

BARRINGTON  
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DURHAM  
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LEE  
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MILTON



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NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Policy Committee Meeting  
January 17, 2014  
Rochester Community Center, Conf. Rm. 1A, Rochester, NH  
Minutes**

**FINAL**

**SMPO Policy Members Present:** Robert Jaffin (Rochester), Tom Clark (Dover), Rad Nichols (COAST), Tony McManus (Dover), Sandra Keans (Rochester), Glenn Davison (NHDOT), Kenn Ortmann (Rochester), Victoria Parmele (Northwood), Brian Tapscott (Somersworth), William Connor (Somersworth), Marcia Gasses (Dover), Paul Lockwood (NHDES), Stephen Pesci (UNH), Steve Brown (Wakefield), Terry Chabot (New Durham), and Wayne Burton (Durham)

**SMPO Staff Present:** Cynthia Copeland (Executive Director), Marilyn Barton (HR Specialist/Events Coordinator), Dan Camara (Senior GIS/Transportation Analyst) and Marc Ambrosi (Transportation Planner) and Greg Jones (Regional Planner)

**1. Introductions**

The Chairman opened the meeting at 9:00 AM and introductions were given around the room.

**2. Staff Communications**

M. Barton reminded the Commissioners in attendance that the January meeting is postponed until Thursday, March 27, 2014. This was due to staff scheduling, the upcoming planning review and harsh winter weather. K. Ortmann stated E. Comeau was unable to attend the meeting and wanted the Committee to extend its best wishes to him. B. Connor made a motion and R. Jaffin seconded that and all others were in favor and motion carried.

**3.1 Draft MPO Minutes of December 20, 2013**

The chairman asked for a motion to approve the draft minutes of December 20, 2013. T. McManus made a motion and K. Ortmann seconded that motion. R. Nichols stated in page two, under section 5, third paragraph, it stated: "R. Nichols stated fares are now \$1.50 and the Clipper Connection has been so successful there was no draw down of CMAQ funds. He stated it should read, "a limited draw down of CMAQ funds". M. Barton stated she would change that. It was noted there were two abstentions. All others were favor and motion carried.

**3.2 Title VI Coordinator nomination**

The Chairman asked for a motion to nominate M. Barton as the Title VI Coordinator. W. Connor made a motion and R. Jaffin seconded that motion. All were in favor, motion carried.

#### **4. Discussion item(s)**

##### **4.1 Intelligent Transportation Systems (ITS)-Statewide Deployment and Regional Plan Update**

D. Camara gave an update to the ITS Plan, as was requested by the Policy Committee during January and June. D. Camara reviewed the regional ITS projects. D. Camara stated if anyone has comments to contact him.

There was a discussion regarding abbreviations on the projects list and if they could be spelled out in the bottom section. There was also discussion regarding privacy issues and license surveillance with cameras. A discussion ensued that the scope is broad enough for cause of concern for the types of ITS projects we're looking at and that it is different surveillance that we've had in the past. K. Ortmann noted we have elements that are timely and need to be thoughtful of benefits. K. Ortmann stated he would appreciate additional information at the next meeting.

There was discussion about incident management boards and accidents on the Little Bay Bridge causing backups to major corridors.

There were questions on some projects. D. Camara noted the State is updating their Plan and is almost complete and noted we can incorporate that into our plan if needed before the process is finalized. He encouraged all to look through the Plan and contact him with any question or comments.

##### **4.2 Regional Master Plan Transportation Plan Outline**

M. Ambrosi reviewed the outline and welcomed feedback and noted the MPO would be looking to set up an advisory committee.

A discussion ensued about a commitment to maintain and operate what we have. M. Gasses stated maintaining rural character is huge and be sensitive of expansion of roadways. There was also discussion regarding VMT licensing and demographic trends in this region and that these should be up front for future trends and funding realities are important. It was noted certain phrases or terms can get misconstrued and examples should always be included in the outline.

#### **5. Project updates**

G. Jones gave updates to regional impact projects in Middleton and Somersworth he has been working on.

M. Ambrosi spoke about additions to the Public Participation Plan and the focus would be on performance measures and reviewed Appendix 3, which was currently out for public comment. M. Ambrosi stated MPO staff would be assisting with data collection for the Pedestrian study for Newmarket.

R. Nichols stated COAST is proposing raising rates on the Clipper Connection Routes in the near future. The fare is proposed to increase from \$3 to \$3.25. He explained a monthly Clipper Connection Bus Pass would increase from \$120 to \$130. R. Nichols stated the Town of Farmington has voted to eliminate COAST funding for their 2014 budget and will try to meet with them to have them reinstate that. K. Ortmann asked for an update regarding the Park and Ride for Rochester. G. Davison stated he did not know the current status and would follow up on that.

#### **6. Other Business**

There was no other business.

**7. Citizen's Forum**

There were no comments from the public.

**8. Adjournment**

The Chairman asked for a motion to adjourn the meeting at 10:10 A.M. K. Ortmann made a motion and R. Nichols seconded that motion. All were in favor and motion carried.

Minutes submitted by,

A handwritten signature in black ink that reads "Marilyn Barton PHR". The signature is written in a cursive style.

**Marilyn Barton, PHR**  
**Recording Secretary**

A handwritten signature in black ink that reads "Brian Tapscott". The signature is written in a cursive style.

**Brian Tapscott**  
**SMPO Chair**

