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**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
Rochester Community Center, Conf. Rm. 1A
Rochester, NH**

December 5, 2014

Draft

Members Present: Jon Hotchkiss (Chair, Middleton), Martin Laferte (Farmington), Brian Tapscott (Somersworth), Dirk Timmon's (UNH), Paul Lockwood (NHDES), Leigh Levine (FHWA), Victoria Parmele (Northwood), Wallace Dunham (Madbury), Rad Nichols (COAST), Diane Hardy (Newmarket), Chris Parker (Dover)

Staff Present: Cynthia Copeland (Executive Director), Natallia Leuchanka (Regional Planner), Thomas Brown (Planning Tech), Chris Scheiner (GIS Analyst), Marilyn Barton (HR Specialist/Events Coordinator), Sarah McGraw (Planning Tech) and Colin Lentz (Transportation Planner)

1. Introductions

The meeting started at 9:01 am and introductions went around the room.

2. Staff Communications

S. McGraw noted the meeting for January is moved from January 2 to January 9 because of the holiday. S. McGraw said the new SRPC website was up and running.

3. Action Items

3.1 Draft Minutes from 11/7/2014

M. Laferte motioned to pass the minutes from 11/07/14, second by P. Lockwood. Motion passed.

3.2 Transportation Improvement Projects (TIP) and 2015-2024 Metropolitan Transportation Plan Project Listing, the Financial Plan Chapter-- Recommendation to send to the Policy Committee for approval

C. Lentz said data was collected from the Department of Transportation (DOT) and added to the Transportation Improvement Projects and the Metropolitan Transportation Plan. C. Scheiner added that the plan is currently in a 30 day comment period and corrections still need to be made to the document but are waiting on the DOT for data.

W. Dunham moved to recommend the Transportation Improvement Projects and 2015-2040 Metropolitan Transportation Plan project listing to the Policy Committee for approval, second by B. Tapscott. Without further discussion the motion was passed unanimously.

4. Discussion Items

4.1 Annual Listing of Obligated Projects

C. Lentz said that there was not much to report because it had not been started yet.

4.2 Performance Measure Updates: Regional Master Plan-Overview; Transportation Trends & Executive Summary

L. Durfee reported the public draft of the Regional Master Plan was now available for comments. L. Durfee said there will be a public hearing on January 7, 2014.

N. Leuchanka presented on the Transportation section of the Regional Plan which included the Executive Summary and Regional Trends.

R. Nichols commented on a graph in the safety section that reported on number of crashes decreasing over time. R. Nichols suggested changing number of individual crashes to per 100 miles of travel.

5. Project Updates

5.1 Performance Measures

N. Leuchanka reported there will be a meeting of the MPOs on December 15 to discuss regional needs for performance measures.

5.2 Other Updates

C. Copeland added the new website was completed by Shayna Sylvia (Communications and Outreach Specialist) and web-designer Julia Gittes-Belshaw. She noted some of the PDF documents can now be viewed in the Flip Book program which makes reading documents easier.

R. Nichols reported COAST is acquiring two Concord Coach buses for the Clipper Connection. The busses should cost around \$8,900 to transfer them to the COAST bus fleet.

D. Hardy asked about the loss of the Newmarket to Exeter COAST bus route. R. Nichols said there is currently a stake holder group that meets monthly to discuss the route, considering options for service and budget costs.

D. Timmons reported the State of NH is decommissioning their Compressed Natural Gas (CNG) Station in Concord to the University of New Hampshire which would double the storage capacity available to their vehicles.

V. Parmele added the DOT, Northwood Police, Northwood Planning Board are meeting about Route Four safety planning ideas.

D. Hardy asked about the Route 108 project. D. Timmons said UNH was working in coordination with DOT on this project and the Durham Boat Company. C. Copeland said she would get an update from DOT on the project as they were not present at the meeting.

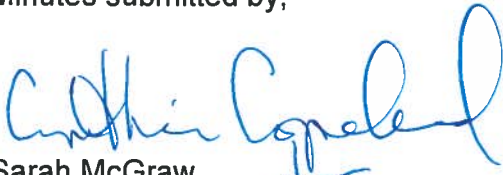
6. Other Business: None

7. Citizens Forum: No members of the public were in attendance.

8. Adjournment: *B. Tapscott moved to adjourn, second by W. Dunham. Motion Passed.*

The meeting was adjourned at 10:50 AM.

Minutes submitted by,



Sarah McGraw
Recording Secretary



Jon Hotchkiss
Chair

