

MINUTES
STRAFFORD REGIONAL PLANNING COMMISSION
EXECUTIVE COMMITTEE MEETING

March 18, 2011
Conference Room
Strafford Regional Planning Commission
150 Wakefield Street
Rochester, NH

Members Present: Edmund Jansen, Jr., Chairman, Rollinsford; C. Thomas Crosby, Secretary-Treasurer, Madbury; Rick McMenimen, Newmarket; Kenn Ortmann, Rochester.

Members Absent: Lou Vita, Vice Chairman, Middleton; Sandra Keans, Rochester

Staff Present: Linda Osburn.

Others Present: Robert Jaffin, SRPC Commissioner, Rochester.

Chairman Jansen noted a quorum and called the meeting to order at 8:01 AM.

1. Minutes of February 18, 2010 Executive Committee Meeting

Chairman Jansen entertained a motion to approve the minutes of the February 18, 2011 Executive Committee meeting. McMenimen made the motion to approve the minutes as written and Crosby seconded the motion. The motion passed unanimously.

2. Draft Financial Reports for February 2011

Osburn discussed the draft February 2011 financial reports with income of \$36,506.84, expenses of \$37,867.33, receivables of \$89,649.80 and payables of \$1,195.78. She stated that payments had been received from the Economic Development Administration, CDFR, Office of Energy and Planning, CLF Ventures, Southwest RPC, and the Town of Lee, with the Town of Northwood dues and Department of Transportation payments expected by the end of the month. Osburn stated that the Business Finance Authority would not release funds until the approval of the Comprehensive Economic Development Strategy document. Chairman Jansen noted that the Executive Committee had reviewed the February 2011 financial reports.

3. Approval of Strafford Metropolitan Planning Organization February Administrative /Informational Revisions

Osburn stated that Transportation Planner Marc Ambrosi informed her that there were no Administrative/Informational revisions for February.

4. Updates

a. NH Rail Authority and New England Rail Coalition

Keans was not in attendance. Jaffin stated that he did not know the outcome of the vote regarding a bill that would repeal the NH Rail Authority.

b. NHARPC Legislative Committee

Ortmann stated that this had been a challenging year in the way that bills were handled. He discussed how a bill was labeled inexpedient to legislate by the Municipal and County Government Committee but passed by the full House of Representatives and forwarded to the Senate. He stated that the NHARPC Legislative Committee would continue to monitor bills and focus their activity after the crossover of bills between the House and the Senate. He stated he would check on an updated 2011 Legislation NHARPC spreadsheet and forward a revised sheet.

c. FEMA Mitigation Grants for Community Mitigation Planning

Committee Chairman Jaffin stated that he has a draft document that he would circulate to the ad hoc committee and be able to send electronically in the next 10 days.

8. Executive Director Report

McMenimen asked if the Town of Lee had paid their dues in January. Osburn stated that the quarterly payment had been received in February. Ortmann discussed the COAST bus system and the need for communities to support the transportation services that COAST provides by paying their fair share. He asked for volunteers for the upcoming bi-annual ridership survey that measures who uses COAST in order to approach the communities with the need by their citizens for the COAST bus services.

9. Other Business

No other business was discussed at the meeting.

10. Adjournment

Chairman Jansen entertained a motion to adjourn the meeting. Crosby made a motion to adjourn and McMenimen seconded the motion. The motion passed unanimously and the meeting adjourned at 8:16 AM.

Respectfully submitted,

Linda Osburn
Bookkeeper

Minutes approved on April 15, 2011.

By: Edmund F. Jansen Jr.