

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
150 Wakefield Street, Suite 12, Conference Rm. 1A
Rochester, NH 03867
FINAL Minutes**

**Friday, October 13, 2017
9:00 a.m.-11:00 a.m.**

The meeting was called to order with a quorum at 9:08 a.m.

1. Introductions

Members Present: Marcia Gasses (Barrington), Mike Hoffman (Newmarket), Martin Laferte (Farmington), Leigh Levine (FHWA), Carol Macuch (NHDOT), Steve Pesci (UNH), Shanna Saunders (Somersworth), Tim White (NHDES), Michael Williams (COAST)

Staff Present: Colin Lentz (Regional Transportation Planner), Shayna Sylvia (Communications and Outreach Specialist), Rachel Dewey (Data Analyst), Stef Casella (Data Collection & Analysis Assistant), Cynthia Plascencia (Transportation Writer)

2. Staff Communications

C. Lentz stated that the data collection field team has finished their season. Stef Casella will stay on with SRPC to continue with data collection and analyses, as well as assist with scenic byways and implement counters for municipalities. C. Lentz mentioned that Cynthia Copeland would be out the week of October 16-20, 2017 for the annual Association of Metropolitan Planning Organization (AMPO) conference in Savannah, GA.

3. Action Items

3.1 Minutes from September 8, 2017 [VOTE]

M. Gasses made a motion to approve the September 8, 2017 Minutes
Seconded by S. Saunders
Vote: All in favor, S. Pesci Abstained

3.2 Draft Public Participation plan [Recommendation to Policy Committee]

S. Sylvia gave a presentation on the 2017 Public Participation Plan (PPP), which was last updated in 2014. She stated that as an MPO, Strafford is required to have a plan detailing how it engages with the public, whether it is educating the public, or advertising ways the public can become involved in the transportation planning process. S. Sylvia stated that the four goals of the PPP are to: educate and present transportation planning processes; solicit public input to

4.2 All-Hazard Recovery Plan Training recap

C. Lentz gave an overview of his recent hazard and emergency recovery training in Portland, OR. He stated that the training included a tabletop exercise imagining a scenario in which a massive earthquake has destroyed most of the critical transportation infrastructure. The training focused on how to prioritize rebuilding transportation infrastructure and other recovery actions. C. Lentz commented that SRPC would be working with consultants and other training attendees to develop a regionally specific exercise for Southern Maine and New Hampshire.

4.3 Performance Target Setting Schedule

C. Lentz shared a chart listing all of the federally mandated measures, as well as the supplemental measures identified by regional stakeholders and the Partnering for Performance NH workgroup and regional stakeholders. C. Lentz described a preliminary schedule for performance target setting and related MPO document updates. He stated that there are two upcoming deadlines in 2018 for MPOs. Safety targets are due in February 2018, and infrastructure, transit, and system performance targets are due by August 2018. C. Lentz noted a schedule handed out in a memo and explained that the plan was to be ahead of schedule on target setting. He said he would be providing information on safety targets soon so committee members could review them prior to approval in January 2018. Following that, other targets would be reviewed and processed in batches in March and June in order to integrate the performance targets into the Metro Plan for review and approval in August.

C. Lentz explained that in the Fall of 2018, the Statewide Transportation Improvement Plan (STIP) and the regional Transportation Improvement Programs (TIPs) will be updated and will be required to incorporate performance measures and targets set during this process. The new STIP and TIPs will be required to show a connection between projects and performance targets. S. Pesci suggested that inner-city bus and rail ridership should be included with public transit targets to provide a more comprehensive snapshot of the region.

L. Levine asked whether the Policy Committee had offered any comments on the performance measure reporting templates that TAC had recommended at their September meeting. C. Lentz responded that they liked the layout, and were interested in seeing the trends on an XY axis, and comparing regional performance to state performance. C. Lentz stated that one of the topics the Partnering for Performance NH (PFPNH) workgroup has discussed is whether MPOs should support the state's performance targets for the initial phase-in period of performance based planning, or set regional targets based on regional data.

M. Hoffman asked if bicycle infrastructure should be addressed in the transit performance area. R. Dewey explained that accurate data about bicycle infrastructure is currently difficult to obtain, but the PFPNH workgroup was working on collecting that data. C. Lentz added that Stafford MPO had new bike and pedestrian counters that could help collect local and regional data.

region. T. White commented that the notice goes out to the New Hampshire school bus transportation forum for all school transportation providers in the state.

M. Laferte reminded members that the Policy Committee will be meeting on October 20, 2017, and the next TAC meeting will be November 3, 2017.

- 7. **Citizen's Forum** – Citizens of the Strafford region are invited to speak on the subject matter of the meeting. Statements shall be limited to three minutes.

No citizens brought comments forward.

8. Adjournment

M. Gasses moved to adjourn

Seconded by M. Williams

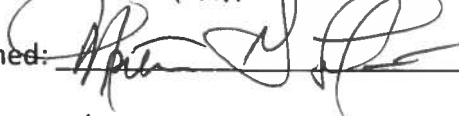
Vote: All in favor

The meeting was adjourned at 9:48 a.m.

Minutes submitted by Colin Lentz and Cynthia Plascencia

Approved by

Name Printed: MARTIN G. LAFFERTE

Signed: 

Dated: 1-5-2018