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SOMERSWORTH
STRAFFORD
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**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
Rochester Community Center, Conf. Rm. 1A
Rochester, NH**

October 3, 2014 Minutes

Final

Present: Chris Parker (Dover), Larry Brown (Milton), Dave Sharples (Somersworth), Leigh Levine (FHWA), Paul Lockwood (NHDES), Rad Nichols (COAST), Wallace Dunham (Madbury), Ed Comeau (Brookfield), Jon Hotchkiss (Middleton), Karen Pollard (Rochester), Victoria Parmele (Northwood) and Diane Hardy (Newmarket)

Staff: Cynthia Copeland (Executive Director), Natasha Leuchanka (Planner), Thomas Brown (Planning Tech), Chris Scheiner (GIS Analyst), Marilyn Barton (HR Specialist/Events Coordinator), Shayna Sylvia (Communications & Outreach Specialist) and Colin Lentz (Transportation Planner)

1. Introductions

The Chair opened the meeting at 9: 00 a.m. and introductions were given around the room.

2. Staff Communications

C. Copeland introduced new employees, N. Leuchanka and T. Brown. They gave a brief background of their background and education.

3.1 Draft TAC minutes of September 5, 2014

The Chair asked for a motion to approve the draft minutes of September 5, 2014. W. Dunham made a motion and L. Brown seconded that motion. All were in favor and the motion carried.

4.1 Transportation Improvement Program (TIP) updates

C. Lentz stated the MPO received the STIP listing of projects in the last couple of days and was in the processing of reviewing that information. C. Copeland stated more information can be found on the recently signed Ten Year Plan on the NH DOT website.

4.2 Transportation Alternatives Program (TAP) updates

C. Scheiner stated the MPO is waiting for NH DOT to send us the applications for our region that have been submitted, with the hope that would be today, however that may not happen. C. Scheiner noted the goal would be to have the sub-committee do the scoring during October and have available at the November TAC meeting . C. Scheiner noted there were a total of 43 applications received by NH DOT.

4.3 Schedule and timeline of tasks for the upcoming fiscal year

C. Copeland reviewed a handout on upcoming projects with due dates as well as ongoing projects and noted the upcoming meetings would be very busy. There was discussion regarding the Park and Ride Toolkit and C. Copeland noted if any community was interested in working with the MPO on this to contact her.

L. Levine stated FHWA and FTA would be sending out updated Planning Emphasis Areas soon.

4.4 Scenic Byways update

C. Copeland reviewed the three Scenic Byways in the area and what needs to be completed for each byway and the Strafford MPO's role.

5. Project Updates

N. Leuchanka stated she is working on a project on refining performance measures that Regional Planner, Matt Sullivan, had worked on initially. S. Sylvia noted the Title VI Goals and Accomplishment Report had been completed and would be sent to NH DOT. S. Sylvia explained some of the strategies going forward, which included establishing a Citizen's Advisory Group, transportation fact sheets, continued outreach to the communities and working with Dover Adult Learning Center. T. Brown stated he was working on the SADES program and reviewing the protocol.

R. Nichols stated COAST just had their triennial review and said there were four findings, which have been corrected. R. Nichols noted COAST's collision record has not been as good due to construction. R. Nichols stated COAST is very excited about a new deal they have worked out with NHDOT and would announce it soon. R. Nichols stated he would be attending the Transit Advisory Committee on safety in Washington DC later this month.

C. Parker stated a complete streets rehab on Silver Street is underway with a green streets connection. He noted all drainage is being funneled to a centralized area. C. Parker stated this will also create an educational area so students can learn about drainage and its impacts. He noted this project would stop in mid-November and pick up again in April. C. Parker also spoke about a transit project that is part of their CIP and involves rehabilitation to the Oak Street Bridge and raising the bridge so that emergency vehicles can maneuver over it more safely.

D. Sharples stated the downtown improvement project will be finished around mid-November and then the Transportation Enhancement Streetscape project will start on October 13. He noted the bridge project is going well and is halfway completed.

D. Hardy stated Newmarket residents are concerned about losing Coast Route 7 bus and is a real loss to the community. A discussion ensued concerning communities who have chosen not to have the bus routes included in their budgets and the impacts to communities. J. Hotkiss noted he reviews all budget requests and appreciates that COAST prepares a very detailed list and it is very easy to defend the request and thanked R. Nichols for doing that. D. Hardy noted Newmarket is waiting for NHDOT concerning finalization of downtown safety improvement projects and thanked NHDOT regarding the paving of Routes 108 and 152 and stated the roads look great. D. Hardy stated Newmarket has an application under the Coastal Program Climate Resiliency Grant Program to do some modeling in an area that was impacted by flooding.

B. Cray noted UNH had their triennial review with one finding and that has been corrected.

K. Pollard noted the new Park and Ride off of Exit 13 has been completed and thanked Wildcat and the Clipper Connection for using the new space. K. Pollard noted the EDA project is finally under engineering, which will include two miles of water and sewer and roadway improvements on the Salmon and Milton Roads. She noted the Strafford Square design is under way. K. Pollard stated the Rochester City Council approved water and sewer improvements and city street work for the Granite Ride project and noted it is a 5 million dollar project and the project includes connections within developments so shoppers won't have to stick to Route 11 exclusively.

6. Other Business

There was no other business.

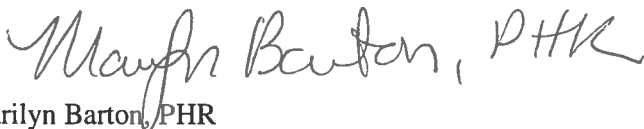
7. Citizen's Forum

There were no comments from the public.

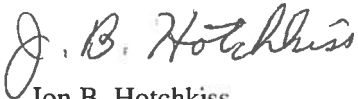
8. Adjournment

The Chairman asked for a motion to adjourn the meeting at 9:55 a.m. D. Sharples made a motion and L. Brown seconded that motion. All in favor, motion carried.

Minutes submitted by,



Marilyn Barton, PHR
Recording Secretary



Jon B. Hotchkiss
TAC Chairman