a large initial 'M' and a long, sweeping underline.

Marilyn Barton, PHR  
Recording Secretary

A handwritten signature in black ink that reads "Jon B. Hotchkiss". The signature is written in a cursive style with a large initial 'J' and a long, sweeping underline.

Jon B. Hotchkiss  
TAC Chairman