

BARRINGTON
BROOKFIELD
DOVER
DURHAM
FARMINGTON
LEE
MADBURY
MIDDLETON
MILTON



NEW DURHAM
NEWMARKET
NORTHWOOD
NOTTINGHAM
ROCHESTER
ROLLINSFORD
SOMERSWORTH
STRAFFORD
WAKEFIELD

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
SRPC Office, Rochester, NH**

September 7, 2012 Minutes

FINAL

Present: Jon Hotchkiss (Middleton), Paul Lockwood (NHDES), Ed Comeau (Brookfield), Leigh Levine (FHWA), Laurel Cox (Lee), Marcia Gasses (Barrington), Dave Sharples (Somersworth) and Diane Hardy (Newmarket)

Staff: Marc Ambrosi (Transportation Planner), Dan Camara (Senior GIS/Transportation Analyst), Cynthia Copeland (Executive Director), Marilyn Barton (Human Resources Specialist/Events Coordinator), Greg Jones (Regional Planner), Kyle Pimental (Regional Planner) and Matt Sullivan (Regional Planner)

Guest(s): Nancy Mayville (NHDOT)

1. Introductions

Chairman Hotchkiss opened the meeting at 9 a.m. and introductions were given around the room.

2. Staff Communications

M. Barton reminded everyone of the recruitment letters for fiscal years 2013 and 2014 that were sent out to communities and to check with their communities or agencies to make sure they had been sent back to SRPC.

3.1 Approval of Draft Strafford MPO TAC August 3, 2012 Minutes

The Chairman asked for a motion to approve the draft minutes from August 3, 2012. It was noted there two typographical errors: Under 5.1, second paragraph where it reads, "bridges over the Boston to Maine Railroad". It was noted it should read, "Boston and Maine Railroad". Under number 7 it reads, "which will same time and expenses" and should read, "which will save time and expenses". D. Sharples made a motion to approve the minutes with changes and D. Hardy seconded that motion. All in favor, motion carried.

4.1 Long-Range Transportation Program update

M. Ambrosi noted the Metropolitan (Long-Range) Plan is a federally mandated planning document required for metropolitan planning organizations. M. Ambrosi stated the Plan lists all anticipated transportation projects expected to use federal funding or to be regionally significant in the Strafford Region. M. Ambrosi noted this update coincided with the completion of project lists solicited from communities and agencies

through 2011's project solicitation. M. Ambrosi stated a lot of good feedback was received and there were a number of comments requesting minor changes to project descriptions and to add additional projects.

M. Ambrosi noted the requested revisions have been made and MPO staff is moving forward with the update. M. Ambrosi reviewed the Strafford MPO document approval timeline and noted the MPO would be looking for TAC approval at the October 5, 2012 meeting. M. Ambrosi noted he was finishing the financial constraint aspect of the document.

4.2 Transportation Improvement Program update

M. Ambrosi stated since the last TAC meeting in August, Strafford MPO staff have made significant progress on the documents. M. Ambrosi noted through the Interagency Consultation process, MPO staff has been working with EPA, FHWA, FTA, NHDOT, NHDES and NH MPOs to establish planning assumptions. M. Ambrosi stated planning assumptions were established for conducting financial constraint analysis for the Transportation Improvement Program and Metropolitan Transportation Plan. M. Ambrosi noted they were successfully able to resolve issues regarding the Air Quality Conformity determination.

A question was asked about why funding for programs like Safe Routes To School were grouped and not listed as individual projects. M. Ambrosi stated there was funding for Safe Routes to School, communities have received funding, but funding is often tracked in a grouped manner for these programs much like Highway Safety Improvement Program. N. Mayville stated applications for Round 6 would be opening up shortly. M. Ambrosi reviewed the funding tables presented at the meeting. M. Ambrosi noted the text has been updated in the document and is available on the SRPC website. M. Ambrosi noted project lists and financial constraint needs to be incorporated into the document. D. Camara reviewed the Air Quality Analysis document and process. D. Camara noted it shows purpose and scope and comments received. M. Ambrosi noted the MPO would be looking for approval of the Transportation Improvement Program and Air Quality Analysis documents at the October 5, 2012 meeting.

5. Project Updates

M. Sullivan noted there would be an expansion to the sewer and water lines along Salmon Falls Road from Route 125 where Stonewall Kitchen and Market Basket are located to Tara Estates on Salmon Falls Road. M. Sullivan noted the expansion of Stonewall Kitchen and Market Basket is the need for this and would lead to approximately 100 jobs in the region.

D. Hardy noted she had worked on her first request of reimbursement form and was surprised at the level of detail and that it was very time consuming. N. Mayville stated this allows a community or agency to be aware of money being spent.

G. Jones noted he has been working on the Form 536 forms from a request from NHDOT and has reached out to seven communities regarding transportation related expenditures.

6. Other Business

M. Ambrosi noted the Whittier Street Bridge in Dover is open again and COAST buses are running again in that area and asked if anyone knew why it reopened suddenly as it seemed it was an indefinite closure. M. Gasses stated she would follow up with that.

C. Copeland noted she and M. Ambrosi would be attending the AMPO conference in Saratoga, NY the following week.

J. Hotchkiss asked if there was update to the Milton/Lebanon, Me Bridge, which has been closed. N. Mayville stated NHDOT has been in communication with the Town Administrator in Milton and Maine DOT and noted there is a meeting scheduled in late September. N. Mayville noted the discussion would involve what the options would be going forward and noted Maine DOT would be the lead for the replacement. N. Mayville noted there are four parties working together: NHDOT, ME DOT, the Town of Milton and the State Aid program. C. Copeland noted Durham is still looking for a meeting with the project Manager for the Route 108 bike shoulder project. K. Pimental noted the City of Dover would be voting on the scenic byways project on September 12, 2012.

7. Citizen's Forum

There were no comments.

8. Adjournment

The Chairman asked for a motion to adjourn the meeting at 10:10 a.m. D. Sharples made a motion and D. Hardy seconded that motion. All in favor, motion carried.

Minutes submitted by,

A handwritten signature in black ink that reads "Marilyn Barton PHR". The signature is written in a cursive, flowing style.

Marilyn Barton, PHR
Recording Secretary