

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
150 Wakefield Street, Suite 12, Conference Rm. 1A
Rochester, NH 03867
FINAL Minutes**

**Friday, January 5, 2018
9:00 a.m.-11:00 a.m.**

The meeting was called to order without a quorum at 9:08 a.m. Due to winter weather restricting travel, some members were late in arriving. Informational items were presented until enough members arrived to comprise a quorum at approximately 9:20 a.m.

Members Present: Martin Laferte (Farmington), Dirk Timmons (UNH), Marcia Gasses (Barrington), Peter Norse (Rochester), Michael Williams (COAST), Gretchen Young (Dover), Elizabeth Strachan (NHDES), Shanna Saunders (Somersworth)

Staff Present: Rachel Dewey (Data Analyst), Colin Lentz (Regional Transportation Planner), Nancy O' Connor (Program Content Coordinator), Cynthia Copeland (Executive Director), James Burdin (Regional Economic Development Planner)

Informational Only Session

C. Lentz recapped the recently completed Congestion Mitigation & Air Quality Improvement (CMAQ) project scoring process. He reviewed the projects proposed from the region that had been recommended by NHDOT for funding. Those projects represent approximately \$7.3million in funds that will be invested in the region's transportation network (including highway infrastructure, public transportation, and passenger rail). C. Lentz noted that NHDOT recommended that the CMAQ projects be treated similarly to the most recent Transportation Alternatives projects: If a project recommended for funding dropped out, lower scoring projects would move up to receive funding. C. Lentz explained that an intersection improvement project proposed by Dover was a tenth of a point away from funding in the initial scoring, so it would likely be the first unfunded project to receive funding if another project dropped out.

C. Lentz began reviewing the proposed updates to the MPO prospectus. He explained that the prospectus describes the role and structure of the MPO as well as specific processes and documents that are necessary. C. Lentz explained that Ken Mayo (SRPC's editor) had edited the whole prospectus for clarity and conciseness, and that he (C. Lentz) had made sure the federal regulation references were up-to-date with the most recent Transportation Authorization [the FAST Act].

At this point enough members were present for a quorum.

1. Public Hearing: Draft 2018 Strafford MPO Prospectus

Michael Williams made a motion to open public hearing
Seconded by D. Timmons
Vote: Unanimous in favor

C. Lentz briefly recapped his introduction to the prospectus for members who had arrived late, and continued describing updates and additions to the document. He noted a new section that covers federal requirements for performance-based planning. C. Lentz noted that over the next few months, the full memorandum of understanding between the four New Hampshire MPOs, NHDOT, and transit providers (included in an appendix to the prospectus) would be updated to include new processes related to performance target setting and tracking. He described sections of the prospectus that had been updated to reflect current processes for maintaining the Statewide Transportation Improvement Program (STIP) and regional Transportation Improvement Programs (TIPs) through amendments and administrative modifications. The STIP management processes will also be reviewed and updated through the statewide interagency process in the near future. C. Lentz added that the prospectus had been updated with public participation goals included in the Strafford MPO Public Participation Plan.

M. Gasses made a motion to close the public hearing,
Seconded by E. Strachan
Vote: unanimous in favor

2. Action Items

2.1 Approval of the minutes of the October 13th 2017 meeting

M. Gasses made a motion to accept the minutes as written,
Seconded by Michael Williams
Vote: unanimous in favor with P. Norse abstaining

2.2 Vote to recommend the updated prospectus to the Policy Committee

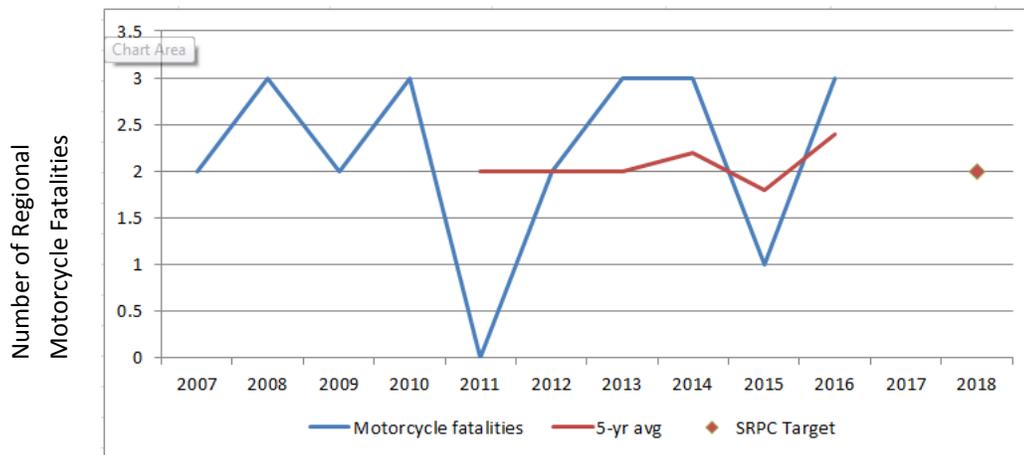
M. Williams made a motion to recommend the draft 2018 Prospectus to the Policy Committee
Seconded by M. Gasses
Vote: Unanimous in favor

2.3 Safety Targets:

C. Lentz and R. Dewey gave a presentation about safety targets. They reviewed the federal requirement for states and MPOs to establish performance targets for safety on New Hampshire roads. C. Lentz explained that FHWA had recommended that MPOs support the statewide targets set by NHDOT for this first round of safety target setting. R. Dewey explained that she had used crash data to identify the number of fatalities, serious injuries, and non-motorized fatalities and serious injuries that had occurred in the Strafford region. Based on that information she calculated a regional share of fatalities, serious injuries, and non-motorized fatalities and serious injuries that could be used as a regional benchmark. This benchmark can be used to guide efforts in the region to improve highway safety. C. Lentz explained that Strafford MPO has also calculated a supplemental target for motorcycle fatalities in the region. He reiterated that mandated and supplemental measures and targets would be integrated into the Metropolitan Transportation Plan and TIP in order to link planned and programmed projects to system performance. C. Lentz displayed data on regional motorcycle fatalities and noted the proposed target of 2 fatalities for 2018.

[See target data and charts below]

Mandated Measure	State Target	SRPC's Share
Fatalities	113.2	10% (about 11 fatalities)
Fatality Rate	0.866 per 100 million VMT	NA
Serious Injuries	499.8	11% (about 53 injuries)
Serious Injury Rate	3.847 per 100 million VMT	NA
Non-motorized Fatalities and Serious Injuries	51.4	6% (about 3 fatalities/injuries)



R. Dewey explained inconsistency issues regarding the quality of data on crashes that result in serious injuries and how the inconsistency makes the process of setting accurate targets more difficult. C. Lentz described an example where a cyclist was killed because a car was parked along a bike lane and the cyclist struck the opening car door. He noted that the report for the incident did not accurately identify it as a crash involving a cyclist. R. Dewey explained that NHDOT is developing a new crash reporting system which will greatly enhance data consistency and quality.

R. Dewey explained that many factors impacting highway safety are not within the control of MPOs and engineers (such as driver behavior), but Strafford MPO would be working to find ways to engage regional stakeholders on such issues. For instance Strafford MPO can work with municipal police departments on standardized crash reporting – which has implications for local access to funding for safety improvements (e.g. the Road Safety Audit program).

C. Lentz reiterated that the MPO has decided to “support the State DOT’s targets” using regional %s as benchmarks for this round of safety targets.

M. Gasses made a motion to approve the mandated and supplemental safety targets as presented
 Seconded by M. Williams

Vote: Unanimous in favor

C. Lentz paused the meeting to hold a public information meeting on the Ten Year Plan process as required by New Hampshire RSA 228:99 (Title XX)

3. Project Updates:

M. Gasses said staff from the Federal Emergency Management Administration (FEMA) would be coming to Barrington in the coming week to review a recent culvert replacement project on Young Rd. that had been supported with FEMA funds.

M. Williams made a motion to adjourn the meeting

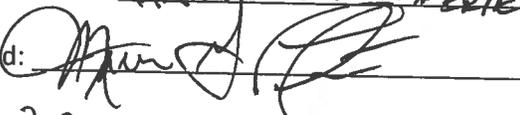
Seconded by M. Gasses

Vote: Unanimous in favor

Minutes prepared by Nancy O'Connor and Colin Lentz

Approved by

Name Printed: MARTIN G. LAFFERTIE

Signed: 

Date: 2-2-18