

BARRINGTON  
BROOKFIELD  
DOVER  
DURHAM  
FARMINGTON  
LEE  
MADBURY  
MIDDLETON  
MILTON



NEW DURHAM  
NEWMARKET  
NORTHWOOD  
NOTTINGHAM  
ROCHESTER  
ROLLINSFORD  
SOMERSWORTH  
STRAFFORD  
WAKEFIELD

**Strafford Policy Committee Meeting  
December 20, 2013  
Rochester Community Center, Conf. Rm. 1A, Rochester, NH  
Minutes**

**FINAL**

**SMPO Policy Members Present:** Tony McManus (Dover), Robert Jaffin (Rochester), Dirk Timmons (UNH), Tom Burbank (Madbury), Paul Lockwood (NHDES), William Connor (Somersworth), Brian Tapscott (Somersworth), Kenn Ortmann (Rochester), Terry Chabot (New Durham), Sandra Keans (Rochester), Rad Nichols (COAST), Tom Clark (Dover), Wayne Burton (Durham) and Glenn Davison (NHDOT)

**SMPO Staff Present:** Cynthia Copeland (Executive Director), Marilyn Barton (HR Specialist/Events Coordinator), Dan Camara (Senior GIS/Transportation Analyst) and Marc Ambrosi (Transportation Planner)

**1. Introductions**

The Chairman opened the meeting at 9:00 AM and introductions were given around the room.

**2. Staff Communications**

M. Barton reminded the Committee due to the holidays there would be a limited crew of staff available, particularly on December 26. D. Camara noted the purchase of a new plotter and to contact him to create or print maps. C. Copeland noted Intern Christa McGaha would be leaving soon for a new job at Garmond in Kansas City and wished her all the best.

**3.1 Draft MPO Minutes of November 15, 2013**

The chairman asked for a motion to approve the draft minutes of November 15, 2013. K. Ortmann made a motion and S. Keans seconded the motion. R. Nichols noted the misspelling of the last name of Brian Deguzis. The motion was approved with change as noted, as all were in favor.

**3.2 Annual Listing of Obligated Projects**

M. Ambrosi noted the Annual Listing of Obligated Projects is required by Federal Highways and is a financial report for 2013 and reviewed the document and project listings. He noted it will be available on the SRPC website shortly. A discussion ensued as to the purpose of the document. It was noted it is a federal requirement and shows transparency of program funding to a particular project.

The Chairman asked for a motion to approve the Annual Listing of projects. R. Nichols made a motion and R. Jaffin seconded that motion. All in favor, motion carried.

#### **4. Discussion item(s)**

##### **4.1 CMAQ Update – Federal Rulemaking**

M. Ambrosi reviewed the interim program guidance document handed out at the meeting. M. Ambrosi went over the changes and noted there were not a lot of changes and is also available on the Internet. M. Ambrosi stated there will be a CMAQ round in the summer or fall of 2014.

#### **5. Project updates**

M. Ambrosi noted as part of MAP-21, Federal Highways was required to create a 27,000 mile freight network throughout the United States. M. Ambrosi reviewed the draft map of the primary freight network. There was discussion to include Routes 95, 93 and 89 on the map. There was also discussion regarding the purpose of creating this freight network. It was noted it is an attempt toward a national transportation policy for the country. M. Ambrosi noted it is incomplete, as it does not take into account future freight needs but is a first step.

D. Timmons gave an update on the UNH-Rochester bus route. D. Timmons noted the route began nine months ago and in November there was an increase in ridership. He noted the 10:45 a.m. route has been eliminated and will be adding another evening route in the next four weeks.

There was a discussion regarding COAST's CIP needs. R. Nichols noted COAST does have capital needs, as they are a system using close to 100% of the federal funding available to region for operations and will rely on CMAQ to meet capital needs. R. Nichols noted it is the only program left under MAP- 21 to meet those needs. R. Nichols stated fares are now \$1.50 and the Clipper Connection has been so successful there was a limited drawdown of CMAQ funds. R. Nichols noted in Year 3 of CMAQ eligibility COAST will be making capital investments into equipment to support routes and perhaps go to a coach type bus to fit more riders. It was noted the upcoming CMAQ round would be very competitive.

W. Burton stated Durham will be building 1200 beds of private student housing within a mile of campus and asked if Wildcat is taking that into consideration when planning. D. Timmons stated yes and Wildcat has been working with PEAK for about two years and close to having a contract in place. D. Timmons noted there is a West Edge shuttle bus and the plan will be to add a third bus next fall. W. Burton stated from a planning standpoint there is no coordination between the Town's plans to develop the town and the number of students and these things should be taken into consideration.

R. Nichols noted Somersworth is the only community that has a process in place where the developer is directed to contact COAST to discuss how public transit may be facilitated as part of the development and noted it is a good first step. A discussion ensued to include language and incentives to include bus shelters and bus pullout areas as part of the planning process. W. Connor noted the former Sunningdale Country Club and golf course there are plans for 179 building lots on 150 acres and stated communities should C. Copeland know about these projects. C. Copeland stated this meeting is a forum for a discussion on transportation needs. She explained it is the call of the local planning board to determine if it is a potential for a regional impact. After the Planning Board had voted and determined it a regional impact, SRPC is contacted and the Regional Impact Committee meets. C. Copeland noted people don't think of transit as a need for the area.

**6. Other Business**

C. Copeland noted the upcoming Planning review will be February 27 2014. C. Copeland invited the committee members to lunch and the discussion afterward. C. Copeland noted as part of the process for the Planning Review, there will a need to nominate M. Barton as the Title VI Coordinator at the January Policy Committee meeting. C. Copeland stated M. Ambrosi will be finishing technical edits to the Public Participation Plan to incorporate performance measure. C. Copeland stated she and staff met with the website designer for updates and changes to the website and the goal is to have that done by the Planning review and also GIS Online will be going up and functional by that time

R. Jaffin noted the Turnpike Authority is looking to install a public fueling facility at Exit 16 and had not considered the standard easement; towns may want access; may want to speak up on that.

There was a discussion regarding the sound barriers on the Little Bay Bridge and noted public input was included in the decision due to the noise level.

Paul Lockwood noted the Hookset rest area is being renovated and a DC fast charging station was being installed. There was no other business.

**7. Citizen's Forum**

There were no comments from the public.

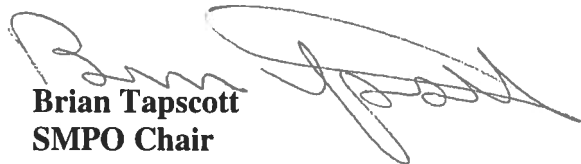
**8. Adjournment**

The Chairman asked for a motion to adjourn the meeting at 10:20 A.M. K. Ortmann made a motion and R. Jaffin seconded that motion. All were in favor and motion carried.

Minutes submitted by,



**Marilyn Barton, PHR**  
**Recording Secretary**



**Brian Tapscott**  
**SMPO Chair**

