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SOMERSWORTH
STRAFFORD
WAKEFIELD

**Strafford Metropolitan Planning Organization
Technical Advisory Committee Meeting
SRPC Office, Rochester, NH**

June 1, 2012 Minutes

FINAL

Present: William Hoke (NHDOT), Leigh Levine (FHWA), Wallace Dunham (Madbury), Jon Hotchkiss (Middleton), Beverly Cray (UNH) and Rad Nichols (COAST)

Staff: Cynthia Copeland (Executive Director), Dan Camara (Senior GIS/Transportation Analyst), Marc Ambrosi (Transportation Planner), Matthew Sullivan (Regional Planner), Michelle Mears (Regional Planner) and Marilyn Barton (Executive Assistant)

Guest: Cliff Newton (Rochester)

1. Introductions

As there was no Chair or Vice-Chair available, J. Hotchkiss volunteered to chair the meeting and opened the meeting at 9 AM. Introductions were given around the room.

2. Staff Communications

M. Barton noted the TAC meeting for July would be moved to Friday, July 13 due to the holiday. M. Barton stated J. Hotchkiss had volunteered to chair the meetings for the upcoming year and noted there was still a need for a volunteer for vice-chair and to contact her if interested.

M. Ambrosi noted Z. Kahr and N. Dowhaniuk were back as interns and that the SRPC office has a full crew and the interns would be working on a lot of data collection.

3.1 Approval of Draft Strafford MPO TAC May 11, 2012 Minutes

As there was no quorum, the approval of the draft MPO TAC May 11, 2012 minutes were deferred to the next TAC meeting.

4.1 Unified Planning Working Program Project goals for FY 2013

M. Ambrosi noted the FY 2012 year was a busy and productive one. M. Ambrosi reviewed some of the major efforts worked on, which included the following: The Coordinated Human Services Transportation Plan, the Ten year Plan and the GACIT process. M. Ambrosi noted major steps moved forward on creating a

Project Portfolio Database to assist with project tracking, prioritization, development and organization efficiency. Major work was completed on two Scenic Byways projects, local Safe Routes to School projects and a full update to our ITS Architecture and Strategic Plan and transportation model update. M. Ambrosi noted during FY 2013 we will be refocusing our efforts on the upcoming year and strategizing for projects scheduled for FY 2013 and reviewed those projects.

4.2 Draft Intelligent Transportation Systems Architecture/Plan Final Review

D. Camara noted the update was nearly completed and gave a quick graphic to the group. D. Camara noted the IBI group is receiving input from the Working Advisory Group and working that into the final architectural/strategic plan. D. Camara noted this has been a joint effort with Strafford and Regional Planning Commissions and once finalized will be shown on both the SRPC and RPC websites. D. Camara stated they would like to establish a standing ITS Regional Coordination Committee to meet yearly to see if there are needs to bring up at future TAC Committee meetings. D. Camara reviewed the types of projects for the strategic plan update. D. Camara noted drafts are on the website and noted he felt this was a very solid plan and thanked everyone involved for their input.

5. Presentation: Sustainable Communities Initiative – Matt Sullivan, Regional Planner

M. Sullivan gave a PowerPoint presentation on Granite State Future and went over what it's about, the NH Livability Principles, the objectives of the project and the Regional Plan updates and how they tie into this project.

6. Project Updates

M. Ambrosi stated NH DOT recently released a draft version of the updated NH Statewide Rail Plan that provides information regarding the status of NH's rail system; identifies underutilized NH transportation assets and sets goals and direction for the future of the NH Rail system extending out roughly ten years. M. Ambrosi reviewed the region's assets and opportunities included in the rail plan and reviewed comments received during the draft.

M. Auen gave an update regarding the Comprehensive Economic Development Strategy and noted she is meeting with business owners and conducting focus interviews. M. Auen noted she would send a report to the EDA by the end of June 2012 and noted there has been submittal of three projects thus far: Two from Farmington and one from Rochester.

7. Other Business

R. Nichols spoke about changes for services in Dover beginning on June 25, 2012. R. Nichols noted the following service changes: Routes 30, 31 and 32 will be discontinued as public bus routes, routes 34 & 35 will be discontinued as well. Route 33 weekday service will remain between downtown and the Strafford County Complex. Starting June 25th, 2012, COAST will run expanded weekday schedules on Route 2 and the Portsmouth-Pease Trolleys, with service every 30 minutes during morning and evening commutes, and every hour the rest of the day. R. Nichols stated the Commuter Express Service for Rochester-Dover-Pease and the Portsmouth Naval Shipyard should be implemented around mid to late July. R. Nichols noted the North Bus expansion has gone well and that destinations have been expanded in Rochester and added Farmington.

C. Newton identified himself as a resident of Rochester and attended the meeting because he was curious as to what it was about and stated he thought the agenda looked interesting.

8. Adjournment

Acting chair, J. Hotchkiss adjourned the meeting at 10:15 AM.

Minutes submitted by,

Marilyn Barton PHR

Marilyn Barton, PHR
Recording Secretary

Jonathan B. Hotchkiss
Chairman