

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
150 Wakefield Street, Suite 12, Conference Rm. 1A
Rochester, NH 03867
FINAL Minutes**

**Friday, March 2, 2018
9:00 a.m.-11:00 a.m.**

The meeting was called to order with a quorum at 9:00am

1. Introductions

Members Present: Martin Laferte (Farmington), Marcia Gasses (Barrington), Chris Parker (Dover) , Michael Williams (COAST), Shanna Saunders (Somersworth), Elizabeth Strachan (NHDES), Michael Hoffman (Newmarket), Leigh Levine (FHWA), Dianne Smith (Brookfield), Steve Pesci (UNH), Dirk Timmons (UNH), Gretchen Young (Dover), Scott Kinmond (New Durham).

Staff Present: Rachel Dewey (Data Analyst), Colin Lentz (Regional Transportation Planner), Stefanie Casella (Data Collection and Analysis Assistant), Rachael Mack (GIS Planner)

2. Staff Communications

C. Lentz reminded the committee that Cynthia Copeland, Executive Director, will be retiring at the end of March 2018. The executive committee is continuing their search process. He said that Cynthia was in the process of setting up meetings with municipal staff to thank them for their partnership with SRPC and to discuss ongoing and future projects. C. Lentz reminded the committee members that there will be a retirement party for C. Copeland at Ember Wood Fired Grill in Dover on March 29 at 4:00 pm. All are welcome.

3. Action Item(s)

3.1 Minutes from January 5th [VOTE]

M. Gasses made a motion to approve the February 2nd meeting minutes as written

Seconded by M. Williams

Vote: Unanimous in favor

3.2 Review STIP Amendment #4 [Vote on Recommendation to the Policy Committee]

C. Lentz explained that STIP Amendment #4 was currently under review and out for public comment. He reviewed the project changes in the amendment, including new CMAQ projects, changes in project scopes, changes in transit services, an update to the LTAP program at University of New Hampshire, and changes to statewide programmatic.

C. Lentz said he had received questions about the FTA5309 capital program. He noted that the program was being removed from the STIP because the funding had been programmed to specific projects throughout the state. The FTA 5309 program was phased out after MAP-21 was replaced by the FAST Act. C. Lentz explained that the other comment he had received was about the altering of NHDOT's programmatic (which manage funding for large-scale responsibilities such as paving on tier 2 highways).

requirements. He said a draft of this agreement will be presented to the committee in April for review and comments.

6. Other Business

C. Lentz has been in contact with NHDES, NHDOT, and Homeland security. As requested by the committee, in future committee meetings Homeland Security will be giving a presentation on the bottom up process of emergency management, NHDOT will be giving a presentation on the Type Two Sound Wall Program, and NHDES will be giving a presentation on air quality and electric vehicle infrastructure.

C. Lentz explained that he and S. Pesci attended a meeting in Durham on March 1, 2018 regarding the Madbury Road and NH Route 4 intersection signal in Durham. The Town of Durham and NHDOT revisited the safety study done in 2000 after two serious accidents occurred at the intersection in the past month. S. Pesci suggested the MPO provide an update after they discuss the intersection with NHDOT. C. Copeland noted that improvements to several intersections in the Durham area (including US4 & Madbury Rd, US4 & 108) are just now coming to fruition after many years of planning. She said to continue communications with NHDOT staff so that they are aware of developing issues related to new growth in the Durham area.

M. Gasses asked if there were any NHDOT projects happening at Route 125 at Newtown Plains Rd. There have been surveyors at that location and Barrington residents have called to inquire on the efforts. No committee members were familiar with the project.

7. Citizen's Forum

No citizens brought comments forward.

8. Adjournment

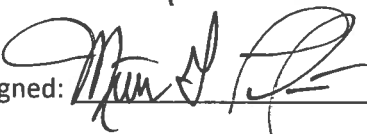
C. Parker made a motion to adjourn
Seconded by M. Williams
Vote: Unanimous in favor

The meeting was adjourned at 9:52am

Minutes prepared by Stefanie Casella and Colin Lentz

Approved by

Name Printed: MARTIN G. LA FERTE

Signed: 

Date: 4-6-18