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**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
Rochester Community Center, Conf. Rm. 1A
Rochester, NH**

March 7, 2014 Minutes

FINAL

Present: Wallace Dunham (Madbury), Ed Comeau (Brookfield), Chris Parker (Dover), Paul Lockwood (NHDES), Marcia Gasses (Barrington), Brian Deguzis (COAST) and Diane Hardy (Newmarket)

Staff: Cynthia Copeland (Executive Director), Marc Ambrosi (Transportation Planner), Marilyn Barton (HR Specialist/Events Coordinator), Dan Camara (Sr. GIS/Transportation Analyst), Greg Jones (Regional Planner) and Colin Lentz (Planner)

Guests: Justin Pelletier (UNH), Steve Hamilton (NH DRA), David Salzar (UNH) and Charles Goodspeed (UNH)

1. Introductions

The Chairman opened the meeting at 9: 10 a.m. and introductions were given around the room.

2. Staff Communications

C. Copeland introduced Colin Lentz, the newly hired temporary planner to the group and explained he would be working on the infrastructure chapter of the Regional Master Plan. C. Lentz gave a brief overview of his background.

3.1 Draft TAC minutes of February 7, 2014

The Chairman asked for a motion to approve the draft minutes of February 7, 2014. C. Parker made a motion and E. Comeau seconded that motion. All in favor, motion carried.

3.2 2013-2016 TIP Amendment #5

M. Ambrosi stated Amendment 5 was received and is currently out for public comment. He reviewed the projects listed on the handout and reviewed what was added, changed or delayed. The Vice-Chair asked for a motion to recommend the 2013-2016 TIP Amendment #5 to the Policy Committee for their approval. C. Parker made a motion and P. Lockwood seconded that motion. All in favor, motion carried.

4.1 Parcel Mosaic Mapper

J. Pelletier gave an overview of SADES and informed the group about the stakeholders of the project and the benefits that would be acquired throughout this program. It was noted it is a powerful planning tool, as it is a way to standardize and maintain data into a composite format. A discussion ensued as to what the MPO and municipalities need for data, functionality and accessibility. There was also a review of the software and GIS structure.

5. Project Updates

M. Ambrosi noted the FHWA/FTA Planning Review went well and thanked everyone for their support. M. Ambrosi stated the MPO staff is looking forward to their report.

M. Ambrosi noted he would be sending out an email to the group regarding a subcommittee meeting for the regional master plan.

6. Other Business

There was no other business.

7. Citizen's Forum

There were no comments from the public.

8. Adjournment

The Chairman asked for a motion to adjourn the meeting at 10:40 a.m. D. Hardy made a motion and E. Comeau seconded that motion. All in favor, motion carried.

Minutes submitted by,



Marilyn Barton, PHR
Recording Secretary



Wallace Dunham
TAC Vice-Chairman