

BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Metropolitan Planning Organization  
Technical Advisory Committee Meeting  
Rochester Community Center, Conf. Rm. 1A  
Rochester, NH**

**November 1, 2013 Minutes**

## **FINAL**

**Present:** Paul Lockwood (NHDES), Wallace Dunham (Madbury), David Sharples (Somersworth), Ed Comeau (Brookfield), Leigh Levine (FHWA), Marcia Gasses (Barrington), Kevin Russell (NHDOT), Victoria Parmele (Northwood), Chris Parker (Dover), Rad Nichols (COAST) and Brian Deguzis (COAST)

**Staff:** Marc Ambrosi (Transportation Planner), Marilyn Barton (HR Specialist/Events Coordinator) and Greg Jones (Regional Planner), Dan Camara (Sr. GIS/Transportation Analyst)

### **1. Introductions**

Vice-Chairman Dunham opened the meeting at 9 a.m. and introductions were given around the room.

### **2. Staff Communications**

There were no staff communications.

### **3.1 Draft TAC minutes of September 6, 2013**

The Vice-Chairman asked for a motion to approve the draft minutes of September 6, 2013. D. Sharples made a motion and E. Comeau seconded that motion. All in favor, motion carried.

### **3.2 Transportation Improvement Program (TIP) – Amendment 3**

M. Ambrosi reviewed the projects and stated Amendment 3 adds two new projects to the TIP: A statewide project for traffic signal timing and calibration that originated in the most recent Congestion Mitigation Air Quality (CMAQ) round. M. Ambrosi noted the other new project impacts COAST and Wildcat Transit. M. Ambrosi stated this project originated as a mitigation action for the Little Bay Bridge project to increase peak hour transit service during bridge construction. M. Ambrosi stated the implementation of this project has been taking place for over a year and the project breakout shown in this Amendment illustrates the funding dedicated for the project. M. Ambrosi stated the other regional projects included in the amendment make minor changes to existing projects.

A discussion ensued to provide clarity about why CMAQ funding is shifted to FTA 5307 for the UNH Durham-Rochester project. M. Ambrosi stated he would follow up with NHDOT regarding that. There was also a request regarding specific traffic signals being addressed by Statewide CMAQ project for timing and

optimization. M. Ambrosi stated he would follow up with NHDOT. D. Sharples recommended the signals along Route 9 in Somersworth be included as part of the signal timing project.

The Vice-Chairman asked for a motion for approval to recommend Amendment 3 to the Policy Committee for their approval. D. Sharples made a motion and E. Comeau seconded that motion. All in favor, motion carried.

### **3.3 Public Participation Plan Update**

M. Ambrosi stated the Public Participation Plan was available on the SRPC website and is currently in a public comment period to receive comments. M. Ambrosi noted federal regulations established in 2005 as part of the Safe, Accountable, Flexible, Efficient Transportation Equity Act: A Legacy for Users (SAFETEA-LU) require a public participation component for the metropolitan transportation planning process to ensure fair and equitable public input opportunities in transportation planning. M. Ambrosi stated in compliance with federal transportation requirements, this document outlines the MPOs strategy and goals for engaging the public and ensuring fair and equitable representation for the public within the Strafford region. M. Ambrosi reviewed the updated strategies and goals of the document. M. Ambrosi noted there would be an interim update to the Plan sometime in February. M. Ambrosi stated this update would include performance targets and measures of success to provide a quantifiable way to assess the success of public participation activities. M. Ambrosi stated this update will likely include the addition of images and tables to make the document more approachable and meaningful to the public.

The Vice-Chairman asked for a motion to recommend the Public Participation Plan update to the Policy Committee for their approval. C. Parker made a motion and V. Parmele seconded that motion. All in favor, motion carried.

### **4.1 Durham Trail Mapping Pilot Project**

D. Camara stated this project started as a request from Durham and Regional Planner Kyle Pimental has been working with Durham Public Works to inventory their recreational facilities to get more use. D. Camara gave an overview on how this works and provided a flyer with the three steps to do this. Once the hike has been recorded, saved and downloaded, it will create a map. M. Ambrosi noted SRPC can then use this information to map these trails using mapping software (ArcGIS). There was a discussion re: a filter to be used, so that areas that should not be used would not be used.

### **5. Project Updates**

D. Camara noted he would be doing an ARC-GIS online presentation at the next TAC meeting to explain how it can be embedded on the SRPC website and municipal websites.

M. Gasses stated the road agent for Barrington used the culvert report to create maintenance schedules for the Town and V. Parmele noted this is a great example of how RPCs are so invaluable.

D. Sharples stated there is going to be a second public input meeting on November 6, 2013 at 5 PM regarding the Somersworth TE project. He noted there was a small street, Station Street, nor originally included in the scope and makes sense for it to be in there now and would need to an amendment. M. Ambrosi noted that would be probably be a scope change.

G. Jones spoke about the Statewide Asset Data Exchange System project and noted has been working with NHDOT and the UNH Technology Transfer Center to brainstorm a potential methodology for coordinating statewide data collection initiatives.

**6. Other Business**

There was no other business


**7. Citizen's Forum**

There were no comments from the public.

**8. Adjournment**

The Vice-Chairman asked for a motion to adjourn the meeting at 9:45 a.m. D. Sharples made a motion and V. Parmele seconded that motion. All in favor, motion carried.

Minutes submitted by,

A handwritten signature in cursive script that reads "Marilyn Barton PHR". The signature is written in black ink and is positioned above the typed name.

Marilyn Barton, PHR  
Recording Secretary