

BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Metropolitan Planning Organization  
Technical Advisory Committee Meeting  
Rochester Community Center, Conf. Rm. 1A  
Rochester, NH**

**August 1, 2014 Minutes**

**FINAL**

**Present:** Wallace Dunham (Madbury), Jon Hotchkiss (Middleton), Glenn Davison (NHDOT), Gretchen Young (Rochester), Leigh Levine (FHWA), Steve Pesci (UNH), Paul Lockwood (NHDES), Larry Brown (Milton), Rad Nichols (COAST), Brian Deguzis (COAST), Chris Parker (Dover), Marcia Gasses (Barrington), Diane Hardy (Newmarket), Dave Sharples (Somersworth) and Ed Comeau (Brookfield)

**Staff:** Cynthia Copeland (Executive Director), Marilyn Barton (HR Specialist/Events Coordinator) and Matt Sullivan (Regional Planner)

**1. Introductions**

The Chairman opened the meeting at 9: 00 a.m. and introductions were given around the room.

**2. Staff Communications**

C. Copeland noted the summer interns were more than halfway through the data collection season and on schedule with traffic counts and culvert assessments and have had a very effective data collection season.

**3. Presentation: Transportation Alternatives Program Update**

**Presenter: Glenn Davison**

G. Davison reviewed information regarding the Transportation Alternatives Program (TAP). He noted TAP combines many individual federal programs such as Transportation Enhancement, Safe Routes to School and Scenic Byways to provide flexibility. He went over the funding limitations and eligible activities. G. Davison stated the deadline for Letters of Interest (LOI) were due to NHDOT on Wednesday, August 6, 2014 at 4 pm. He noted applications will be due on Friday, September 26, 2014 at 4 pm. He also noted there will be a mandatory pre-application information meeting hosted by NHDOT. He also reviewed the scoring process and how criteria and weightings affect scoring, as developed by the TAP Committee. G. Davison discussed the role of the RPCs in regard to assisting the communities and agencies with their letter of interest, applications and scoring. The information session was opened to questions. The following questions were asked: Can TAP projects be funded over multiple grant rounds using a phased approach? Can definitions of the scoring criteria be provided to SRPC? Can the approval letter be sent out as early as

early January or February to give communities time to develop warrant articles? When is the next CMAQ funding round expected? Does the RPC ranking need to use the scoring criteria developed by the TAC Advisory Committee? G. Davison stated he would submit these questions to Tom Jameson of NHDOT for clarification and would follow up with the TAC Committee with answers and updates.

#### **4.1 Draft TAC minutes of June 6, 2014**

The Chairman asked for a motion to approve the draft minutes of June 6, 2014. D. Sharples made a motion and D. Hardy seconded that motion. All were in favor and the motion carried.

#### **5.1 Regional Master Plan Transportation Component: Strategies & Performance Measures**

M. Sullivan spoke about the use of performance measures in developing a regional transportation system. M. Sullivan stated performance measures give planners and decision makers the ability to track, observe and project trends over time. He noted this will guide the Strafford planning region toward achieving its livability and prosperity goals. M. Sullivan reviewed performance measure elements, where we are now and what is next for the future. M. Sullivan spoke about the SMPO's transportation future strategies and how these strategies will make specific recommendations related to the policies and goals of the SMPOs planning functions.

#### **6. Project updates**

C. Copeland noted upcoming work would include the upcoming TIP, Transportation Alternatives Program and strategies to work on. D. Sharples noted the T/E project went out to bid on August 1, 2014. He also noted the Mayor and Rail Advisory Committee are working on trying to reestablish rail passenger service in Somersworth. D. Hardy gave update on the Newmarket Bridge Project Route 108 Bike Shoulder Project and safety measures incorporated, allowing the project to move forward. S. Pesci noted the FTA bus livability Communities projects should be completed by the fall. C. Parker spoke about a complete streets project in Dover and gave updates regarding the parking garage and community trail.

R. Nichols stated in the next week or two COAST buses that carry riders to the Portsmouth Naval Shipyard will soon begin picking up passengers from inside the gates of the Shipyard. R. Nichols noted the Rochester Park and Ride opened on August 1, 2014 and COAST has received authorization to start picking up passengers. S. Pesci stated Wildcat buses will also include that on their run in Rochester.

#### **7. Other Business**

C. Copeland noted there would be a NHDOT public meeting that will be held at the Dover City Hall on August 6, 2014 at 7 pm regarding the Sullivan Bridge.

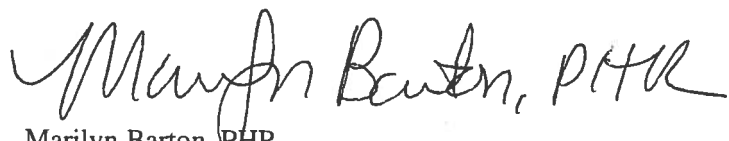
#### **8. Citizen's Forum**

There were no comments from the public.

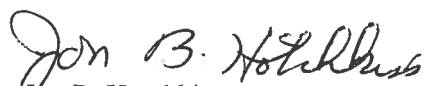
#### **9. Adjournment**

The Chairman asked for a motion to adjourn the meeting at 10:30 a.m. D. Sharples made a motion and C. Parker seconded that motion. All in favor, motion carried.

**Minutes submitted by,**

A handwritten signature in black ink that reads "Marilyn Barton, PHR". The signature is written in a cursive style with a large initial 'M'.

Marilyn Barton, PHR  
Recording Secretary

A handwritten signature in black ink that reads "Jon B. Hotchkiss". The signature is written in a cursive style with a large initial 'J'.

Jon B. Hotchkiss  
TAC Chairman